DR. KANAILAL BHATTACHARYYA COLLEGE

DHARMATALA, RAMRAJATALA,
SANTRAGACHI, HOWRAH-711104,
WEST BENGAL
PHONE NO.: 033-2627-2490, FAX : 91-33-2627-3241
E-MAIL: klb.college@gmail.com
WEB SITE: www.drklbcollege.com

SELF-STUDY REPORT

for

RE-ACCREDITATION REPORT (CYCLE-3)

Submitted to

PROF. A. N. RAI, DIRECTOR
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
P. O. BOX NO. 1075, NAGARBHAVI
BANGALORE -560072
KARNATAKA
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Website : www.drklbcollege.com

DR. KANAILAL BHATTACHARYYA COLLEGE

(Affiliated to the University of Calcutta)

RE-ACCREDITED BY NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

NAAC

DHARMATALA, RAMRAJATALA, SANTRAGACHI, HOWRAH-711 104

Ref. No. .....

Date : 09.07.2014

To
The Director,
National Assessment and Accreditation Council,
P. O. Box No. 1075,
Nagarbhavi,
Bangalore -560072,
Karnataka, India.

Subject : Submission of SSR of Dr. Kanailal Bhattacharyya College, Ramrajatala, Santragachi, Howrah - 711104.

Sir,

With reference to the submission of SSR (3rd Cycle) I beg to state that we have uploaded the RAR in our website. Our LOI was accepted by the NAAC dated 17.01.2014. Now we are sending 5 Hard copies & soft copy (CD) of the RAR to your office.

We are also sending copy of the latest 11th /12th Plan development grant received from UGC.

We also submit copy of the last accreditation certificate along with copy of the previous Peer Team Report.

Kindly acknowledge the above documents and expedite the 3rd cycle process of Re-accreditation of our college.

Thanking you,

Yours faithfully,

(Dr. Dilip Kumar Sahoo)
Principal
Dr. Kanailal Bhattacharyya College
Santragachi, Howrah-4

DR. KANAILAL BHATTACHARYYA COLLEGE

DHARMATALA, RAMRAJATALA, SANTRAGACHI,
HOWRAH- 711104

SELF STUDY REPORT

For

Re-Accreditation Report
(CYCLE- 3)

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)
P.O. BOX. NO. 1075, NAGARBHAVI,
BANGALORE- 560 072.

:: Members of the Steering Committee ::

Dr. Dilip Kumar Sahoo: Principal and Chairman of the Steering Committee
Prof. Keshab Chandra Khanra : Coordinator
Dr. Mantu Biswas.
Dr. Prabir Kumar Sanki
Dr. Sourav Mondal
Prof. Sriparna Kuthe
Prof. Sutapa Mukherjee
Prof. Sampa Roy Bagchi
Sri Sumalay De
Sri Bhaskar Ghose
Sri Amar Bag
Sri Tarak Das
Shri Subhas De

The Executive Committee of NAAC, Bangalore conferred the Re- Accredited "C" status to this college on 30th September, 2009.

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PREFACE

It was a long cherished dream of the people of Santragachi area to have a degree college in their locality. The dream had come into reality in 1985. Late Sudhir Kumar Ghosh decided to donate his land and building situated at Dharmatala in Ramrajatala. The preparatory committee of the college took the chance and on 22nd September 1985, Dr. Kanailal Bhattacharyya College had started its journey.

At present Dr. Kanailal Bhattacharyya College is a Government aided co-educational institution affiliated to the Calcutta University with Honours in 11 subjects in Arts, Commerce & Science at under graduate level. At first the college had only two classrooms for B.A Pass Course in 1985 but a continuous attempt has brought the college into full-phased degree college of multi faculty. It had been possible for the devotion of some educationist of the locality. The members of the Governing Body, Principal as well as the Teaching and Non-teaching staff rendered their heartiest support and efforts for the development of the college. Now our college is one of the pioneer colleges of the district of Howrah in the field of higher education. First generation learners from diverse communities and economically backward classes of the society come to our college to attain degree. The college authority always tries to meet the demand of the society. For the purpose new Honours subjects have been introduced with ICT facilities for the students. To fulfill the dream of the students for attaining P.G degree, the college introduced P.G courses in Geography, Bengali, English, History, Education, Political Science, Commerce, and Mathematics in the distant mode.

Since our college has completed the second cycle, now it has extended to go for the 3rd cycle in accreditation. Governing Body of the college tries to fulfill the recommendation made by the peer team during the process of re-accreditation. Due consideration has been given to the post accreditation activities and its continuous plan for academic excellence has proved to be a motivating force for self discovery aimed to touch greater heights of higher education and to achieve the mission and vision of the institution. The Self Study Report has been prepared covering the various aspects of the report which has been given in the manual for Government aided affiliated colleges. We have great pleasure to submit five hard bound copies of the Self Study Report with a soft copy of the same for your kind consideration and cordially extend our heartiest invitation to NAAC and esteemed members of the peer team to visit the college at an early date.

(DR. DILIP KUMAR SAHOO)
Principal
Dr. Kanailal Bhattacharyya College

Executive Summary-The SWOC analysis of the Institution

Strength of the Institution:

1. Strong co-ordination between employees / Teacher's / Guardians / Management (Local Govt.) / Alumni and Principal for running the day-to-day administration of the college. Easy access of the public in general to the main administration of the college.

2. MP's / MLA's / Donors / Well-wishers are interested towards development and academic improvement of the college.

3. The college honours the rules regulations of D.P.I / C.U. / UGC / NAAC on regular basis, as a result regular flow of fund occur to the development of the college.

4. Different Sub-committees formed as per C.U statute function regularly with a decentralized bias and in a broad based manner under the active leadership of the Principal and Management.

Weakness:

a. Space crunch stands on the way of future expansion of the college.

b. No playground in the name of college, although it is applied for.

c. Alumni are not registered.

d. Welfare schemes towards Teachers and Non-teaching staff have been provided in a limited extent.

e. Insufficient whole-time faculty.

Opportunity:

a. Geographical location of the college is easily accessible to the stakeholders of the college. It is only 8 K.M away from Kolkata city and Calcutta University. The college is only ½ K.M distance from S.E. Railway (Ramrajatala Railway Station)

b. The college is situated in a peaceful and educationally enlightened area.

c. The college enjoys the favour of present Government.

Challenges:

a. Enormous increase in enrolment of students in each year poses a challenge to the administration. Student-Teacher ratio is dismal.

b. Accommodation posing a bigger challenge to the authority.

c. Girl students are not showing any spontaneous interest in taking admission to the women's Hostel of the college.

d. In absence of adequate regular substantive whole time teachers the college authority is not in a position to apply for affiliation of M.A / M.Sc. / M.Com courses from C.U. Instead the college offer Directorate of Distance Education affiliated to Vidyasagar University, Midnapur west which has enabled to enrolled about 800 students in 6 (Six) P.G courses in the college from 2009 till date. The DDE study centre is solely dependent on qualified guest faculty who are mostly retired college / University Professors.

1) PROFILE OF THE COLLEGE

1. Name and address of the college :

Name	:	**DR. KANAILAL BHATTACHARYYA COLLEGE**
Address	:	**DHARMATALA, RAMRAJATALA, SANTRAGACHI,**
City	:	**HOWRAH** District : **HOWRAH** State : **WEST BENGAL**
Pin Code	:	**711104**
Website	:	**www.drklbcollege.com** E-mail : **Klb.college@gmail.com**

2. For communication:

Designation	Name	Tel. No. with STD code	Mobile No.	Fax No.	E-mail
Principal	**Dr. Dilip Kumar Sahoo**	**033-2627-2490**	**9433608945**	**2627-3241**	**Klb.college@ gmail.com**
Vice-Principal		NIL	NIL	NIL	NIL
Steering Committee Coordinator	**Prof. Keshab Ch. Khanra**	**033-2627-2490**	**9830696112**	**2627-3241**	**Kkeshabchandra @ gmail.com**

3. Status of the Institution:

Affiliated College	✓
Constituent College	
Any other (Specify)	

4. a. By Gender

i. For Men	
ii. For Women	
iii. Co-education	✓

b. By Shift

i. Regular	
ii. Day	✓
iii. Evening	

5. Is it a recognized minority institution?

Yes ☐

No ✓

If yes specify the minority status (Religious/linguistic/any other) and Provide documentary evidence

6. Source of Funding

i. Government ☐

ii. Grant-in-Aid ✓

iii. Self-financing ☐

iv Any other ☐

7. a) Date of establishment of the College:

Date	Month	Year
22	**09**	**1985**

b) University to which the college is affiliated / or which governs the college (if it is an affiliated College) **UNIVERSITY OF CALCUTTA**

c) Date of UGC recognition: (Annexure-I)

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (if any)
i. 2(f)	22.10.1994	-
ii. 12(B)	22.10.1994	-

(Enclose the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act)

d) Details of recognition / approval by statutory regulatory bodies other than UGC (AICTE, NCTE, MCI, PCI, RCI etc.)

Under Section	Recognition / Approval Details Institution / Department Programme	Date, Month and year (dd-mm-yyyy)	Validity	Remarks
	W.B.S.C.V.E & T.	07.02.2006	Till date	Basis of renewal

(Enclose the Certificate of recognition)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC, on its affiliated college?

Yes ☐ No ☑

If yes, has the college applied for availing the autonomous status?

Yes ☐ No ☑

9. Is it a recognized

a. By UGC as a college with Potential for Excellence (CPE)

Yes ☐ No ☑

If yes, date of recognition : ……..(dd/mm/yyyy)

b. For it performance by any other governmental agency

Yes ☐ No ☑

If yes, Name of the agency …….. and
date of recognition : ……..(dd/mm/yyyy)

10. Location of the campus and area in Sq.mts:

Location *	**Semi-Urban (In Sq. mts.)**
Campus area in Sq. mts	**3182**
Built up area in Sq. mts.	**4305**

(*Urban, Semi-Urban, Rural, Tribal, Hilly, Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information in the facilities covered under the agreement.

Auditorium / Seminar Complex with infrastructural facilities	☑
Sports facilities	☑
Play ground	**Applied for**
Swimming pool	☐
Gymnasium	☑

- **Hostel**

* Boy's hostel	**Nil**
Number of hostels	
Number of inmates	
Facilities (Mention available facilities)	
*** Girl's hostel**	**Yes**
Number of hostels	**2**
Number of inmates	**Nil**
Facilities (Mention available facilities)	
*** Working women's hostel**	**N.A.**
Number of inmates	
Facilities (Mention available facilities)	

- **Residential facilities for teaching and non-teaching staff (give numbers available - cadre wise)** — **2***
- Cafeteria (Canteen) — ✓
- Health centre – (Medical Health check-up Room.) — ✓

First aid, Impatient, Outpatient, Emergency care facility, Ambulance…….. — ✓

Health centre staff -

Qualified Doctor	Full time		Part time	✓
Qualified Nurse	Full time		Part time	

- Facilities like banking, post office, book — **Applied for**
- Transport facilities to cater to the needs of students and staff
- Animal house
- Biological waste disposal — ✓
- Generator or other facility for management / regulation of electricity and voltage- — ✓
- Solid waste management facility

- Waste water management
- Water harvesting

12. Details of programmes offered by the institution: (Give last year's data)-**2013-14**

Sl. No.	Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned Student Strength	Number of students admitted
i)	Under – Graduate	B.A. (HONS. IN BENGALI)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	75	73
		B.A. (HONS. IN ENGLISH)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	25	26
		B.A. (HONS. IN EDUCATION)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	50	48
		B.A. (HONS. IN HISTORY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	50	50
	(1st year)	B.A. (HONS. IN PHILOSOPHY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	40	19
		B.A. (HONS. IN POL. SC.)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	50	27
		B.A. (HONS. IN GEOGRAPHY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	15	15
		B.A. (GENERAL)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	170	228
		B.COM (HONS.) IN COMMERCE	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	75	70
		B.COM (GENERAL)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	100	57
		B.SC. (HONS. IN ZOOLOGY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	15	13
		B.SC. (HONS. IN BOTANY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	15	15
		B.SC. (HONS. IN PHYSIOLOGY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	15	13
		B.SC. (BIO-SCIENCE)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	25	7
	(2nd year)	B.A. (HONS. IN BENGALI)	3 YEARS	QUALIFIED FOR P-II	BENGALI/ ENGLISH	75	44
		B.A. (HONS. IN ENGLISH)	3 YEARS	QUALIFIED FOR P-II	BENGALI/ ENGLISH	25	16
		B.A. (HONS. IN EDUCATION)	3 YEARS	QUALIFIED FOR P-II	BENGALI/ ENGLISH	50	47
		B.A. (HONS. IN HISTORY)	3 YEARS	QUALIFIED FOR P-II	BENGALI/ ENGLISH	50	43
		B.A. (HONS. IN PHILOSOPHY)	3 YEARS	QUALIFIED FOR P-II	BENGALI/ ENGLISH	40	22
		B.A. (HONS. IN POL. SC.)	3 YEARS	QUALIFIED FOR P-II	BENGALI/ ENGLISH	50	27
		B.A. (HONS. IN GEOGRAPHY)	3 YEARS	QUALIFIED FOR P-II	BENGALI/ ENGLISH	15	12
		B.A. (GENERAL)	3 YEARS	QUALIFIED FOR P-II	BENGALI/ ENGLISH	170	225
		B.COM (HONS.) IN COMMERCE	3 YEARS	QUALIFIED FOR P-II	BENGALI/ ENGLISH	75	70
		B.COM (GENERAL)	3 YEARS	QUALIFIED FOR P-II	BENGALI/ ENGLISH	100	5
		B.SC. (HONS. IN PHYSIOLOGY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	15	9
		B.SC. (BIO-SCIENCE)	3 YEARS	QUALIFIED FOR P-II	BENGALI/ ENGLISH	25	12

	(3rd year)	B.A. (HONS. IN BENGALI)	3 YEARS	QUALIFIED FOR P-III	BENGALI/ ENGLISH	50	66
		B.A. (HONS. IN ENGLISH)	3 YEARS	QUALIFIED FOR P-III	BENGALI/ ENGLISH	25	06
		B.A. (HONS. IN EDUCATION)	3 YEARS	QUALIFIED FOR P-III	BENGALI/ ENGLISH	30	29
		B.A. (HONS. IN HISTORY)	3 YEARS	QUALIFIED FOR P-III	BENGALI/ ENGLISH	30	38
		B.A. (HONS. IN PHILOSOPHY)	3 YEARS	QUALIFIED FOR P-III	BENGALI/ ENGLISH	30	07
		B.A. (HONS. IN POL. SC.)	3 YEARS	QUALIFIED FOR P-III	BENGALI/ ENGLISH	30	19
		B.A. (HONS. IN GEOGRAPHY)	3 YEARS	QUALIFIED FOR P-III	BENGALI/ ENGLISH	15	12
		B.A. (GENERAL)	3 YEARS	QUALIFIED FOR P-III	BENGALI/ ENGLISH	170	156
		B.COM (HONS.) IN COMMERCE	3 YEARS	QUALIFIED FOR P-III	BENGALI/ ENGLISH	50	29
		B.COM (GENERAL)	3 YEARS	QUALIFIED FOR P-III	BENGALI/ ENGLISH	100	49
		B.SC. (BIO-SCIENCE)	3 YEARS	QUALIFIED FOR P-III	BENGALI/ ENGLISH	25	8
ii)	Post-Graduate (DDE)	MA. M.Sc. M.Com	2 year	3 YEARS DEGREE COURSE	BENGALI/ ENGLISH		167 100 026
iii)	M. Phil	N.A.	N.A.	N.A.	N.A.	N.A.	
iv)	Ph.D.	N.A.	N.A.	N.A.	N.A.	N.A.	
v)	Certificate Course **Class XI**	**UGC-COP** Interior Decoration Computer Application Communicative Eng. Alternative Banking E-Commerce Travel & Tourism	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ ENGLISH	20 20 20 20 20 20	17 3 - - - 6
		WBSCVE&T Automobile Mechanic Computer Application Business & commerce (Taxation Practices)	2 YEARS	MADHYAMIC/EQUIVALENT	BENGALI/ ENGLISH	20 20 20	20 - -
	Class XII	**WBSCVE&T** Automobile Mechanic Computer Application Business & commerce (Taxation Practices)	2 YEARS	MADHYAMIC/EQUIVALENT	BENGALI/ ENGLISH	20 20 20	19 - -
vi)	UG (BDP)	AT NSOU LEVEL	1ST YEAR	H.S./BPP	BENGALI, ENGLISH, HISTORY, GEOGRAPHY, POL.SC. COMMERCE	-	133
			2ND YEAR			-	120
			3RD YEAR				98

13. Does the College offer self-financed programme?

Yes ☐ No ☑

If yes, how many ☐

14. New Programmes introduced in the college during the last five year if any?

Yes [✓] No [ ] Number [03]

15. List the departments

Faculty	Departments	UG	PG	Research
Science	**1. Zoology (Hons & Gen)** **2. Botany (Hons & Gen)** **3. Physiology (Hons & Gen)**	✓		
Arts	**Bengali (Hons & Gen)** **English, (Hons & Gen)** **History (Hons & Gen)** **Political Science (Hons & Gen)** **Philosophy (Hons & Gen)** **Education (Hons & Gen)** **Geography (Hons & Gen)**	✓		
Commerce	**Accountancy (Hons.)** **B.Com (General)**	✓		
Any Others	**Vocational Training Courses: Automobile Mechanics & Computer Application,** **UGC Add-on Programme: Travel & Tourism Management, Computer & Data Management, Interior Decoration.**			

16. Number of Programmes offered under (Programme means a degree course like B.A.,B.Sc.)

a. Annual system [✓]

b. Semester [ ]

c. Trimester system [ ]

17. Number of Programmes with

a. Choice Based Credit System [ ]

b. Inter /Multidisciplinary [✓]

c. Any other (Specify and provide details [ ]

18. Does the college offer UG and PG programmes in Teacher Education?

Yes [ ] No [✓]

If Yes

a. Year of Introduction of the programme(s).....(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)
Notification No.: .....
Date: .....(dd/mm/yyyy)
Validity: .....

c. Is the institution opting for assessment and accreditation of physical Education Programme separately

Yes ☐ No ☑

19. Does the college offer UG or PG Programme in Physical Education?

Yes ☐ No ☑

If Yes

a. Year of Introduction of the programme(s).....(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)
Notification No.: .....
Date: .....(dd/mm/yyyy)
Validity: .....

c. Is the institution opting for assessment and accreditation of physical Education Programme separately

Yes ☐ No ☐

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching Faculty						As on 30.05.2014			
	Professor		Associate Professor		Assistant Professor		Non- Teaching Staff		Technical Staff	
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University /	-	-	2	1	2	10	12	7	1	0
State Government Recruited	-	-	-	-	12	7	-	-	-	-
Yet to recruit	-	-	-	-	4	-	-	-	-	-
Sanctioned by the Management / Society or other authorized bodies Recruited	-	-	-	-	-	-	4	2	-	-
Yet to recruit	-	-	-	-	-	-	-	-	-	-

***M- Male, *F-Female**

21. Qualification of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Toatal
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc. / D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	-	-	1	2	3
M.Phil.	-	-	1	-	-	3	4
PG	-	-	1	1	1	5	8
Temporary teachers (Govt. approved superannuated)							
Ph.D.	-	-	-	-	2	-	2
M.Phil.	-	-	-	-	1	-	1
PG	-	-	-	-	2	-	2
Part-time teachers							
Ph.D.	-	-	-	-	2	-	2
M.Phil.	-	-	-	-	1	2	3
PG	-	-	-	-	5	5	10

22. Number of Visiting Faculty/Guest Faculty engaged with the College. **07**

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	YEAR 09-10		Year 10-11		Year 11-12		Year 12-13	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	55	64	108	128	120	235	81	95
ST	4	12	7	8	9	8	11	12
OBC	49	34	123	96	119	90	80	69
General	466	582	400	549	493	626	528	669
Total	574	692	638	781	741	959	700	845
Gr. Total	**1266**		**1419**		**1700**		**1545**	

24. Furnish the number of the students admitted to the college during the last four academic years: 2013-14.

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	661	293	-	-	954
Students from the other states of India	-	-	-	-	-
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	**661**	**293**	**-**	**-**	**954**

25. Dropout rate in UG and PG (average of the last two batches)

UG **10%** PG **3%**

26. Unit Cost of Education as on 31.03.2013
(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

Including the salary component **Rs. 13560.00**

Excluding the salary component **Rs. 1840.00**

27. Does the college offer any programme(s) in distance education mode (DEP)?

Yes ✓ No

If Yes

a. is it a registered centre for offering distance education programmes of another University

Yes ✓ No

b. Name of the University which has granted such registration

Netaji Subhas open University & Vidyasagar University (DDE)

c. Number of programmes offered **6**

d. Programmes carry the recognition of the Distance Education Council.

Yes ✓ No

28. Provide teacher student ratio for each of the programme / course offered

Course	Student Teacher Ratio
B.A.	74:1
B.Com	30:1
B.Sc.	9:1

29. Is the college applying for

Accreditation : Cycle 1 Cycle 2 **Cycle 3** ✓ Cycle 4

Re-Assessment

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3, Cycle 4 refers to re-accreditation)

30. Date of accreditation* (application for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1 : 03.05.2004 Accreditation Result C++
Cycle 2 : 30.09.2009 Accreditation Result C (1.91 CGPA)

*** enclosed copy of accreditation certificate(s) and peer team report(s) as on annexure**

31.	**Number of working days during the academic year**	**255 days**
32.	**Number of teaching days during the last academic year.**	**182 days**

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC - 10.06.2004

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) 27.01.2011
AQAR (ii) 27.03.2012
AQAR (iii) 21.12.2013
AQAR (iv) 31.12.2013

35. Any other relevant data (not covered above) the college would like to include.
N.A.

CRITERIA-WISE
ANALYTICAL REPORT

CRITERION – I

CURRICULAR ASPECTS

1. CURRICULAR ASPECTS

1.1. CURRICULAM DESIGN AND DEVELOPMENT

Dr. Kanailal Bhattacharyya College was started in the year 1985 by a group of socially conscious and service-minded personalities with a view to cater to the needs of the society of this semi-town and semi-urban area. It always aspires for academic excellence in higher education and research. It is one of the pioneer institutions for co-education of the district Howrah, affiliated to Calcutta University. The college was accredited first time by the NAAC in 2004 and second time in 2009 maintaining a continuous progress. The college is now ready to be accredited this year, 2014 by the NAAC for Cycle-3.

The college has been re-accredited with 'C' (CGPA-1.91) grade by NAAC. As a continuous process of quality enhancement in higher education, the institution is now going into its third cycle of re-accreditation. In keeping with the Vision and Mission, the institution reflects them in its academic programmes.

Our Vision:

Social and Economic uplifment of the people of this area through value based quality education.

Mission:

Committed to serve the society with humility and trust, devoid of exploitation, to impart value based higher education, particularly to the socially and economically deprived sections of this area; to make the students of this institution worthy citizens of our glorious motherland.

1.1.1. Reflection of Vision and Mission in the Academic Programmes of the College

True to the vision which emphasizes the social and economic development of the people of the area through value-based quality education', the institution keeps its doors open to the meritorious students who hail from the lower and middle strata of surrounding

rural area, paving the way for producing thousands of first generation graduates.

Being an affiliated college status the institution has no autonomy to prepare syllabi for the different degree courses but to follow the University syllabi for the students. The college only follows the teaching module framed by the Calcutta University and implements it making teaching plan throughout the year. Of course teachers from various departments join the workshops organized by Calcutta University in connection with syllabus review committee meeting from time to time. Calcutta University, the affiliating authority of the college has been developing and updating curriculum continuously giving much more emphasis on quality education which makes them confident enough to face the practical world. The programmes are revised and updated as and when required, by the C.U. So that students keep pace with the development that take place around them.

Keeping in mind the mission, the institution organizes some co-curricular activities like annual sports, Blood Donation Camp, Health check-up Camp etc. that impart leadership and organizing skills among the students. These activities link the students to the society and make them understand the social issues and prepare them to face the real world when they leave the institution.

1.1.2. Institutional development and deployment of Action Plan for Effective Implementation of the Curriculum

As the institution is affiliated to University of Calcutta, it has no scope to frame curriculum or makes action plans for its implementation. The institution only makes teaching plans dividing the modules among the faculty members and tries to teach students accordingly. The faculty members divide the modules in view of mid-term exam, test exam. Moreover the institution provides tutorial classes and use LCD Projector to make the teaching method mere catchy and easy understanding to the students. Science Departments arrange educational tours every year as part of their syllabus. Arts and Commerce departments also arrange educational tour related to their subjects every year for effective implementation of the curriculum.

1.1.3. Support from the University and the Institution for Effectively Translating the Curriculum and Improving Teaching Practices Support from the University:

As an affiliated college our institution receives complete syllabi from Calcutta University for part-I, Part- II, Part-III examinations. Institution follows the guidelines of the University and provides practical classes according requirements. Practical classes are held in laboratories under the guidance of concerned faculty members and lab-attendant. External examiners are appointed by the University for Final Practical Examination. These final examinations are held in the lab of the institution where faculty members are present as internal examiners to help the external examiners to make the practical examinations smooth and fruitful. The institution make all arrangements for holding the practical examinations and the faculty members guide the students throughout the year allotting sufficient practical classes to the students, so that learners become more efficient during the final examinations.

1.1.4. Institutional Contribution to Effective Curriculum Delivery and Transaction

The institution provides adequate instruments in the laboratories so that each student gets chances to enable him / her skilled in his / her subjects. To enable the students to acquire skills in English communication, college provide a course of communicative English under the UGC scheme.

1.1.5. Networking and interaction with Beneficiaries like Industry, Research Bodies and the University:

The college always addresses the needs of the area where it is located. For the assurance of employability of our students college has a tie-up with ***Camelia Educare Services Ltd.*** for coaching students coming from poor and backward classes. Camelia make the students fit for competitive examinations, so that the students may be employed after completing their degree courses. Besides few vocational courses are offered to the students by the college like Interior Decoration, Travel and Tourism Management for their employment. College also provide H.S vocational courses of ‘West Bengal State Council Vocational

Education and Training' like Automobile Mechanic, Computer Application for the benefit of the students. These courses are run on Saturdays and Sundays afternoon and in the morning before classes of degree courses start.

1.1.6. Contribution of the Institution and Staff to the Development of Curriculum by the University

The college is affiliated to Calcutta University and the University arranges workshop and hold meetings for preparing syllabus, curriculum etc. where the faculty members are invited and attended the workshop and meeting. Faculty members give proposals and University makes the curriculum and syllabus with the suggestion of the members. Sometime, faculty members give feedback to the University as and when required new proposals are given to the University if it is needed.

1.1.7. Development of Curriculum for Courses Offered (other than those under the Purview of the Affiliating University):

The institution has no scope to develop curriculum but follow the guidelines of Calcutta University to fulfill the aim of the syllabus committee. The college try to make the teaching method attractive uses some audio-visual aid. The college arranges mid-term examination, and test examinations to evaluate and asses the teaching learning method.

1.1.8. Institutional Analysis to Ensure the Achievement of Stated Objectives of Curriculum in the Course of Implementation

The institution analyzes the annual result every year of B.A., B.Com. & B.Sc. Final examination and the result give the institution a chance to evaluate if the method of teaching is fruitful to the students. The college always takes care of the students and continuous good academic results prove that the methods are successful for the students.

1.2. ACADEMIC FLEXIBILITY

1.2.1. Details of the Certificate/Diploma /Skill Development Courses etc., offered by the Institution

The aims of the institution are to provide employment to the students admitted in the degree course. At the same time college offers the students some vocational courses for their future employment. Few carrier oriented programmes are introduced like Travel and Tourism Management', Interior Decorations' are very effective diploma courses for their early employment. Besides few vocational courses of‘ West Bengal State Council Vocational Education and Training’ are offered to the students for the purpose. The college also offers coaching for competitive examinations with the assistance of ***'Camelia Educare Services Ltd.***' on various subjects.

1.2.2. Programmes that Facilitate Twinning/Dual Degree

A college student has the opportunity to take admission in the vocational courses when he / she studies in degree courses. Thus at the sometime a learner can complete his / her degree courses with the vocational courses. But there is no scope of attaining dual degree in our system.

The college also provides P.G. courses in different subjects under the Vidyasagar University in the distance mode. Thus the college helps the students to get P.G. degree after completing three year degree courses in the same institution.

1.2.3. Academic Flexibility, Mobility, Skill Development, Progression to Higher Studies and Employability:

According to Calcutta University admission criteria, a student can choose a subject as Honours course and other two general subjects of 300 marks during his three year degree course. There is flexibility to choose two subjects among general subjects offered by the college. Of course Calcutta University offers many general subjects with an Honours subject. There are more flexibility in University rules and regulations stipulated by U.G. Council of Calcutta University. The

University offers 10-15 general subjects from which a student can choose any two as general. But college can offer three or, four general subjects with a Honours subject. From which a Honours candidate has to choose any two. The college provides these subjects as far as possible within the infrastructure of the college.

Department wise optional subjects for Honours students :

Sl. No.	Honours Subjects	Optional General subjects
1.	Bengali	History, Philosophy, Education.
2.	English	Philosophy, Education
3.	History	Pol. Science, Bengali, Philosophy
4.	Education	Philosophy, Pol. Science, Bengali.
5.	Pol. Science	Bengali. History, Education.
6.	Philosophy	Pol. Science, Bengali, Education.
7.	Geography	Pol. Science, Bengali. Education.
8.	Commerce	Accounting & Finance
9.	Zoology	Botany, Physiology
10.	Botany	Zoology, Physiology
11.	Physiology	Zoology, Botany

The Calcutta University has designed the syllabus dividing the subject papers into some modules. Faculty makes a plan to teach the module in a time framed duration. However students may change their subject combination, if they desire within one month from the date of their admission to first year classes.

The institution organizes various co-curricular and extracurricular programmes for the enrichment of curriculum. Every year almost every department organizes departmental tour / educational tour, survey programmes as a part of project work outside the college. Students are supported by an active career counseling cell where they are advised for the betterment of their future ends. College organizes coaching through "Camellia" to prepare them for competitive examinations for their future employment. College also organizes state level and national level seminars sponsored by U.G.C where students also participate to gain academic strength. College also provides remedial coaching for backward and weaker sections of the society.

1.2.4. Admission to Self-financed Programmes:

Being a non government affiliated college the institution does not provide any self finance programme but the institution has introduced government aided vocational courses and UGC sponsored certificate and diploma courses in the college premises.

1.2.5. Additional Skill Oriented Programmes, Relevant to Regional and Global Employment Markets:

College organizes job-fare time to time where various placement agencies are invited. Students assemble in the fair and submit their bio-data to them. They make arrangements for written test and viva-voce to choose suitable candidates from among the students. The following placement authority has participated in last four years.

1.2.6. Flexibility of Combining the Conventional Face to Face and Distance Mode of Education for Students to Choose Courses/ Combinations of their Choice:

The college is affiliated to Calcutta University and at the entry level students choose their honours and general subjects available in the college. At the same time a student can choose a vocational course of two years or certificate course / diploma course of one / two years. These vocational courses help the students to get jobs very fast. The institution provides vocational courses for the future benefit of the students.

1.3. Curriculum Enrichment

1.3.1. Efforts of the Institution to Supplement the University's Curriculum to Ensure that Academic Programme and Institution's Goals and Objectives are integrated

The college has made a digital class room where the faculty members of different subjects take classes as and when it requires. Teachers use computer, LCD Projector to enrich the pre-structured curriculum. Being an affiliated college the institution only takes initiative and supplements the University's curriculum.

1.3.2. Efforts made by the Institution to Modify, Enrich and Organize the Curriculum to Reflect the Student's Experiences and to Cater to the Needs of the Dynamic Employment Market:

The college arranges educational tour with the help of faculty members where the students are actively involved and gain experiences. These tours help them to enrich their knowledge of their concerned subjects. College also makes arrangements for fresher's welcome ceremony within the campus which helps them developing leadership qualities, skill related to communication with others. Placement agencies come to the college where students assemble themselves and listen to the lectures of the seminars / workshops. These experiences help them in the long run to face the requirements in the job market.

1.3.3. Institutional effort for Integration of Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the Curriculum:

There is a subject Environmental Science specified by the Calcutta University which is compulsory for all the final year students. College has made arrangement of ENVS Project tour in the Shibpur Botanical Garden, local Biodiversity & Ecosystem study region (Santragachi Jeel) and surrounding areas of Kolaghat Thermal Power Project to make the students conscious about our environment.

1.3.4. Value-added Courses /Enrichment Programmes Offered to Ensure Holistic Development of Students:

College also arranges value-based programmes for the moral enrichment of the students in the college hall. The lectures are delivered by the eminent speakers from Vivekananda Yuba Maha Mondal, Ramrajatala, Howrah. College also invited Swamiji of Belur Math to delivered their lectures in the opening session of National Seminar. College observed 150TH birth anniversary of Rabindra Nath Tagore and Swami Vivekananda where departmental teachers and invited eminent persons delivered lectures. College also organized Saraswati Puja where local college centric guests are invited. College has arranged exhibition on Manna Dey and his works on occasion of Saraswati Puja-2014. These arrangements help the students to come in contact closely with the community at large.

1.3.5. Use of the Feedback from Stakeholders in Enriching the Curriculum:

Faculty members discuss and interact with the students to get their perspective on the curriculum. Sometimes guardians / parents are invited for extending their personal opinions and suggestions regarding the enrichment of the curriculum. All these suggestions and feedbacks from stakeholders are communicated to the policy making bodies for consideration.

1.3.6. Institutional Monitoring and Evaluating the Quality of Enrichment Programmes

Teacher's council of the college has an active part to monitor and evaluate the quality for enrichment of programmes. Students participate in the seminars and acquire knowledge from the speeches delivered by the eminent speakers invited in the seminars. Besides students are guided by the departmental faculty members when they attend in the educational tour outside the college campus. The above mentioned process reflects the quality enrichment of the institution.

1.4. Feed Back System :

1.4.1. Institutional Contribution to the Design and Development of Curriculum prepared by the University

Faculty members attend workshop / meeting of different syllabus and curriculum related programmes by Calcutta University time to time and gives valuable suggestions / advises to prepare update syllabus Thus they contribute to the development of the curriculum prepared by the University.

1.4.2. Mechanism for Feedback and Communication of Stakeholder Feedback on Curriculum to the University

The college has a system to obtain formal feedback from the students which is taken at the final year when the students have developed their matured opinion about the implementation of the syllabus. It is noted down and is sent to University as suggestions. The institution takes suggestions from parents meeting about the demands of the present society and principal takes initiative to introduce new Honours subjects. He places it as proposal in the Governing Body meeting. G.B

approves the agenda. College applies for extension of affiliation to Calcutta University.

1.4.3. Courses Introduced by the Institution during the Last Four Years Rationality in Introducing a New Course

The college has introduced three new Honours courses during the last four years with the affiliation of Calcutta University. Physiology, Botany and Zoology Honours are introduced by the college as recommended by peer team.

The college has introduced P.G courses under Distance Education Mode affiliated to U.G.C / Vidyasagar University, West Bengal in Bengali, English, History, Political Science, Sanskrit and Geography. These courses help the students who complete three year degree courses and want to attend Post Graduate courses of our college and the colleges of the district.

CRITERION - II

TEACHING-LEARNING AND EVALUATION

2.1. STUDENT ENROLMENT AND PROFILE:

2.1.1. Admission process of the College.

There is an Admission Sub-committee of the college chaired by the Principal comprising of all teaching staff and some administrative staff of the college. The committee's meeting takes place well ahead of the publication of the H.S. (10+2) result to decide the admission process and the criteria to be adopted. After the meeting the office staff performs their duty as per the resolutions adopted. Every year notice regarding admission is put on the college notice board and flexes are made highlighting the important features and are displayed at the college premises. Besides advertisements are published in the newspaper and important information regarding admission are uploaded to the college website. Teaching and non-teaching staff are available at the Helpdesk to guide the students and their guardians regarding the admission process. All information about the college, different subjects offered and the admission procedures are printed in prospectus.

Filled up admission/application forms with all required documents, as submitted by the candidates, are sorted out by the office staff and all faculty members. They are checked and verified cautiously. The final data are put in computer. Then computerized merit list (subject wise and category wise separately) is prepared and displayed at the notice board and uploaded to the college website. Important dates regarding admission are also announced through notice board and website. During the preparation of the merit list University norms are strictly followed. As for reservation, the Govt. norms are followed. Online application facility is also available. During the admission period the merit lists are checked and updated every day and due updates are put on the notice board and website also so that the candidates in the waiting list may take their turn. The listed candidates are admitted till the intake capacity is fulfilled. Thus the whole process is carried out with transparency. Admission is available strictly on the basis of merit. Members of admission committee under the leadership of principal play a vital and crucial role in preparation and its publication of merit list of all subjects and other programmes related to the admission. It takes about two months to complete the whole process. Transparency in this admission process appreciated because not a single objection is raised against the authority for the last few years. The students union, local persons, interested in higher education are satisfied and take a strict vigil towards the admission process.

2.1.2. Details of the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

The college is affiliated to Calcutta University and only the university guidelines are followed to prepare the merit list for all subjects. Only for the English and Geography honours courses written admission tests are conducted and selection is made on the basis of the marks obtained in the admission test and the marks obtained in the H.S. (10+2) Examination.

Honours Subjects	Marks Required For Eligibility
Bengali	GEN 45% in Aggre. Or 55% in Sub, SC/ST 40%
English	GEN 60% , SC/ST 40%
Pol. Sc.	GEN 45% in Aggre. Or 55% in Sub, SC/ST 40%
History	GEN 45% in Aggre. Or 55% in Sub, SC/ST 40%
Education	GEN 45% in Aggre. Or 55% in Sub, SC/ST 40%
Geography	GEN 80% in Sub, SC/ST 40%
Philosophy	GEN 45% in Aggre. Or 55% in Sub, SC/ST 40%
Commerce	GEN 45% in Aggre. Or 55% in Sub, SC/ST 40%
Zoology	GEN 60% , SC/ST 40%
Botany	GEN 45% in Aggre. Or 55% in Sub, SC/ST 40%
Physiology	GEN 45% in Aggre. Or 55% in Sub, SC/ST 40%
B.A. (General)	Passed in (10+2) Equivalent.
B.Com (General)	Passed in (10+2) Equivalent.
B.Sc. (General)	Passed in (10+2) Equivalent.

For General courses separate merit lists are prepared according to merit of the aggregate.

2.1.3. Minimum and Maximum Percentage of Marks for Admission in Comparison with Other Colleges:

For the Honours students in Bengali, History, Pol.Sc. , Philosophy and Accountancy minimum percentage of marks required for B.A. General Category candidates is 45% in subject or related subject and 50% in aggregate; for SC/ST students 40%. For English honours 55% in subject / 55% in aggregate; for SC/ST students 40%. For Geography honours 80% in subject/ 80% in aggregate; for SC/ST students 40%. The minimum percentage of marks in B.A. general course is 30%. The

maximum percentage of marks for admission varies from subject to subject and every year it depends on the total number of applicants.

Here we provide the minimum and maximum percentage of marks for admission at the 1st year Honours subject in our College. **It is difficult to collect and submit such comparative data with other colleges in the district of Howrah**.

Sl. No.	Programme	2009-10		2010-11		2011-12		2012-13	
		Mix %	**Min %**	**Mix %**	**Min %**	**Mix %**	**Min %**	**Mix %**	**Min %**
1.	**Bengali**	**85**	**45**	**78**	**45**	**80**	**42**	**74**	**45**
2.	**English**	**75**	**45**	**80**	**45**	**81**	**52**	**74**	**45**
3.	**Education**	**74**	**50**	**72**	**41**	**77**	**48**	**77**	**45**
4.	**Geography**	**93**	**60**	**90**	**60**	**93**	**56**	**95**	**67**
5.	**History**	**74**	**44**	**70**	**45**	**75**	**52**	**73**	**42**
6.	**Philosophy**	**80**	**46**	**75**	**48**	**79**	**51**	**82**	**50**
7.	**Political Sc.**	**74**	**51**	**80**	**47**	**70**	**47**	**71**	**47**
8.	**Accountancy**	**87**	**45**	**80**	**51**	**82**	**41**	**90**	**45**
9.	**Zoology**	**-**	**-**	**-**	**-**	**-**	**-**	**85**	**60**
10.	**Physiology**	**-**	**-**	**-**	**-**	**-**	**-**	**82**	**60**

2.1.4. Mechanism in the Institution to Review the Admission Process and Student Profiles and its outcome:

The admission process is reviewed in the meeting of the admission sub-committee every year. Often the admission sub-committee meets to review the admission process to check the loopholes, if any in the system, and try to overcome the problem. Discussions are regularly done to achieve perfection in the system. Department wise files are kept in the office and are called for if and when dispute arises. Students' Profiles are maintained by special designed student data base software.

2.1.5. Admission policy of the institution and its student profiles demonstrating the national commitment to diversity and inclusion:

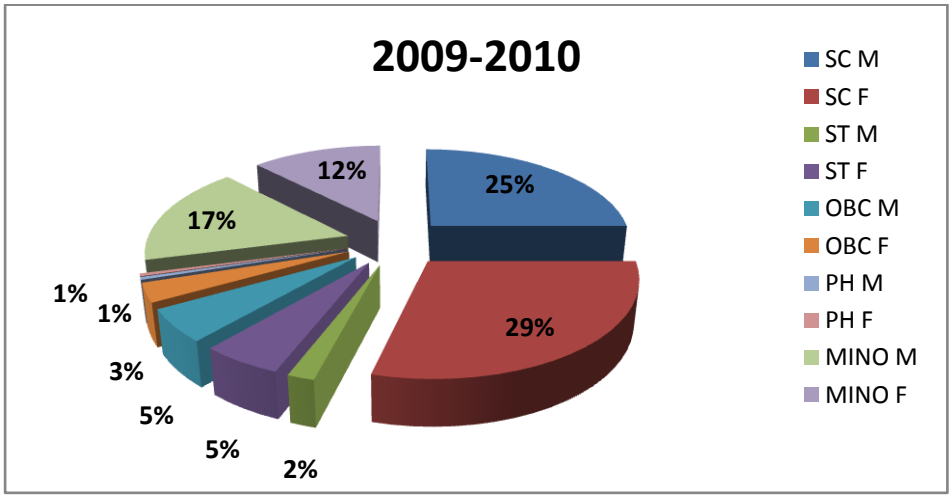
As for the reservation of seats, the institution only follows the rules set by the Govt. of West Bengal and the Calcutta University. In course of preparing the merit list the minimum eligibility marks required for the reserved seats are followed. Only the SC/ST candidates and the differently abled applicants can avail the reservation facility. Reservation rules have been formulated by Government of West Bengal for OBC A & B from current academic session.

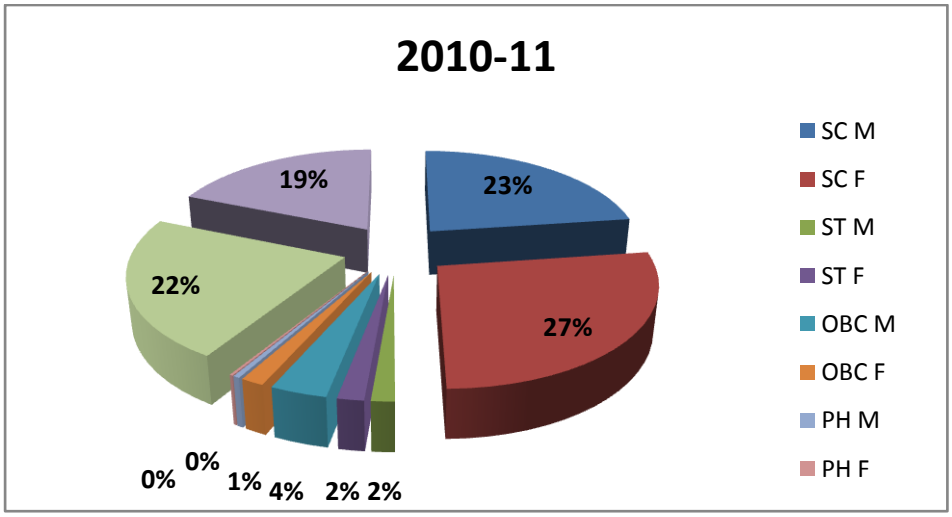
Rules of Govt. of West Bengal:

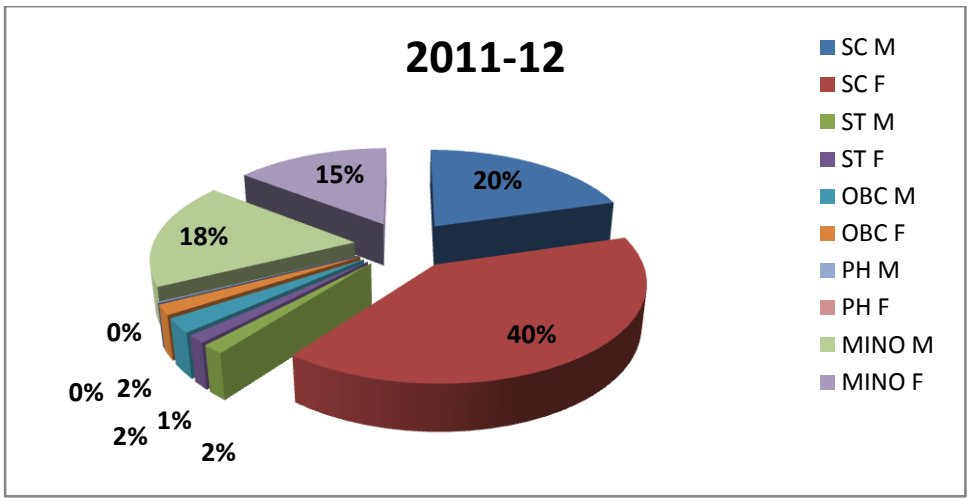
Category	SC	ST	OBC-(A)	OBC-(B)	PH
Percentage	22%	6%	10%	7%	3%

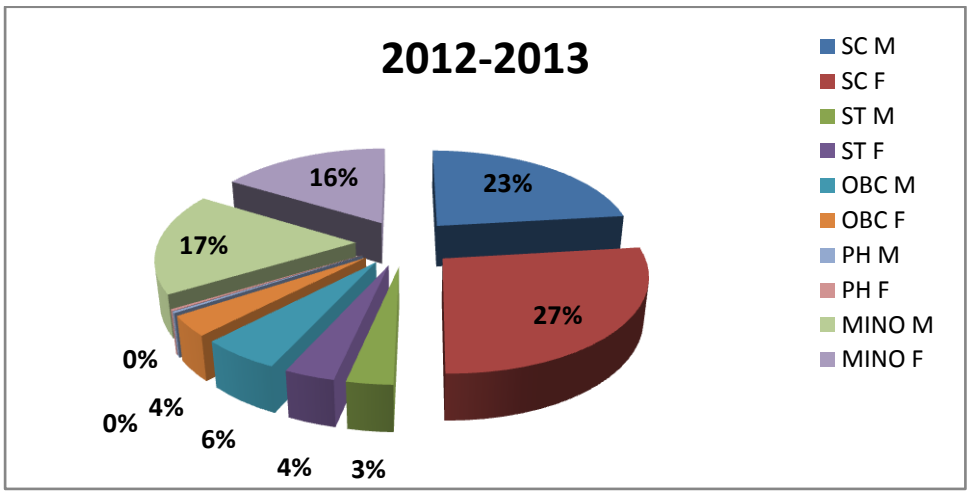
Student admitted in SC, ST, OBC, PH and Minority (Male & Female wise) during the period 2009-10 to 2012-13:

Category	GEN		SC		ST		OBC		PH		MINO	
	M	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**
2009-10	**465**	**581**	**55**	**64**	**4**	**12**	**12**	**7**	**1**	**1**	**37**	**27**
2010-11	**398**	**548**	**108**	**128**	**7**	**8**	**17**	**7**	**2**	**1**	**106**	**89**
2011-12	**492**	**626**	**120**	**235**	**9**	**8**	**14**	**10**	**1**	**0**	**105**	**85**
2012-13	**527**	**668**	**81**	**95**	**11**	**12**	**19**	**12**	**1**	**1**	**61**	**57**





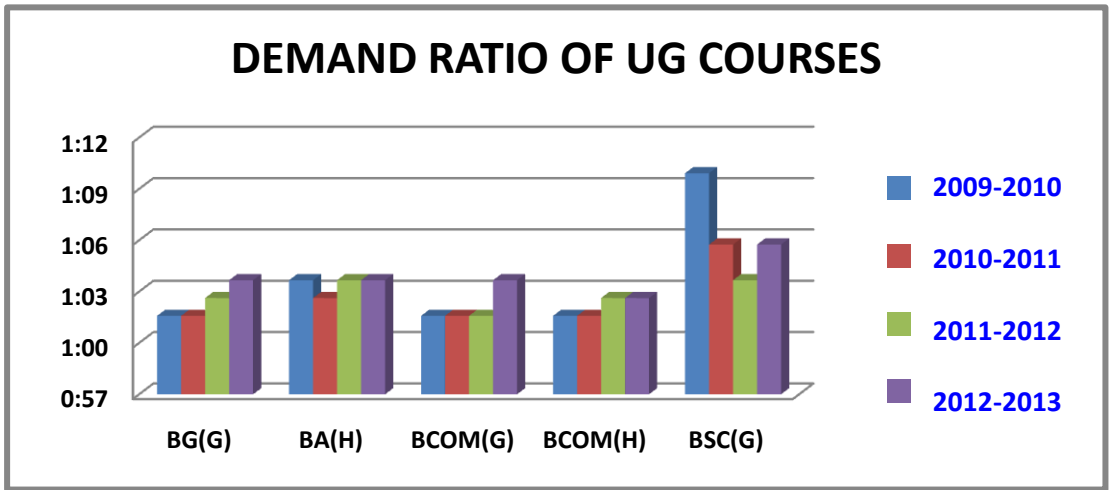




2.1.6. Various programmes offered by the institution during the last four years and subject wise demand ratio are as follows :

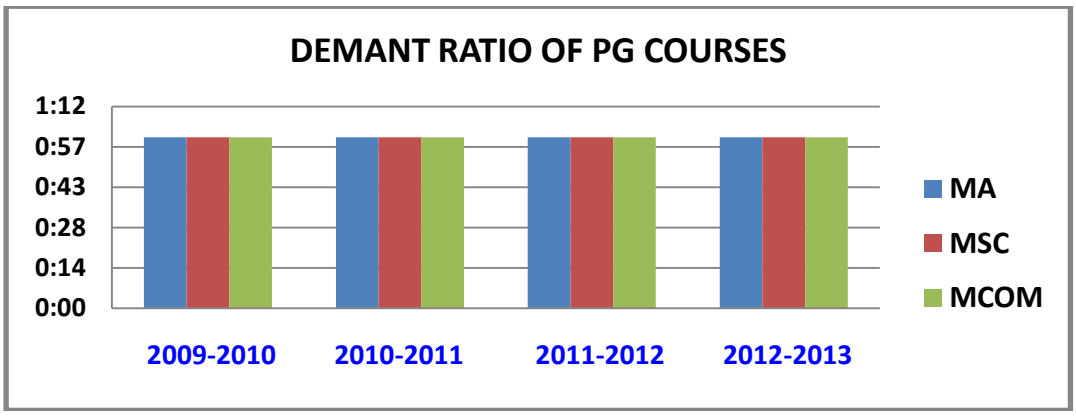
YEAR	2009-10			2010-11			2011-12			2012-13		
COURSE	NO OF APP	NO. OF STUDENT ADMI	DEMAND RATIO	NO OF APP	NO. OF STUDENT ADMI	DEMAND RATIO	NO OF APP	NO. OF STUDENT ADMI	DEMAND RATIO	NO OF APP	NO. OF STUDENT ADMI	DEMAND RATIO
BA(G)	354	161	**1:2**	389	169	**1:2**	498	172	**1:3**	846	192	**1:4**
BA(H)												
BNGA	301	75	**1:4**	229	75	**1:3**	226	80	**1:3**	217	76	**1:3**
EDCA	82	43	**1:2**	105	50	**1:2**	89	42	**1:2**	174	50	**1:3**
ENGA	90	25	**1:4**	100	25	**1:4**	123	18	**1:7**	147	22	**1:7**
GEOA	340	16	**1:21**	351	15	**1:23**	185	14	**1:13**	204	15	**1:14**
HISA	103	43	**1:2**	66	50	**1:1**	169	47	**1:4**	159	47	**1:3**
PHIA	51	26	**1:2**	46	40	**1:1**	78	30	**1:3**	90	29	**1:3**

PLSG	28	17	**1:2**	83	50	**1:2**	78	27	**1:3**	74	31	**1:2**
BCOM(G)	98	41	**1:2**	100	49	**1:2**	113	48	**1:2**	233	55	**1:4**
BCOM(H)	115	75	**1:2**	184	75	**1:2**	180	55	**1:3**	231	72	**1:3**
BSC(G)	40	4	**1:10**	50	9	**1:6**	43	12	**1:4**	67	11	**1:6**
BSC(H)												
PHYA	-	-	-	-	-	-	-	-	-	50	15	**1:3**
ZOOA	-	-	-	-	-	-	-	-	-	70	13	**1:5**



DEMAND RATIO OF PG COURSES (VU):

YEAR	2009-10			2010-11			2011-12			2012-13		
COURSE	NO OF APP	NO. OF STUDENT ADMI	DEMAND RATIO	NO OF APP	NO. OF STUDENT ADMI	DEMAND RATIO	NO OF APP	NO. OF STUDENT ADMI	DEMAND RATIO	NO OF APP	NO. OF STUDENT ADMI	DEMAND RATIO
M.A	**219**	**219**	**1:1**	**294**	**294**	**1:1**	**167**	**167**	**1:1**	**254**	**254**	**1:1**
M.SC.	**110**	**83**	**1:1**	**135**	**107**	**1:1**	**142**	**100**	**1:1**	**118**	**89**	**1:1**
M.COM	**74**	**74**	**1:1**	**52**	**52**	**1:1**	**26**	**26**	**1:1**	**46**	**46**	**1:1**



2.2. CATERING TO STUDENT DIVERSITY:

2.2.1. Differently-Abled Students:

The college has always shown a favourable attitude to differently abled students. The institution strictly follows all Govt. rules and regulations regarding admission of the differently abled students. They are given special guidance and counseling by the teachers of respective departments.

College provides the differently abled students all sorts of help as required. Though there is no ramp in the college building, differently abled students are allowed to use the facility of the lift.

2.2.2. Assessment of the Students' Needs before the Commencement of the Programme

The institution only follows the guidelines provided by the University regarding admission affair.

2.2.3. Strategies adopted by the institution to bridge the Knowledge Gap of the Enrolled Students

The institution arranges remedial classes, with the financial assistance of UGC, for the weaker section of students to help make up the knowledge gap of the student(s) concerned. Special classes are also taken by the faculty members as and when required.

2.2.4. Sensitization of Staff, Students and environment inside the campus:

More than 55% of the roll strength are girl students in this institution. They are provided all facilities to meet their basic requirements. More than that there is grievance redressal cell to take prompt action on gender related issues. Security is provided all the time.

As for issues related to inclusion, the institution has students from SC, ST, OBC and Minority Community. As per rule, they are treated with equal sincerity and ardent spirit by the staff and other students of the college. The college authority however, has a cautious eye on such issues. There is equality of justice and facilities for students irrespective of caste, creed and religion.

There is an NSS unit in the institution. A beautiful garden in the college campus has been developed and maintained by the unit, thus

creating awareness towards environment. An 'out side campus' tour is arranged for the final year students and awareness on environment is emphasized upon. They are asked to submit project report for which 25 marks are allotted in ENVS subject.

2.2.5. Identification and response to special learning needs of advanced learners

During teaching-learning process respective teachers identify the advanced learners through the responses and interaction. They are advised and suggested advanced texts, references and journals, as available in the college library. They are motivated to self learning. Teachers always encourage them to take part in seminars, debates, quiz contests arranged by this institution and by other institutions as well. They are also encouraged to express their thought and creative works through college magazine. Teachers of different departments arrange special classes for them and also provide personal notes to facilitate their learning.

2.2.6. Collection, analysis, use of data and information on academic performance of students

A close analysis of the students' attendance register is carried out. Students with poor attendance are asked to bring their guardians. The college authority talks with them freely and suggestions to overcome their weaknesses are provided in guardians' meetings.

The students of minority section are informed in due course about the financial assistance provided by the Govt. They are free to consult the college authority on such matters. The cases are promptly handled.

The college authority also provides Full Free ship and Half Free ship to the students coming from needy families. 10-12% of the total intake on each category (Free ship and Half Free ship) is provided with such assistance as per C.U guideline. The facilities are mentioned in the College prospectus.

Economically weaker sections among the students are provided books free of cost for the academic improvement.

Remedial classes are arranged for the slow-learners.

2.3. TEACHING-LEARNING PROCESS:

2.3.1. Planning and organization for the teaching, learning and evaluation schedules

Each department prepares academic calendar & teaching plans at the beginning of each academic year. Faculty members inform students about the academic calendar of the concerned departments. Almost all laboratory based subjects of the college have well equipped laboratories with modern facilities to provide high quality education. Some departments like English & Geography use projector to make teaching learning attractive. Students of Geography, Physiology, Botany & Zoology have access to the internet facility as required. Teachers also regularly follow computer assisted learning method to make classes more attractive and comprehensive. The college also uses sophisticated software as part of the teaching learning process. Students also are encouraged and guided to prepare projects by the concerned faculty members. Each science department has seminal library to provide the students important study materials and reference books. From the college library students can borrow books for using in the reading room. Evaluation of the teaching learning process is done through class tests, mid-term exam and pre-final test exams.

2.3.2. IQAC contribution to improve the teaching –learning process

Teachers Council decide in the meeting the dates of the Mid-term / Test / Supplementary exam. Faculty members and the lab attendants place their requisition to the Principal and the Principal takes initiative to meet their requirements.

IQAC review the admission process and outcome of the teaching learning process annually. Most of the members of the IQAC are also the members of the Teachers Council. So, IQAC advise to take measures for the improvement of the students. Sometimes in the meeting of the IQAC resolutions are adopted to improve the teaching learning method. After the publication of C.U result it is reviewed in IQAC / T.C meeting and Academic Council.

2.3.3. Student-centric learning; details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students

Faculty members earnestly try to make the teaching learning process student centric. They try to develop skills like interactive learning,

collaborative learning. Students are allowed to raise questions in the class room and the teacher provides the answers. Students are also encouraged to take part in seminars, debates, they are asked to make project work. They are also encouraged to write in the college magazine.

2.3.4. Nurturing of critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators

The institution organizes seminars where students can attend as listeners. They are encouraged by the faculty members to contribute their thoughts in the departmental wall magazines as well as the college magazine. Students are awarded for their best writings in the college magazine.

2.3.5. Technologies and facilities available and used by the faculty for effective teaching:

The College authority provide e-learning – resources from different Resources, Power point presentation and Online Facilities, SMART board, Wi-Fi facilities to the students, they are made aware of the resources and are encouraged self learning with help of e-learning resources. Sophisticated software is used as a part of the teaching learning process by the Geography, Zoology, Botany, Physiology and Commerce Departments.

2.3.6. Student and Faculty Exposure to Advanced Level of Knowledge and Skill.

Departmental seminars (International, National & State level) are organized by the college. Students of concerned departments take part in the seminars. They also get experts' lectures in those seminars.

UGC Sponsored National and International Seminar:

Sl No.	Department	Topic	Date
1.	Commerce	Global Financial Crisis 2008-Issues & Challenges (National Level)	12^{th} -13^{th}, August, 2010
2.	Physiology & Zoology	Diabetes: Menance of the Millennium (International)	16^{th} – 17^{th}, December, 2010
3.	Geography	Bio-Diversity, land Use and Its development (National Level)	16^{th}-17^{th} July, 2011
4.	Political Sc.	Political System in India with Special Reference to West Bengal	5^{th} -6^{th}, April, 2013
5.	Bengali	Folklor as an Integrating Force of the Diverse Sub-national Groups of India (National Level)	20^{th} -21^{st} December, 2013

2.3.7. Academic, Personal and Psycho-Social Support and Guidance Services:

The college authority by the help of Camellia Group provide professional counseling to the students. Representatives of the group supply study materials and other resources including counseling and interaction sessions to prepare students for competitive exams for future employment. Moreover, faculty members also give academic, moral and psychological support to the students in regular course.

2.3.8. Innovative Teaching Approaches and its Impact

Overhead projector, audio and audio-visual aids like Smart Board, LCD Projector, Microphone Sound System, etc. are used by the faculty members of different department to deliver their lectures. The students are benefited as they can relate the lecture clearly from the far. Language Lab of the college helps the students to enrich their skills. The college authority always encourages the faculty members for further innovative techniques.

2.3.9. Use of Library Resources to Augment the Teaching –Learning Process

The college has a resourceful library with internet facility. The faculty members and the students regularly use the library resources to augment the teaching-learning process.

2.3.10. Completion of the Curriculum

Usually the faculty members face no problem to complete the syllabus within stipulated time. Only during emergencies like General / Panchayat elections etc. the regular routine is hampered. Although by arranging special classes help to make up the deficiencies.

2.3.11. Monitoring and Evaluating the Quality of Teaching- Learning

Class tests, Mid-term Exam, Pre-final Test Exams are held to evaluate the progress of the students. Feedback are taken from the outgoing students and are analyzed with due importance. Academic Council organize department wise meeting with the faculty members to monitor the teaching-learning process and progress. The University result (final result) is also reviewed for consideration of future programme.

2.4. TEACHER QUALITY:

2.4.1. Strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

The college has no freedom to appoint whole-time teachers. They are selected by the West Bengal College Service Commission and recommended to the G.B. for appointment. College can only recruit Guest Lecturers following the guide lines of West Bengal College Service Commission or Calcutta University, on recommendation of the G.B.

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D. Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	-	-	1	2	3
M. Phil	-	-	1	-	-	4	5
PG	-	-	1	1	1	4	7
Temporary Teacher (Govt. Approved Superannuated Teacher)							
D.Sc./D. Litt.	-	-	-	-	--	-	-
Ph.D.	2	-	-	-	-	-	2
M. Phil	1	-	-	-	-	-	1
PG	2	-	-	-	-	-	2
Part-Time Teachers (Govt. Approved)							
D.Sc./D. Litt.	-	-	-	-	-	-	
Ph.D.	-	-	-	-	2	-	2
M. Phil	-	-	-	-	-	2	2
PG	-	-	-	-	5	5	10
Purely Temporary Teacher (From College Fund)							
D.Sc./D. Litt.	-	-	-	-	-	-	-
Ph.D.		-	-	-	-	-	-
M. Phil		-	-	-	-	-	-
PG	-	-	-	-	5	2	7

2.4.2. Efforts made by the institution to cope up with the growing demand/scarcity of qualified senior faculty to teach new programmes/ modern areas of study being introduced in this direction and the outcome during the last three years.

The institution has appointed Guest Lecturer to meet the scarcity of qualified faculty members to teach I.T. (B.Com) and in English which is newly included in the syllabus of commerce at UG level by Calcutta

University. Superannuated teachers are appointed for the B.Sc (H) students.

2.4.3. Details on staff development programmes during the last four years

The college sanctions duty leave to the faculty members to join in refresher courses/orientation programmes organized by various universities of the state. College authority gives more facilities to the newly appointed teachers for the purpose.

a) In the last four years the following faculty members have been granted leave for the purpose:

Academic Staff Development Programme	Number of Faculty nominated			
	2009-10	2010-11	2011-12	2012-13
Refresher Course	02	03	02	03
HRD Programme	-	-	-	-
Orientation Programme	01	02	01	03
Staff Training conducted by the University	02	03	03	04
Staff Training conducted by other Institutions	01	02	02	02
Summer/Winter schools, workshops, etc.	02	02	04	06

b) College does not organize such faculty training programme because it does not have proper infrastructure for the same. But the college authority allows its staff to participate in such programmes organized by other agencies like University or other private authorities. College always encourages the faculty members to use audio-visual aids and modern technology to improve the teaching-learning method and to make it attractive as well as comprehensive to the learners.

c) About 15 faculty members were invited to the training of census-2011 conducted from the office of the District Magistrate, Howrah. After the training those faculty members acted as the resource persons to train the enumerators in the B.E.S.U campus, Sibpur.

2.4.4. Policies/systems are in place to recharge teachers:

The college has no provision to provide research grant to the faculty members but the college authority always encourages and supports its

faculty members for such academic activities. Short study-leave is also granted if any of the faculty members applies for the same for the purpose of completion of his/her research work.

2.4.5. Faculties received awards / recognition at the state, national and international level for excellence in teaching during the last four years.

State has least provision of recognition for such excellence in teaching. So, College not yet has any faculty member who has received such recognition.

2.4.6. Evaluation of teachers by the students and external Peers

The institution has a system of evaluation of the teaching staff by the students. Only the outgoing students i.e. the Part III students evaluate the teachers every year. The Principal plays an important role in that evaluation process. A printed format is distributed among the students through which they tick the grades on different criteria to evaluate the teachers. The feedback is reviewed afterwards.

2.5. EVALUATION PROCESS AND REFORMS:

2.5.1. Ensuring that the stakeholders of the institution especially students and faculty are aware of the evaluation processes

The Academic Calendar sent by the University is printed in the prospectus. The prospectus also contains the schedule of class tests, mid-term examinations and the pre-final test examinations. Besides, notices are put on time to time to make all stakeholders aware of those examinations and tests. Separate notices are served for the class tests and such notices are served department wise.

The students also come to know about the examinations and the question patterns through interaction with teachers. University question papers on different subjects are kept in the college library. That also helps the students to be aware of the question patterns.

2.5.2. Major evaluation reforms of the university that the institution has adopted and the reforms initiated by the institution on its own.

Major evaluation reforms have been initiated by the Calcutta University since 2007-2008. The University has introduced 1+1+1 evaluation system i.e. Part I, Part II and Part III (Final) examinations. The entire syllabus is divided into modules accordingly. The Institute has adopted this reformed system. The schedule of the Mid-term and the Pre-final tests are set by the University.

There is another reform introduced by the University. Previously Practical Examinations of different practical based subjects were held in other colleges as an external center. Students are used to go to the other colleges for their examination. From 2013 the University has introduced Practical Examination at the home centers. Now students need not to go to the other colleges. Only the examiner is external and appointed by the University. The Institution has adopted the reform.

2.5.3. Effective implementation of the evaluation reforms of the university and those initiated by the institution on its own.

To ensure effective implementation of the evaluation reforms of the University the Institution maintains regular contact with the University administration, i.e. the Controller of Examinations, Registrar, etc. by regularly attending meetings.

Faculty members are appointed as paper setters and examiners.

To ensure smooth running of examinations the Institution has an Examination sub-committee to oversee the process.

The Examination sub-committee arranges Mid-term examinations and Pre-final Tests following the schedule set by the University. If any student fails to appear in any of the examinations, he/she has to produce strong and valid proof in favour of his/her absence. Then such student is allowed to sit for the supplementary examination. The guardians of the weaker students are informed by the institution about the weakness of their wards.

2.5.4. Formative and summative assessment approaches adapted to measure student achievement.

Formative: Every student has to appear for the Mid-term exams conducted during November. This gives them exposure to examination situation. They also get ready feedback about their understanding of the subject(s). Pre-final Tests are held during January, February and March for Part-III, Part-II and Part-I respectively.

Summative: The students are evaluated at the end of every academic session by the University. The examination pattern is as follows:

Part-I	2 Honours papers of 100 marks each + 1 General paper of 100 marks.
Part-II	2 Honours papers of 100 marks each + 2 General papers of 100 marks each (1 practical paper for practical based subjects).
Part-III	4 Honours papers of 100 marks each + ENVS of 100 marks (including compulsory project work).

Special classes are arranged for the weaker students (slow learners).

C.U Result 2009 to 2013

2009-2010									
Course	Part	Appeared	QH	QG	QX1	X1	X	No of success student	% of Success student
Bengali	I	72	58	02	09	04	02	69	95.8
English		28	14	04	02	08	-	20	71.4
History		38	30	04	03	01	-	37	97.3
Pol. Sc.		18	09	01	07	-	01	17	94.4
Education		38	26	-	12	-	-	38	100
Philosophy		19	12	03	02	02	-	17	89.4
Geography		16	14	01		01	-	15	93.7
B.A.(G)		134	-	46	71	-	17	117	87.2
B.Sc. (G)		03	-	02	01	-	-	03	100
B.Com (H)		66	25	05	12	18	06	42	64
B.Com (G)		30	11	18	-	-	01	29	97
Bengali	II	63	56	01	05	-	01	62	99
English		11	10	01	-	-	-	11	100
History		21	11	07	01	02		19	91
Pol. Sc.		21	13	05	01	-	02	19	91
Education		26	25	01	-	-	-	26	100
Philosophy		10	07	02	01	-	-	10	100
Geography		12	12	-	-	-		12	100
B.A.(G)		188	-	116	59	-	13	172	92
B.Sc. (G)		06	-	05	01	-	-	06	100
B.Com (H)		24	15	03	06	-	-	24	100
B.Com (G)		39	14	24	-	-	01	38	99
Bengali	III	46	46	-	-	-	-	46	100
English		04	04	-	-	-	-	04	100
History		26	26	-	-	-	-	26	100
Pol. Sc.		10	10	-	-	-	-	10	100
Education		17	17	-	-	-	-	17	100
Philosophy		04	04	-	-	-	-	04	100
Geography		13	12	-	-	-	-	12	99
B.A.(G)		125	-	-	-	-	-	108	87
B.Sc. (G)		-	-	-	-	-	-	-	-
B.Com (H)		34	30	-	-	-	-	30	89
B.Com (G)		28	-	21	-	-	07	21	100

2010-2011									
Course	Part	Appeared	QH	QG	QX1	X1	X	No of success student	% of Success student
Bengali	I	68	51		12	03	02	63	93
English		24	07	03	02	09	03	12	50
History		27		10	02	02	37	37	91
Pol. Sc.		47	31	03	08	01	04	42	90
Education		38	32	01	05			38	100
Philosophy		20	05	03	03		02	28	85
Geography		15	11		01		14	14	99
B.A.(G)		133		42	77	14		119	90
B.Sc. (G)		07		07				07	100
B.Com (H)		77	69					69	88
B.Com (G)		66		42				42	31
Bengali	II	69	57	10			02	67	98
English		14	12	02				14	14
History		31	23	07		01		30	97

Pol. Sc.		12	08	03			01	11	92
Education		36	36					36	100
Philosophy		16	13			03		13	82
Geography		14	13	01				14	100
B.A.(G)		166		103	51		12	154	93
B.Sc. (G)		04		02	02			04	100
B.Com (H)		29	29					29	100
B.Com (G)		39	39					39	100
Bengali	III	54	54					54	100
English		11	11					11	100
History		11	11					11	100
Pol. Sc.		15	14				01	14	99
Education		23	22				01	22	99
Philosophy		08	08					08	100
Geography		13	11				02	11	85
B.A.(G)		157		115	21		06	131	84
B.Sc. (G)		06	06					06	100
B.Com (H)		21	21					21	100
B.Com (G)		36		32				32	89

2011-2012

Course	Part	Appeared	QH	QG	QX1	X1	X	No of success student	% of Success student
Bengali	I	73	53		14	01	05	69	94.5
English		27	06	06	05	07	03	17	69.9
History		46	25		16	02	03	41	89.1
Pol. Sc.		25	16		05	03	01	21	84
Education		42	15		23		04	38	90.4
Philosophy		29	05	09	06	06	03	20	68.9
Geography		16	03	01		01	15	15	93.7
B.A.(G)		170		19	117		34	136	80
B.Sc. (G)		13			10		03	10	77
B.Com (H)		60	55				6	55	92
B.Com (G)		51		24					48
Bengali	II	59	57	01	01			59	100
English		08	06		01			08	100
History		37	33		04			37	100
Pol. Sc.		33		02	02			37	100
Education		34	32	01			01	33	99
Philosophy		22	18	02	01	01		21	99
Geography		13	11	02				13	100
B.A.(G)		131	57	50			24	107	81
B.Sc. (G)		06	04	02				06	100
B.Com (H)		57	43						76
B.Com (G)		12		08					65
Bengali	III	58	57				01	57	99
English		11	11					11	100
History		23	23					23	100
Pol. Sc.		9	09					09	100
Education		36	35			1		35	99
Philosophy		13	11			2		11	98
Geography		14	14					14	100
B.A.(G)		148		110		28	03	117	79
B.Sc. (G)		04		02			1	02	67
B.Com (H)		27	23					23	95
B.Com (G)		40		34				34	85

2012-2013									
Course	Part	Appeared	QH	QG	QX1	X1	X	No of success student	% of Success student
Bengali	I	75	45	11	04	11	04	60	80
English		26	08	02	04	11	01	14	53.8
History		44	25	01	16	02		42	95.4
Pol. Sc.		35	17	01	07	06	04	25	71.4
Education		52	27	02	17	04	02	46	88.4
Philosophy		29	15	02	02	08	02	19	65.5
Geography		18	11	03	03	01		17	94.4
B.A.(G)		197		37	119		40	156	79.1
B.Sc. (G)		08		02	04	02		06	75
B.Com (H)		73	48		24		01	48	66
B.Com (G)		61		01	15	45		16	27
Bengali	II	69	37		31	01		68	98.5
English		06	01					07	100
History		39	28	01	10			39	100
Pol. Sc.		22	11	01	08		02	20	90.9
Education		34	25		06		03	31	91.1
Philosophy		08	02	04	01	01		07	87.5
Geography		11	09	01	01			11	100
B.A.(G)		161		49	65	47		114	70.8
B.Sc. (G)		08		05	03			08	100
B.Com (H)		82		29		38	15	29	36
B.Com (G)		35		31			04	31	89
Bengali	III	61	61					61	100
English		09	07		02			07	77.7
History		35	34				01	34	99
Pol. Sc.		32	31				01	31	99
Education		33	29			01	03	29	87.8
Philosophy		17	17					17	100
Geography		11	11					11	1000
B.A.(G)		131		93		38	01	93	70.4
B.Sc. (G)		06		04			02	4	67
B.Com (H)		19	19					19	100
B.Com (G)		26		26				26	100

2.5.5. Significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weight ages assigned for the overall development of students.

The faculty members assess the performance of the students in the class tests, Mid-term Exams and in the Pre-final test Exams. The marks obtained by the students are kept secured and students are allowed to see their examined answer scripts. Faculty members discuss the assessment with the students and, when needed, give due suggestion(s) for better performance. The marks obtained by the students are displayed on the notice board.

For University examination (Final exams), students get the scope to apply for PPR and/or PPS. The college authority extends helping hand to the students in this connection.

2.5.6. Graduate attributes by the college and its attainment

Both the affiliating University and the college want to view the graduate to be a complete human being to face the challenges of life with enough confidence, courage, truthfulness and responsibility. The college wants its graduate to acquire love for knowledge, skill for entrepreneurship and to develop social as well as moral responsibility. The Institution organizes all the academic and extra-curricular activities accordingly.

2.5.7. Mechanisms for redressal of grievances with reference to evaluation both at the college and University level:

At college level redressal of grievances with reference to evaluation is done by the Faculty members concerned with the help of Academic Sub-committee. As per right to information act the students can see the answer scripts through deposition of Rs.500.00 to the University.

Regarding the redressal of grievances with reference to evaluation at the university level the college has no authority to do anything. The college merely suggests the concerned student to apply for PPR and/or PPS, as the case may be, and provides all sorts of help in this connection.

2.6. Student Performance And Learning Outcomes:

2.6.1. Clearly stated Learning outcomes of the Institution

The main objective of the college is to motivate the students, the future responsible citizen group of the country, towards acquisition of required knowledge and skill so that they can go for higher studies or for quality placements, as required. The curriculum furnished by the University and followed by the college definitely fulfils the objective. Students are provided with all sorts of opportunities required to identify and develop their inherent qualities to help them flourish as complete human beings and play positive role of sincere, sensitive and responsible global citizens. It is the primary lookout of the Institution whether the curriculum is successfully transmitted to the students. It constantly monitors the teaching-learning process through different mechanism like class tests, mid-term exams, pre-final test exams, students' seminars, debate, extempore speech, creative writings, etc. The Academic programs are clearly stated in the prospectus at the beginning of each academic session to make the students and the Faculty members well aware of those programs. The Principal, in the Staff Council meeting, discusses with the Faculty members about the academic programs before the commencement of the academic year. Notices are served to the students accordingly.

The progress and performance of every student is minutely monitored throughout the programme by the respective departments. After each internal examination, results are displayed on the notice board. Teachers discuss with the students about their performance. The Faculty members also suggest the way to improve further. Parents of the slow learners are informed about the progress of their wards and are encouraged to communicate freely with the concerned teachers. After the declaration of the University result, the same is displayed on the notice board. Mark sheets are distributed among the students and the result is analyzed by the Academic Sub-committee for further improvement towards perfection.

2.6.2. Monitoring and communication of the progress and performance of students through the duration of the course/programme.

No learning process is complete without a proper assessment. The teaching learning and assessment strategies of the Institution are correlated with the intended learning outcomes. The Faculty members assess the students throughout the programmes through class tests, mid-terms and pre-final tests to prepare them for the final University exams. They are also encouraged to take part in the students' seminars, debate, extempore speech, etc. There is also a process of assessment of the teaching staff by the outgoing students. The Academic sub-committee analyses the data received from the students and suggests proper steps.

Year wise comparison of achievement of the students

SUBJECT	2010		2011		2012		2013	
	% OF PASS	NO OF 1ST CLASS	% OF PASS	NO OF 1ST CLASS	% OF PASS	NO OF 1ST CLASS	% OF PASS	NO OF 1ST CLASS
BNGA	100.00%	-	93.00%	-	94.50%	-	100.00%	02
ENGA	100.00%	-	50.00%	-	69.90%	-	77.70%	-
EDCA	100.00%	01	100.00%	01	90.40%	01	87.80%	01
HISA	100.00%	-	91.00%	-	89.10%	-	97.10%	-
PLSA	91.00%	-	90.00%	-	84.00%	-	96.80%	-
PHIA	100.00%	-	85.00%	-	68.90%	-	100.00%	-
GEOA	93.00%		94.00%		93.70%	2	100.00%	-
BOTA	-	-	-	-	-	-	-	-
PHYA	-	-	-	-	-	-	-	-
ZOOA	-	-	-	-	-	-	-	-
ACCA	89.00%	-	100.00%		95.83%	1	100.00%	1
BCOM(G)	75.00%	-	89.89%		85.00%	0	84.00%	
BA(G)	87.00%	-	90.00%		80.00%	0	70.40%	
BSC(G)	-	-	100.00%	1	67.00%	0	67.00%	4

2.6.3. Teaching learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes.

The Institution reviews the performances of the students in class tests, mid-terms and tests. Faculty members guide the students to recover their weaknesses and make plan to overcome the barriers of their learning. Our college is affiliated to Calcutta University and the Final examinations are taken by the University. Every year, after the publication of the University result, Teachers' Council/Academic Council review the result regularly and provide support for the betterment in the system.

2.6.4. Measures / initiatives taken up by the institution to enhance the social and economic relevance of the course offered in context of Quality jobs, entrepreneurship, innovation and research aptitude.

Being affiliated under the Calcutta University, our Institution has to follow the syllabus laid down by the University, so it cannot take any measure to enhance the social and economic relevance of the course offered. The University curriculum itself is sufficient for student of any discipline to find quality job and to grow in them an innovative power and research aptitude.

2.6.5. Collection and analysis of data on student learning outcomes and its use for planning and overcoming barriers of learning.

The Faculty members collect data regarding the students' outcome through class tests, mid-term exams and test exams. They are analyzed thoroughly and necessary advices are given to the students to overcome their barrier of learning. A close analysis of the University result is also done every year so that the teaching-learning process can be modified towards perfection.

2.6.6. Institutional Mechanism of monitoring and ensuring the achievement of learning outcome.

College authority monitors the performance through attendance records which are displayed on the departmental notice boards. Mid-term and Pre-final tests are conducted and results are displayed on the notice board. The answer scripts are also shown to the students to help them identify and analyze their mistakes. Results of the College and University exams are analyzed in the departmental as well as in the Teachers' Council meetings. Departments arrange special classes for the slow learners.

2.6.7. Use of assessment/ evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning by the Institution and the individual Teacher.

The Institution and individual teachers use assessment/evaluation as an indicator for evaluating students' performance, achievement of objectives and planning. Most of the successful candidates sit for different competitive examinations and get through.

CRITERION –III

RESEARCH, CONSULTANCY AND EXTENSION

3.1. PROMOTION OF RESEARCH:

The college being an under graduate college, there is more emphasis on teaching but the college gives paramount importance to promote various research activities in the college. The institution has a fully automated library and well equipped laboratories for Biological science subjects (Zoology, Botany and Physiology). A good numbers of text books, reference books and journals are purchased by the library in every year. A well set up internet facility is provided in the library for facilitating the students to help their research project under the curriculum, as well as the faculty members for their minor and major research projects and PhD research work. Neatly bounded volumes of newspapers and research journals are available in the library.

3.1.1. Research Centres

The institution has no recognized research centre of the affiliating University or any other organization. There is no separate research section. But study room is provided for the students in the library.

3.1.2. Research committee, Its composition and function:

Though the UG College has no Provision to form their own research committee but The College has a research committee as per UGC guideline to facilitate, monitor and encourage the research activities. The research committee comprises of fourteen members of different colleges including Host College. Principal as the chairman as detailed below:

Sl No.	Name	Department/ Designation	Position
1.	Dr. Dilip Kumar Sahoo	Principal	Chairman
2.	Dr. Akram Hossain	English	Member
3.	Dr. Pranam Dhar	Commerce	Member
4.	Dr. Debesh Acharyya	Bengali	Member
5.	Dr. A. M. Chanda	Physiology	Member
6.	Dr. Abinash Chandra Sarkar	Chemistry	Member
7.	Dr. Yudhistir Hazra	Geography	Member
8.	Dr. Sailendra Nath Bag	History	Member
9.	Prof. Ashok Satpathy	Commerce	Member
10.	Mr. N.C Adak	Political Science	Member
11.	Mr. Keshab Chandra Khanra	Bengali/T.C Secretary	Member
12.	Mr. Sunil Kumar Sarkar	President of GB	Member
13.	Dr. Jayanta Kundu	Zoology	Member
14.	Mr. Amar Bag (Host College)	Head assistant	Member

The committee meets to discuss various plans to promote research and motivate the faculty for academic advancement. The committee keeps track of the schemes of the UGC. Some teachers have completed their Ph.D while many of them have already enrolled for Ph.D programme. Some of the faculty members have completed their research projects and some have already undertaken minor research projects.

3.1.3. Proactive mechanisms adopted relating to research schemes/ projects

The following Proactive mechanisms are adopted by the college to facilitate and smooth progression of research schemes/projects.

- **Autonomy to the principal investigator/Coordinator:** The college provides autonomy to the principal investigator for the smooth implementation of the schemes/projects and to utilize the amount sanctioned by the funding agency.

- **Timely release of grants:** The institution makes timely release of grants as and when the fund is received from the funding agencies.

- **Reduced teaching load, special leave etc. to teachers:** Teaching load is reduced in the form of giving on duty leaves as required for their project work.

- **Technological and information support:** The College is trying to remodel its infrastructure but sometimes it is quite impossible due to unavailability of funds although the college gives support to the Principal investigator by giving open access to the centralized computer room and library.

- **Timely auditing:** The College makes arrangement for timely auditing as and when the Principal investigator/Coordinator submits the progress report and final report.

- **Submission of utilization certificate to the funding authorities:** The utilization certificate is submitted to the Principal by the Principal investigator and the same is forwarded to the funding agencies. The institution provides facilities to get the utilization certificate from the competent authorities for auditing and for the submission of projects to the funding agencies.

3.1.4. Policy to promote research culture

The following are the distinct policies adopted by the college to promote research culture:

- ❖ The college motivates the staff by permitting leave on duty to the faculty to participate and present their research papers in Conferences/Seminars/Workshops in India and as well as abroad.
- ❖ Leave is given for the staff pursuing M.Phill / Ph.D programme.
- ❖ The institution encourages the faculty to act as invited speakers, rapporteurs, chairpersons for technical sessions under the UGC sponsored programmes.
- ❖ The following are the journals subscribed for promoting research:

Sl. No.	Department	Name of the journal
1.	Geography	**Indian journal of Landscape systems and ecological studies.** **Publisher : Institute of Landscape Ecology and Ekistics, Kolkata**
2.	History	**The Indian Historical Review.** **Publisher : Indian Council of Historical Research, New Delhi.**
3.	Political Science	**The Indian journal of Political Science** **Publisher : the quarterly Journal of Indian Political Science association**
4.	Commerce	**Indian Accounting Review** **Publisher : IAARF**
5.	Zoology	**Science Reporter** **Publisher :National Institute of Science Communication and Information Resources (NISCAIR),CSIR**
6.	All Subjects	**University News** **Publisher : Association of Indian Universities**

The following are the details of the faculty participation in Seminars / Conferences / Workshops / Orientation / refresher courses :

Name of the faculty	Department	Name of the Seminar/ conference/Workshop
1.Mr. Keshab Chandra Khanra	Bengali	• A two day long UGC sponsored seminar at Scottish Church College, on Manik Bandhopadhyaer Punarmulyan in February, 2010. • UGC Sponsored National seminar on' Rabindranath- Onyo Matrai Onyo Barne',

		at Ramkrishna Vidyamandir, Belur on 27-28th January,2011. • On Day Seminar on Quality of Higher Education & Role of Accreditation on 13.12.2013 by IQAC, Bijoy Krishna Girls' College, Howrah. • Work shop on Good Governance of Study Centres on 16th March, 2013 organized by Department of Study Centre, Netaji Subhas Open University.
1.Smt.Swati Mustaphi	English	• Refresher course in Jadavpur University, January 2009.
2.Dr. Sutapa Chaudhuri		• Participated in Orientation Programme, 104, organized by UGC Academic Staff College, University of Calcutta, held at Rajabazar Science College Campus, Jan.28-Feb.26, 2014. • Participated as **Translator** of short stories in a Three-day Bangla to English **Translation Workshop** on ***Bangla Galpa Sankalan Vol. IV*** conducted by **Sahitya Akademi**, at the Sahitya Akademi Regional Office in Kolkata on 5th-7th March, 2012. a. ***The Magic Car***, original story in Bangla, *Mayajaan* by Kinnar Roy & ***The God-Man***, original story in Bangla, *Devanshi* by Abhijit Sen, for ***Golpo Sankalan: Translated Contemporary Bengali Short Stories*** Ed. Sanjukta Dasgupta, ***Sahitya Akademi***. • Chaired a Session and Presented Paper at the Second MUP Conference on South Asian Studies entitled ***Tagore on Discriminations: Representing the Unrepresented*** organized by The Department of the Asian Studies, Metropolitan University Prague held on: November 1st, 2013; Venue: Metropolitan University Prague (Prokopska 3, Praha 3 Zizkov, Czech Republic) Title of paper: ***Representing the Unrepresented : Reading Tagore's Chandalika*** • Presented Paper (Virtual Presentation) and Participated in The Third Asian Conference on Literature and Librarianship, ***LibrAsia2013***, organized by International Academic Forum

		(IAFOR),The Ramada Osaka, Osaka, Japan, April 4-7, 2013. Title of paper: ***Revisiting Sita: The Subversive Myths of Womanhood in Contemporary South Asian Women Writers*** • Presented Paper and Participated in a Three-Day International Conference on ***Literature to Cinema: Adaptation, Appropriation, Adulteration*** 1-3 June 2013, organized by Department of Humanities and Social Sciences, National Institute of Technology Durgapur, West Bengal, India. *Adjudged the **Best Paper Presenter** in her session for the Presentation. Title of paper: ***Adaptation, Appropriation, Adulteration: Charulata and the Politics of Gender*** • Paper Presented and Participated at ***International Conference on Rural Empowerment for Sustainable Development: Empowering Rural Families, Women and Girl Children***, ICRESD 2013, March 27-28, 2013 organized by Centre for Counseling and Guidance, Sree Saraswathi Thyagaraja College, Pollachi, Tamil Nadu, India. Title of paper: ***The Mother Cooks: Gendered Socialization through School Textbooks and Its Effects on Young Children*** • Paper Presented and Participated in a Two-Day National Seminar on ***Literature in Translation*** organized by the Dept. of English, Bidhannagar Govt. College, Kolkata, in collaboration with Barasat Govt. College, Kolkata in Bidhannagar College, Kolkata, on 2nd and 3rd August, 2013.Title of paper: ***Translating Texts, Translating Cultures: The Politics of Intercultural Translations.*** • Paper Presented and Participated in a Two-Day National Seminar on ***Women Poets in Indian English Poetry*** organized by Dept. of English, Central University of Tamilnadu, Thiruvarur, on March 14-15, 2013. Title of paper: ***Indian Women Poets and the Poetics of Social Consciousness: Reading Sujata Bhatt, Meena Kandasamy and Sanjukta Dasgupta,*** • Participated in ***Re-writing Culture, Re-***

		telling Narratives: Gender and the Politics of Representation, UGC Sponsored Two-day National Conference organized by Brahmananda Keshab Chandra College, Kolkata in collaboration with Indian Statistical Institute, Kolkata on 9th-10th Feb. 2012 at ISI, Kolkata. • Participated in a Two-day International Seminar titled, ***Aspects of Modernity: American Women's Poetry***, organized by Loreto College, Kolkata in collaboration with the American Center, Kolkata on 17th -18th Dec. 2012 at Loretto College, Kolkata. • Participated in a Three-day International Conference entitled, ***The Dickens World: Post Imperial Readings***, organized by Jadavpur University and supported by the British Council, East India on 18th-20th Dec. 2012 at Jadavpur University, Kolkata. • Participated in a Three-day International Conference entitled, ***Feminist Inscriptions in Social Theory***, organized by Centre for Studies in Social Sciences, Calcutta in collaboration with ICSSR (Indian Council of Social Science Research) and ICPR (Indian Council of Philosophical Research) on 22, 23, 24 February, 2013 at Centre for Studies in Social Sciences, Kolkata, Patuli Campus. • Participated in a One-day International Seminar titled, ***Diaspora and Cultural Exchange***, organized by Vidyasagar College for Women, Kolkata, on 26th Feb. 2013. • Participated in a UGC sponsored One Day National Seminar titled, Tagore in Tanslation, organized by N.D. College, Howrah in collaboration with Sahitya Akademi, on 3rd Dec. 2011.
1.Smt. Anasua Chatterjee	Political science	• Refresher course in November 2009 • UGC Sponsored International seminar on 'Human Rights: Parallel world of development and discriminations' on 16th December, 2011. At Bijoy Krishna Girls' College, Howrah.
1.Smt.Sipra Ganguly	Philosophy	• UGC Sponsored International seminar on 'Human Rights: Parallel world of development and discriminations' on 16th December, 2011. At Bijoy Krishna Girls' College, Howrah.

1.Smt.Shampa Roy Bagchi	Education	• Orientation Programme in July 2010.
1.Mr. Subhasis Ghosh **2.Smt Bidushi Haldar**	History	• UGC Sponsored National seminar on 'Women empowerment' in February 2011. • A national seminar on 'Itihas Samsad' at University of Calcutta on January, 2011.
1.Smt Srabani Dey	Commerce	• IAA Research Foundation and Rabin Mukherjee College Sponsored State level seminar on 'Corporate Governance'on 13th September, 2009. • EIILM and IAA Research Sponsored State level seminar on International Financial Reporting Statements: Emerging Issues at Rotary Sadan, Kolkata on 31st October, 2009. • UGC Sponsored International seminar on Globalization, Capitalist crisis and Inclusive development: Myths and Reality at lady Brabourne College,22-23rd December,2009. • IAA Research Sponsored seminar on Goods and Service Tax (GST) at University of Calcutta on 16th January,2010. • UGC Sponsored International seminar on Sustainability and growth strategy in economic Downturn at Netaji Nagar College on 30th January, 2010. • Dept. of Commerce C.U and Commerce Alumni Association sponsored seminar on Direct Tax Code at C.U on 25th September, 2010. • UGC Sponsored National seminar on Human Research Development education, religion and Culture on 10-11th December, 2010.at Goyenka College. • UGC Sponsored State level Seminar on 'Recent changes in Financial Scenario' at Amta Ram Saday College, Howrah in 2011. • Attend refresher course in 2011. • UGC Sponsored International seminar on Sri Ramkrishna's Idea and Our Times at Ramkrishna Mission Vidyamandir, 21st January, 2012. • Attend three workshop organized by the U.G Board of Studies C.U. And two Conferences at Taj Bengal organized by IAA Research Foundation in 2011 and 2013 respectively. • UGC Sponsored National seminar on

2. Mr. Asim Kumar Roy.	Commerce	Women Empowerment: Commemorating 100 years of International women's Day' at Smmilani Mahavidyalaya, Kolkata 24-25th February,2011. • UGC Sponsored International and a national Seminar organized by Indian accounting association January and April, 2011 respectively. • UGC Sponsored State level Seminar on 'Recent changes in Financial Scenario' at Amta College, Howrah in 2011. • The International Conference Organized by Indian Accounting association and Research Foundation on 8-9th January2011. • A Seminar on 'Neo-Literalism and the evolution of the Indian states.ai C.A.A and the department of Commerce University of Calcutta in 2011.
1.Smt.Sutapa Mukherjee	Geography	• National Seminar on15th November 2011 And presented a paper on 'Political empowerment of Women in West Bengal: Some Observations'.
1.Smt Sriparna Kuthe	Zoology	• UGC Sponsored National seminar on' exploration of Biological Processes through Chemical sciences', at Narashinha Dutt College, Howrah on7-8th December, 2011. And presented her paper on: 'ROLL OF Ca+2 IONS IN CARDIAC MUSCLE CONTRACTION'. • 100th Indian science Congress 3-7 January, 2013, Kolkata. And presented her paper on 'COMPERATIVE ANALYSIS OF EGGSHELL MORPHOLOGY OF *Drosophila melanogaster* AND *D. simulans* REVEAL DIRECT CORRELATED RESPONSES TO SELECTION AT THE SPECIES, POPULATION AND INTRA POPULATION LEVELS' - on January 2013. • Poster presentation on University of Calcutta @ spring talk. organized by Dept. of Zoology C.U. March 23, 2013 topic: GROWTH AND DEVELOPMENT OF IMAGINAL DISCS OF VIABLE AND RESCUED HYBRIDS OF *D. melanogaster and D. simulans.* • UGC sponsored National seminar on Incidence & prevalence of Mendelian traits & diseases in people of Odisha- at Udayanath sc. and tech. college., cuttack ,

		odissa, 21-22 September, 2013 and presented her paper on DEVELOPMENTAL DYSFUNCTION IN HYBRID IS A FORM OF HYBRID BREAKDOWN : A LESSION FROM *Drosophila.*
1.Smt Madhumita Debnath	Physiology	• UGC Sponsored National seminar on Women empowerment :Commemorating 100 years of International women's Day' at Smmilani Mahavidyalaya,Kolkata 24-25th February,2011. • UGC Sponsored National seminar on 'Exploration of Biological Processes through Chemical sciences', at Narashinha Dutt College, Howrah on7-8th December, 2011. • UGC Sponsored National seminar on political system in India with special reference to West Bengal, on 5-6 April, 2013. • UGC Sponsored Refresher course in Life Science at C.U 22nd November-13th December, 2013. • UGC Sponsored International seminar on Education of People with special needs at Jadavpur University,4-5th March ,2014

Besides these every staff members attended all National, International, state level Seminars Organized by the college.

3.1.5. Faculty involvement in research

a) Guiding student research

Some faculty members are actively involved in research by way them doing research for their Ph.D degree. ***The Principal, Dr. Dilip Kumar Sahooo is actively involved in Ph.D guidance***. The details are given below:

Name of the guide	Name of scholars completed Ph.D
Dr. D.K. Sahoo (Principal)	**Dr. Sourav Kumar Mondal**

Details of the faculty engaged in Ph.D programme for their own Ph.D degree :

Sl. No.	Name	Department	Status
1.	Smt. Sujata Dhar	Philosophy	Course work for Ph.D. Programme completed and registered under the University of Calcuta
2.	Smt. Sriparna Kuthe	Zoology	Completed her Ph.D course work, Registered Ph.D research fellow since 2012 under University of Calcutta.
3.	Smt. Sutapa Mukherjee	Geography	Completed her Ph.D course work and registered under University of Calcuta.
4.	Smt.Madhumita Debnath	Physiology	Ph.D. scholar in the department of Community Medicine, Medical college, Kolkata (The West Bengal University of Health Sciences)

Though the college is an under graduate college with its limitations the faculty members guide students of UG who undertake individual and group projects which are mandatory for the completion their degrees.

b) Research projects/Collaborative Research

Faculty members undertake Minor Research projects sponsored by various national agencies like UGC are listed below:

Sl. No.	Name of the faculty	Department	No. of Research projects/ Collaborative Research	Sponsoring Agencies	Year	Amount Rs.
1.	**Dr. Mantu Biswas**	**Bengali**	***Class Struggle and Social Conciousness In The Folk Literature of Birbhum, Burdwan and Bankura District vide UGC letter no.- F.PHW- 054/09-10(ERO).***	**UGC**	**07/09/2009**	**1,27,000.00**

3.1.6. Details of national and international conferences organized and the names of Eminent Scientists/Scholars

a) UGC Sponsored National seminars/Conferences organized by the college during last four years

Sl. No.	Date	Theme of the Seminar/ conference	Sponsoring Agency	Amount Rs.	Chief Guest/resource Person
1.	12/10/2009 to 13/10/2009	UGC sponsored National Seminar on Global Financial Crisis2008-Issues & Challenges	**UGC**	**1,30,000.00**	Prof. Anjan SenGupta, General Secretary, Principal's Council, Prof. Tarun Patra, General Secretary, WEBCUTA,Prof. Asim Dasgupta Hon'ble Finance Minister, Govt .of W.B., Prof . Ratan Khasnabis,Prof Utsa Patnaik. Dr. Kouatav Dalal from JNU, Vidyasagar University, Linkoping University Sweden.
2.	16/12/2010 to 17/12/2010	UGC sponsored International Seminar on Diabetes: Menance of the Millennium	**UGC**	**2,00,000.00**	D. Subhankar Chowdhury SSKM Hospital, Kolkata, Dr. Sibsankar Roy from IICB, Dr. Satyendranath Chowdhury (CMC), Prof. Koustav Dalal form Linkoping University Sweden, Prof. Suraya Dawad University of Kwazulu Natal,South Africa, Dr. A.M Chandra from University of Calcutta, Dr.Baidyanath Chakraborty, Dr. Tapati Mukherjee, Hon'ble vice chancellor Sidhu Kanu Birsa University.
3.	16/7/2011 To 17/7/2011	UGC sponsored National Seminar on Bio-Diversity, Land Use and its Development	**UGC**	**1,50,000.00**	Dr.Rabi Singh from BHU,Dr. Gopinath Saha ex director from NATMO,Govt. of India.
4.	5/4/2013 to 6/4/2013	UGC sponsored National Seminar on "Political system in India with Special reference to West Bengal".	**UGC**	**1,00,000.00**	Mr. Amal Kumar Mukhopadhyay, Ex-Principal of Presidency college, Mr.Arunava Ghosh, Renowed Advocate, Mr. Tathagota Roy, Educatioanist from J.U.,Prof. Arubarish Mukhopadhyay from V.U., Prof. Moiuddin Ahmed V.C Dept. of Political Science.
5.	20/12/2013 to 21/12/2013	UGC sponsored National Seminar on Folklore as an integrating force of the diverse sub-national groups of India.	**UGC**	**1,50,000.00**	Prof. Barun Chakraborty from Kalyani University, Prof.Aloke Chatterjee from BHU, Prof.Sujata Sinha from Kalhan University Rachi, Prof. Samita Manna V.C of Sidhu-Kanho-Birsha University.

The college has organized a number of UGC sponsored National or International Level Seminars during the last four years. The following eminent Scientists and scholars participated as resource persons in these events:

b) College sponsored Seminars/Workshops organized by various departments during last four years

Sl. No.	Department	Date	Theme of the Seminar/ conference	Chief Guest/resource Person
1.	Philosophy	28/01/2011	The concept of Harmony: Swami Vivekananda & Bhagawat Geeta	Dr. J.L. Shaw, from Victoria University of Wellington, New Zealand.
2.	Political Science	20/1/2012	Life and Mission of Shaheed Khudiram, Netaji and Swami Vivekananda	Prof N.C Adak
3.	Institution as per Govt. of West Bengal letter no. DHFWS/HOW/366/ 2013dated 14/5/2013	12.12.2013	Save the Girl Child	West Bengal Govt. Chief Medical officer.

3.1.7. Prioritized research areas and areas of expertise

The following have been identified as prioritized research areas and areas of expertise:

Sl. No.	Name of the faculty	Department	Prioritized Research Area	Areas of Expertise
1.	Dr. Mantu Biswas	Bengali	Loksahittya	Loksahitto in the region of Sundarban
2.	Dr. Sutapa Chaudhuri	English	Gender Studies, Indian Writings in English & Indian Women's Poetry.	Gender & Cultural Studies, Nineteenth Century British, **Indian** & American Women's Poetry.
3.	Dr. Sudipta Bhowmick	Zoology	Immunology	Vaccine Immunology
4.	Smt. Sriparna Kuthe	Zoology	Cytogenetics and Molecular Biology	*Drosophila* Hybrid genetics
5.	Smt. Sutapa Mukherjee	Geography	Anthropology	Study on Quality of life of Rural Women in Howrah District.
6.	Smt.Madhumita Debnath	Physiology	Micro Biology and Immunology	Epidemiology and community medicine
7.	Dr. Prabir Kumar Sanki	Commerce	Finance and control	Financial support of Industrial Unit
8.	Dr. Sourav Kumar Mondal	Commerce	Accounting	Condition of Zari industry in West Bengal
9.	Smt. Sujata Dhar	Philosophy	Philosophical Approach	Finding Peace in a Violent World: A Philosophical Approach.

3.1.8. Efforts to attract researchers of eminence

Researchers of eminence are visiting the campus as the college is organizing Seminars, conferences and workshops. The different departments organize many seminars to attract researchers and academicians to visit the campus. During the college day celebrations, distinguished guests/personalities are invited to deliver the special and keynote addresses.

3.1.9. Utilization of sabbatical leave for research activities

The faculty members are allowed to attend the international conferences availing leave on duty as requirement. But no one attended the international conference in last four years.

3.1.10. Initiative in transferring/advocating relative findings of research to students and community

The college encourages the faculty members who have a research project to publish their findings and suggestions in various journals, magazines and writing books that they would reach the students and community.

3.2. RESOURCE MOBILIZATION FOR RESEARCH

3.2.1. Percentage of total budget earmarked for research

The Institutional budget has no provision for research but the deficiency has been conquered in the form of developing library by purchasing books, journals etc.

3.2.2. Providing seed money

There is no provision in the institution to provide seed money to the faculty member for research purpose.

3.2.3. Financial provision for the student research projects

Though there is no direct financial provision made in the budget for supporting student research, the following facilities are made available to support the student projects:

- Broadband internet facility
- Computing facility
- Central and departmental (for science subjects) library facilities
- Computers with net facility in some departments

3.2.4. Promotion of Interdisciplinary research

There is no such scope to make interdisciplinary research by the college. But a plan is in mind that Zoology and Physiology join together to carry out an educational tour under their curriculum in future. Some departments are interlinked as the students of Education, Political science, Philosophy, History, Bengali, English study different combinational subjects. Similarly the science departments are interlinked as the students of Zoology, Botany and Physiology learn Botany-Physiology, Zoology-Physiology and Zoology-Botany respectively.

3.2.5. Optimal use of various equipment and research facilities

There is no centralized laboratory for research purpose. But there is a separate logbook for computer room and library which help to record the facilities.

3.2.6. Quantum of financial assistance received

The institution has not received any special grants from the industry or other beneficiary agency for developing research facility.

3.2.7. Details of completed and ongoing research projects by faculty in the last four years

The following are the details of completed UGC sponsored Minor research projects by the faculty from 2009-2013.

Minor Research Projects – Completed

Sl. No.	Name	Title of the Project	Amount (Rs.)	Year of sanction And Sponsoring Agency
1.	Dr. Mantu Biswas	Class Struggle And Social Conciousness In The Folk Literature Of Birbhum, Burdwan And Bankura District	1,27,000/-	2012 UGC

Minor Research Projects – Ongoing (Submitted to UGC for approval)

Sl. No.	Name	Title of the Project	Amount (Rs.)	Year of sanction And Sponsoring Agency	Status
1.	Smt. Anasua Chatterjee	Study of socio economic background and political orientation of the working women of Kolkata 2014-2016.	2,38,000/-	Proposal Submitted to UGC	Proposal Submitted, yet to be sanctioned.

3.3. RESEARCH FACILITIES

3.3.1. Efforts to keep pace with infrastructure requirements to facilitate Research

The college is trying to provide required infrastructure facilities relating to student research work to complete their project work under the curriculum.

A Research Committee has been formed. Based on the recommendations of the Research Committee, the following facilities have been provided in the college to meet the needs of the researchers:

- Computing lab
- Zoology lab, Botany lab and Physiology labs are available to complete student's project work.
- Library with internet facilities.
- Enjoy too easy access of wide knowledge by the Searching of journals and books from British Council Library through the library

3.3.2. Institutional strategies for planning, upgrading and creating infrastructural facilities

Due to unavailability of funds it is quite impossible for the college to develop its infrastructural facilities. But it is kept on mind that every department should have their own computer with internet facility and digitalization of library, developing science laboratory etc.

3.3.3. Any special grants or finances to increase the research facility

The institution has not received any special grants from the industry or other beneficiary agency for developing research facility.

3.3.4. Research centers with national repute

The research scholars from outside are not permitted to use the facilities.

3.3.5. Specialized research centre/workstation to address challenges of research programmes

There is no specialized research centre or work station available for the students and faculty members. Some departments of the college are well equipped with computers, printers and internet facilities. Library with journal, books, internet facility and the institution has a membership in BCL (**membership no. ICL000753**) which help to get access to wide range of knowledge to act as a sharing resource.

3.3.6. Collaborative research

There are no collaborative research facilities available in the college.

3.4. RESEARCH PUBLICATION AND AWARDS

3.4.1. Major Research Achievements

The faculty members of some departments are actively involved in research activities by contributing research papers in reputed journals, attending Conferences, Seminars and Workshops and undertaking Major and Minor Research Projects.

Some faculty members presented their papers in State level, National level and International level seminars and conferences.

- **Filing of patent rights and copyrights**

  The college is motivating the faculty to file for patents for their research outcome. So far, no faculty has availed this facility. However, many of the faculty members have published books with Copyright.

3.4.2. Publication of Research Journal and its composition

There is no journal published by the college.

3.4.3. Details of Publications and books by faculty in last four years

Sl. No.	Name of the Faculty	Details
1.	Dr. Sutapa Chaudhuri	***Research Articles in Peer Reviewed Journals*** ➢ ***"Nohi Devi, Nohi Samanya Nari":* The Dialectics of Selfhood and Female Desire in the Dance Dramas of Rabindranath Tagore,** Sutapa Chaudhuri, Ed. Amrit Sen, ***Muse India***, Issue33, Sept.-Oct. 2010, ISSN: 0975-1815 ➢ ***Signifying The Self*: Intersections of Class, Caste and Gender in Rabindranath Tagore's Dance Drama *Chandalika* (1938)** Sutapa Chaudhuri, Ed. Amrit Sen, ***Rupkatha Journal on Interdisciplinary Studies in Humanities***, Special Issue, December, 2010 (Vol 2 No 4) ISSN 0975-2935 ➢ ***Severed Tongues:*** Revisiting the Myths of Womanhood in Mallika Sengupta's Poems, Sutapa Chaudhuri, Ed. Charanjeet Kaur, *Muse India*, Issue 44, Jul-Aug 2012, ISSN: 0975-1815 ➢ ***Resisting stereotypes, resisting control*:** The deviant (sub)versions of the Epics in Nabaneeta Dev Sen's Fiction, Sutapa Chaudhuri, ***Muse India***, Ed. Ambika Ananth, Issue 46, Nov-Dec 2012, ISSN: 0975-1815 ➢ ***The Poems of Sujata Bhatt***, Sutapa Chaudhuri, ***Muse India,*** Ed. Charanjeet Kaur, Issue 47, Jan-Feb 2013, ISSN: 0975-1815 ➢ ***Radha Poems of Sarojini Naidu***, Sutapa Chaudhuri, ***Muse India,*** Ed. Usha Kishore Issue48, March-Apr 2013, ISSN: 0975-1815. ➢ ***Women Writing Self: Constructions of the Feminine in Contemporary Gujarati. Women's Writings,*** Sutapa Chaudhuri, Vol.- V, Issue- IX, February 2013 ***Spark International Online eJournal*** , Ed.Bipin Parmar, ISSN 0975 – 7929. ➢ ***Searching for a Tongue of One's Own: Reading the Poetry of Sujata Bhatt***, Sutapa Chaudhuri, ***Quiet Mountain: New Feminist Essays, A Journal of Women's Writing***, July-September 2013 Issue, ed. Suzanne Sunshower, USA. ISSN: 1557-8879. ➢ ***Emergence of a New Awakening*: The Scientific Essays of Swarnakumari Devi,** Sutapa Chaudhuri, ***Muse India,*** Ed. Charanjeet Kaur, Issue 51, Sept-Oct.2013, ISSN: 0975-1815. ➢ ***Faces without names:* The Male Self and the Female Other in the Poems of Jayanta Mahapatra,** Sutapa Chaudhuri in ***American College Journal of English Language and Literature (ACJELL)***, An International Refereed Research Journal of English Language and Literature, Ed. Stanley Mohan, p.19-28, No. 2, March 2013, ISSN 1725-2278-876X. ➢ ***The Making of India's Education:* A Tribute to Tagore**, Sutapa Chaudhuri, ***Bulletin of the Ramkrishna Mission Institute of Culture***, p.171-

179, Vol. LXII No.3, March 2011, ISSN 0971-2755.

- ***Revisiting Sita: The Subversive Myths of Womanhood in Contemporary South Asian Women Writers***, Sutapa Chaudhuri, in The Official Conference Proceedings 2013, pp. 93-104, ISSN: 2186-2281 for The Third Asian Conference on Literature and Librarianship, ***LibrAsia2013***, organized by International Academic Forum (**IAFOR**),The Ramada Osaka, Osaka, Japan, April 4-7, 2013.
- ***Poetry beyond Borders: An Interview with Poet, Critic and Translator Sanjukta Dasgupta***, Sutapa Chaudhuri, in New Academia: An International Journal of English Language, Literature and Literary Theory, Vol. II Issue I, JAN. 2013, (ISSN 2277-3967) Editor: Sachin Londhe pp.184-190.
- ***Book Review of*** Aniruddha Raha'***s Autumn Impasse,*** Sutapa Chaudhuri***, Muse India***, *Issue 34 : Nov-Dec 2010* ISSN: 0975-1815
- ***Book Review of Avenel Wings of Short Fiction*** Ed. Ketaki Datta, Sutapa Chaudhuri, ***Muse***
- ***India***, *Issue 47, Jan-Feb2013, ISSN: 0975-1815.*
- ***Dedevilled Words : Reading the Radical Feminist Poetry of Meena Kandasamy,*** Sutapa Chaudhuri, Rain and Thunder: A Radical Feminist Journal of Discussion and Activism, Open Issue, Issue 57, 2013, Northampton, MA 01061, USA.
- ***A feel of myriad experiences: Review of Contemporary Short Stories from Bangladesh*** Ed. Niaz Zaman, Sutapa Chaudhuri, ***The Daily Star***, Bangladesh, Star Book Reviews, 13th November, 2010.
- ***Bitterness or Beatitude*****: 'Family' in the Poems of Nissim Ezekiel**, Sutapa Chaudhuri, ***Insignia: Journal of the Dept. of English, Muralidhar Girls College***, No. 1, June, pp.39-46, 2010.
- ***Book Review of*** Aniruddha Raha's ***Twin Time,*** Sutapa Chaudhuri***, Boloji.com,*** 2012.

Book Chapters

- ***Speaking of the Strong Currents*****: Politics of Subversion and Writing the Body in Sujata Bhatt's Poems,** Sutapa Chaudhuri, in ***Writing the Body : Studies in the Self-Images of Women in Indian English Poetry***, Ed. Arnab Bhattacharya, *Common Ground* (The Arts in Society book series),USA, 2013. ISBN 978-1-61229-325-7 (print). ISBN 978-1-61229-326-4 (e-book).
- ***"Nohi Devi, Nohi Samanya Nari":*** **The Dialectics of Selfhood and Female Desire in the Dance Dramas of Rabindranath Tagore,** in ***Rethinking Tagore*** : A Collection of Critical Studies on Rabindranath Tagore, Ed. B.R. Ananthan & M.G. Hedge, Prasaranga Rani Channamma University Press, Karnataka, India, 2013.ISBN 978-93-5067-851-0. p.228-235.
- ***'The sea is garrulous today'*****: Reading *The Invitation* by Kamala Das**, Sutapa Chaudhuri, in ***Kamala Das : The Great Indian Trendsetter,*** Ed. Jaydeep Sarangi, Authors Press, New Delhi, 2010. ISBN 978-81-7273-549-4

		➢ ***Devi / Rakshashi:*** **Representations of Women in Bengali Rupkatha,** Sutapa Chaudhuri, in ***Shifting Identities*****: Constructions and Re-constructions of the Feminine in Indian Literatures,** an anthology of Critical Essays, Ed. Sutapa Chaudhuri, Booksway, Kolkata, July 2011, ISBN 978-93-80145-94-5. ➢ ***Duorani/Suorani*****: Bengali Identity and the Politics of Gender**, Sutapa Chaudhuri, in ***Evolving Bengali Identity: At Home and in the World***, Ed. Jaya Ghosh, Booksway, 2012, ISBN: 978-93-81672-49-5, 2012. ➢ ***Rakta-karavi: A Masterpiece of Rabindranath Tagore's 'Art' Theatre,*** Sutapa Chaudhuri in ***Discourses on Indian Drama in English***, Ed. Ankur Konar, Avenel Press, Burdwan, 2013 ISBN 9789380761329. ➢ ***The Mother Cooks: Gendered Socialization through School Textbooks and Its Effects on Young Children,*** Sutapa Chaudhuri, in ***Rural Empowerment for Sustainable Development: Empowering Rural Families, Women and Girl Children***, ed. S. Janetius, R. Padmanabhan, M. Mudiappan, Hikey Media, Chennai, Tamilnadu. ISBN: 978-93-82570-05-9. ➢ ***Translating Texts, Translating Cultures:*** **The Politics of Intercultural Translations,** in Literature in Translation Ed. Ketaki Datta, Avenel Press, Burdwan, 2014. ISBN 978-93-80761-54-1 p.96- 104. ***Translations:*** ➢ 8 poems of *Manohar Mouli Biswas***,** Translated from original Bangla, Sutapa Chaudhuri, in ***The Wheel Will Turn*** ed. Jaydeep Sarangi, Cyberwit.net, Allahabad, February 2014. ISBN 978-81-8253-405-6 (PB) a. ***The Tale of Our Times (Ei Shomoyer Katha)*** b. ***Endangered Existences (Bipanna Astitva)*** c. ***The Circle (Britta)*** d. ***Human Creation (Manusher Srishti)*** e. ***Inconsumable Smell (Gandha)*** f. ***In Between the Earth and the Bird of Sky (Pakhi O Prithibi)*** g. ***A Sort of Home-Coming (Ek Prakar Deray Phera)*** h. ***Punti's Marriage (Puntir Biye)*** ➢ ***Beyond the bounds of life and death*** (*Jiban maraner simana charaye*: Rabindranath Tagore) Translated from original Bangla, Sutapa Chaudhuri, in Transfire, A Literary Quarterly for Translation No.7, ed. P.Raja, April- June, 2013. ISSN 2250-1738. ➢ ***With your open gust of wind sweeping my mast*** (*Tomar khola haoa lagiye paale*: Rabindranath Tagore) Translated from original Bangla, Sutapa Chaudhuri, in Transfire, A Literary Quarterly for Translation No.7, ed. P.Raja, April- June, 2013. ISSN 2250-1738. ➢ ***I listen straining my ears to the depths of my own heart's door*** (*Ami kaan pete roi*: Rabindranath Tagore) Translated from original Bangla, Sutapa Chaudhuri, in Transfire, A Literary Quarterly for Translation No.7, ed. P.Raja, April- June, 2013. ISSN 2250-1738.

		➢ ***I am eternally searching for the one who resides in my heart*** (*Ami tarei khunje berai*: Rabindranath Tagore) Translated from original Bangla, Sutapa Chaudhuri, in Transfire, A Literary Quarterly for Translation No.7, ed. P.Raja, April- June, 2013. ISSN 2250-1738. ➢ ***Rain-Song*** **(***Megha-medur-barashay* : Kazi Nazrul Islam) Translated from original Bangla, Sutapa Chaudhuri, in Transfire, A Literary Quarterly for Translation No.8, ed. P.Raja, July-Sept., 2013. ➢ ***Cloud Messenger*** (*Paradeshi megh jaore phire*: Kazi Nazrul Islam) Translated from original Bangla, Sutapa Chaudhuri, in Transfire, A Literary Quarterly for Translation No.8, ed. P.Raja, July-Sept., 2013. ➢ ***If on lonely monsoon nights*** (*Shaono rate jadi*: Kazi Nazrul Islam) Translated from original Bangla, Sutapa Chaudhuri, in Transfire, A Literary Quarterly for Translation No.8, ed. P.Raja, July-Sept., 2013. ➢ ***An Elegy*** **(***Sanjher pakhira phirilo kulay*: Kazi Nazrul Islam) Translated from original Bangla, Sutapa Chaudhuri, in Transfire, A Literary Quarterly for Translation No.8, ed. P.Raja, July-Sept., 2013. ➢ ***Let me remain half-known*** (*Nai chinile amay jadi*: Kazi Nazrul Islam) Translated from original Bangla, Sutapa Chaudhuri, in Indian Journal of Comparative Literature and Translation Studies (IJCLTS), Volume 1, Number 2, December, 2013, ed. Mrinmoy Pramanick & Md Intaj Ali. ISSN: 2321-8274 ➢ ***Love only my songs*** (*Amay nahe go bhalobasho sudhu*: Kazi Nazrul Islam) Translated from original Bangla, Sutapa Chaudhuri, in Indian Journal of Comparative Literature and Translation Studies (IJCLTS), Volume 1, Number 2, December, 2013, ed. Mrinmoy Pramanick & Md Intaj Ali. ISSN: 2321-8274 ➢ ***The Mirage*** (*Rumjhum jhum jhum*: Kazi Nazrul Islam) Translated from original Bangla, Sutapa Chaudhuri, in Indian Journal of Comparative Literature and Translation Studies (IJCLTS), Volume 1, Number 2, December, 2013, ed. Mrinmoy Pramanick & Md Intaj Ali. ISSN: 2321-8274 ➢ ***Divine Dancer*** (*Madhur nupur rumujhumu baje*: Kazi Nazrul Islam) Translated from original Bangla, Sutapa Chaudhuri, in Indian Journal of Comparative Literature and Translation Studies (IJCLTS), Volume 1, Number 2, December, 2013, ed. Mrinmoy Pramanick & Md Intaj Ali. ISSN: 2321-8274 ➢ ***A Prayer*** (*Mamo madhur minati shono*: Kazi Nazrul Islam) Translated from original Bangla, Sutapa Chaudhuri, in Indian Journal of Comparative Literature and Translation Studies (IJCLTS), Volume 1, Number 2, December, 2013, ed. Mrinmoy Pramanick & Md Intaj Ali. ISSN: 2321-8274 ➢ ***Butterfly, Butterfly!*** (*Prajapati, Prajapati!* : Kazi Nazrul Islam) Translated from original Bangla, Sutapa Chaudhuri, in Virtuoso, ed. T.S. Chandra Mouli. Vol.3 Issue 2, Feb. 2014. ISSN: 2249-6076 ➢ ***The Lost Wanderer*** (*Pathahara pakhi kende phere*

		eka: Kazi Nazrul Islam) Translated from original Bangla, Sutapa Chaudhuri, in Virtuoso, ed. T.S. Chandra Mouli. Vol.3 Issue 2, Feb. 2014. ISSN: 2249-6076 ➢ ***Dancing Whirlwind*** (*Shukno patar nupur paye*: Kazi Nazrul Islam) Translated from original Bangla, Sutapa Chaudhuri, in Virtuoso, ed. T.S. Chandra Mouli. Vol.3 Issue 2, Feb. 2014. ISSN: 2249-6076 ➢ ***The New Doll,*** original story in Bangla, *Natun Putul* by Rabindranath Tagore, Translated into English by Sutapa Chaudhuri, in Interdisciplinary Journal of Literature & Language, *IJLL*, ed. Nandini Sahu, Vol. 1 No. 2 Jan-June 2014 ISSN : 2278-9170 ➢ ***Friendship & Love,*** original essay in Bangla, *Bandhutwa O Bhalobasha* by Rabindranath Tagore, Translated into English by Sutapa Chaudhuri, in *Transfire*, No. 9, ed. P.Raja, Oct.-Dec., 2013. ISSN 2250-1738. ➢ ***The Uxorious or the Hen-Pecked Husband***, original essay in Bangla, *Stroino* by Rabindranath Tagore, Translated into English by Sutapa Chaudhuri, in *Transfire*, No.9, ed. P.Raja, Oct.-Dec., 2013. ISSN 2250-1738. ➢ ***The Zero***, original essay in Bangla, *Shunyo* (from *Bibidha Prasanga*) by Rabindranath Tagore, Translated into English by Sutapa Chaudhuri, in *Transfire*, No.9, ed. P.Raja, Oct.-Dec., 2013. ISSN 2250-1738. ➢ ***Shuorani's Wish,*** Original story in Bangla, *Shuoranir Shadh* by Rabindranath Tagore, Translated into English by Sutapa Chaudhuri, in ***Parabaas*** 54, Special Tagore Issue, ed. Samir Bhattacharya, August, 2013. ➢ ***The Prince,*** Original story in Bangla, *Rajputtur* by Rabindranath Tagore, Translated into English by Sutapa Chaudhuri, in ***Parabaas*** 54, Special Tagore Issue, ed. Samir Bhattacharya, August, 2013.
2.	Dr.Sudipta Bhowmick	➢ 'Comparison of BCG, MPL and cationic liposome adjuvant systems in leishmanial antigen vaccine formulations against murine visceral leishmaniasis.' Ravindran R, Bhowmick S, Das A, Ali N. BMC Microbiol.2010 Jun 24;10:181. ➢ Sudipta Bhowmick, Rajesh Ravindran and Nahid Ali. IL-4 contributes to failure, and colludes with IL-10 to exacerbate Leishmania donovani infection following administration of a subcutaneous leishmanial antigen vaccine. BMC Microbiology. 2014,14:8. Impact factor : 3.10.
3.	Mr. Subhasis Ghosh	➢ A book'Madhyajuger Bharate Projukti-650 AD to 1750 AD"- Bengali translation with additional notes of irfan Habib's English book- technology in Medieval India, October,2011, NBA. ➢ Bengali translation of an extract from Rahul Pandita's hallo baster, Puja no. Satyajug, October, 2011. ➢ Article named 'rabindranather smriti, smritir rabindranath' published in rabindra Sadha Sata Barsha Sankhya, Nandan, May,2011.

4.	Dr. Mantu Biswas	➢ Sundor Boner Lokokatha, Akshar Prakashani,September,2012.ISBN no.978-81-921760-5-5. ➢ Rarer lokosahittye Sreni Chetana ,August 2013, ISBN no.978-81-910300-0-6. ➢ Bangla Chara Darpane Srenidwander Pratibimbo.On the eve of Kolkata Book Fair,2014, ISBN no, 978-93-82041-17-7.
5.	Smt. Sriparna Kuthe	➢ Developmental dysfunction in hybrids is a form of hybrid breakdown: A lesion from *Drosophila*, S.Kuthe,P.Chatterjee and R.N.chatterjee in the proceedings of UGC sponsored national seminar, Cuttack,September,2013, ISBN 81-86354-90-5

Sl. No.	Name of the Faculty	Details	Nos.
1.	**Dr. Sutapa Chaudhuri**	Number of papers published in peer reviewed journals	**17**
		Translations published	**22**
		Monographs:	**01**
		Chapters in the edited books	**08**
		Translations in edited books	**08**
		Editing Books	**01**
		Books with ISBN and ISSN numbers	**04 (with ISBN)**
		Number listed in international data base	**01**
		Citation index	**NA**
		SNIP	**NA**
		SJR	**NA**
		Impact factor	**NA**
		h-index	**NA**
2.	**Dr. Sudipta Bhowmick**	Number of papers published in peer reviewed journals	**02**
		Monographs:	**-**
		Chapters in the edited books	**-**
		Editing Books	**-**
		Books with ISBN and ISSN numbers	**-**
		Number listed in international data base	**-**
		Citation index	**16**
		SNIP	**-**
		SJR	**-**
		Impact factor	**3.10**
		h-index	**-**

03	**Ms. Sriparna Kuthe**	Number of papers published in peer reviewed journals	**01**
		Monographs:	-
		Chapters in the edited books	-
		Editing Books	-
		Books with ISBN and ISSN numbers	-
		Number listed in international data base	**01**
		Citation index	-
		SNIP	-
		SJR	-
		Impact factor	-
		h-index	-
04	Dr. Mantu Biswas	Number of papers published in peer reviewed journals	-
		Monographs:	-
		Chapters in the edited books	-
		Editing Books	-
		Books with ISBN and ISSN numbers	**03**
		Number listed in international data base	-
		Citation index	-
		SNIP	-
		SJR	-
		Impact factor	-
		h-index	-

3.4.4. Details of research awards from Professional Bodies and Agencies

Name of the Faculty	Award	Year
Dr. Sourav Kumar Mondal	Awarded Ph.D degree from Netaji Suvas Open University	2014
Smt. Sriparna Kuthe	Best Poster Award from University of Calcutta	2013

Faculty members are encouraged by giving duty leave to participate and present papers in national/international conferences/seminars. Due recognition is given through felicitation during the publication of achievements in Annual Report and Newsletters.

3.5. CONSULTANCY

The institution undertakes consultancy services through its NSS unit and under UGC programme for the socially and economically backward people.

3.5.1. Institute-Industry Interaction Cell

The college has no Institute-Industry Interaction Cell.

3.5.2. Policy for structured consultancy and important consultancy Services and Mode of publicizing expertise of the College

A very important feature on the campus is to give consultancy services for blood donation on emergency needs with the help of the Blood Bank of the Government and non government Hospital and forum by the help of its NSS unit. College website has contents regarding the expertise and areas of specialization of the faculty which can be easily made use of by the needy. The expertise of the faculty is identified by the beneficiaries through their research contribution and their previous services.

3.5.3. Encouraging faculty to utilize expertise for consultancy services

The college gives liberty to the faculty members to take up academic related activities like book writing, lesson writing and delivering speech on the seminar. The college also encourages utilizing the infrastructural facilities available on the campus. Further, the faculty members are paid honorarium for the consultancy provided through the remedial coaching classes for SC, ST, OBC and Minorities under UGC programme.

3.5.4. Broad areas of consultancy services and revenue generated

There is no such provision to provide consultancy services in broad areas and generation of revenue. Remedial coaching classes are only the way to give support to the needy students. But it is totally free of cost for the students. Fund is available from the UGC.

3.5.5. Policy of the institution in sharing the income generated through consultancy

Remedial coaching classes are free of cost for the students. So, the college was not able to generate any income through its consultancy services.

3.6. EXTENSION ACTIVITIES AND INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)

3.6.1. Promotion of College-neighborhood network and student engagement

The institution promotes college-neighborhood-community network and student engagement in various ways.

- Provision of requisite aids to the needy people of the adopted villages.
- Funds and relief materials are collected to help the victims of natural calamities.
- The NSS unit of the college conducts eye-camps and general medical camps in the tribal villages of Howrah district and other remote places of West Bengal.

The following table shows the details of free medical camps, blood donation camp, awareness programmes are organized by the college and its NSS (National Service Scheme) unit during the last four years.

Details of Free Medical Camps, Blood Donation Camp Organized by College and its NSS unit

Sl. No.	Name of the camp	Place of the camp	Date of the camp	No. of patients attended/No. of people blood donated	With association of
1.	Relief camp and Free General Medical Camp	Chunakhali, , Baromolla, Chotomplla, Kumirmari etc villages in the Gosaba Block, 24 Parganas South, WB.	18/6/2009	Aila hit victims	With the help of registered medical practitioners
2.	Blood donation camp	College campus	26/2/2010	43	Blood Donors Forum. Deposited blood to the West Bengal Govt. blood bank.
3.	AIDS Awareness	College campus	24/8/2010	Among the students of host College	Red Ribbon Club
4.	Blood donation camp	College campus	12/2/2011	42	Blood Donors Forum. Deposited blood to the West Bengal Govt. blood bank.

5.	Free General Medical Camp	Mollakhali village in Sundarban, 24 Parganas South, WB.	1/3/2011 to 7/2/2011	For the Aid of Aila Victims	With the help of registered medical practitioners.
6.	Tree plantation	College campus	17/2/2012	Host college students	Performed by college NSS unit alone.
7.	Blood donation camp	College campus	17/2/2011	35	Blood Transfusion Council, WB.
8.	Free General Medical Camp and Free Eye Camp	College campus	21/8/2012	For The sake of Local People	Performed by College NSS unit alone.
9.	Free General Medical Camp	Shyampur, a remote tribal Village, Howrah.	13/12/2012 to 15/12/2012	Approx. 250 women,children and elderly citizens.	Performed by College NSS unit alone.
10.	Blood donation camp	College campus	22/1/2013	40	KPC Medical College and Hospital, Kolkata.
11.	Blood donation camp	College campus	22/1/2014	30	KPC Medical College and Hospital, Kolkata.
12.	Free General Medical Camp	Manuchak gram Panchayet, Amta Block-II, Howrah.Mahakalpur,Nakubar Village.	19/ 3/2014 to 21/ 3/2014	350	SSKM hospital and Research centre, Kolkata.

3.6.2. Sensitization on Institutional Social Responsibilities

The college encourages the faculty and students to take up various social responsibilities. Apart from the regular work, a number of faculty and students actively take part in various social activities through NSS.

The extension activities carried out by the various forums and organizations create awareness on social, economic and environmental aspects. To fulfill the objectives, the following social out-reach programmes are conducted by them. The expenses for conducting these extension activities are met by the institution.

- To make the campus plastic free and green
- The college is declared as a Tobacco free zone.
- The college creates awareness among girl students especially those hailing from rural areas on personal hygiene.
- The girl students are sensitized on various issues.

3.6.3. Stakeholder perception on the overall perception and quality of the institution

Feedback was taken from Alumni Association and Final year Students.

3.6.4. Budgetary details of the institution to plan and organize its extension and outreach programmes

Finance budget approved by Finance Committee and NSS Committee.

3.6.5. Participation of students and faculty in extension activities

The institution promotes the participation of students and faculty through various forums like NSS. Apart from the forums, the Centre for Extension Activities exclusively undertakes extension activities in the surrounding areas.

- At the time of admission the students are asked about their participation of extension activities namely NSS.
- This is supported by the counseling given by the teachers.
- There is one unit of NSS with 100 students
- The college promotes the participation of students and faculty in various schemes of the state governments programme like Kanyasri prakalpa etc.

3.6.6. Details on social surveys, research and extension work undertaken by the College

The Departments of Zoology, Botany, Physiology and Geography include project work as part of the curriculum through which the UG students of these courses undertake the research projects and identify the problems of the underprivileged sections of the society and offer remedial measures to attain social justice and empowerment.

- An Environmental Survey cum awareness organized by the Department of Zoology under the direction of University of Calcutta at Santragachi jheel, Howrah (Temporary residence of Migratory Birds and Permanent residence of some Local Migrants) on 9/2/2010.
- To create an Environmental Survey cum awareness among the students and to facilitate their project work under the curriculum college arranges a short tour to the Indian Botanical Garden on 24/11/2012.
- To create an Environmental awareness among the students and to facilitate the project on Environmental education required for the university curriculum college arranges a short tour to the Kolaghat thermal Power plant on 16/11/2013.

3.6.7. Objectives and expected outcomes of extension activities

The institution is being tried to motivate students who are not only academically sound but also philanthropic individual benefiting the family and the community as well.

Values and skills inculcation

- Experience gained through extension programmes helps students to make better decisions, adapt themselves, improve their self-esteem and prepare for a better career.
- Extension programmes encourage the students to develop a lifelong ethical commitment to the society.
- Extension programmes convert the students to gain the spirit of volunteerism and secularism.
- The extension activities make the students worthy citizens of our motherland

3.6.8. Involvement of community in outreach activities

The college ensures the involvement of the staff and students in its outreach activities such as Blood Donation camps, HIV-AIDS Awareness, environmental surveys, general medical camp etc. Anti-Tobacco, anti plastic Awareness campaigns and contributes to the community development through NSS. These activities inspire, guide and motivate the students in the activities aimed at enriching the community as well as the institution.

3.6.9. Details on constructive relationships with other institutions

The institution has no such a provision and network to work on outreach and extension activities.NSS unit of the institution, in association with the Government Hospital organize many blood donation camps.

3.6.10. Details of awards received by the institution for extension activities and/contributions to the social/community development

Name of the Recipient	Award	Year
Institution	Appreciation Award for Organizing Blood Donation Camps by Indian Red Ribbon Society.	2010
Sri Subhajit Banerjee (Student)	Best volunteer Awarded by University of Calcutta.	2013

3.7. COLLABORATION

3.7.1. Impact of the College's collaboration with other agencies

The college has benefited academically and financially because of its collaborations with the UGC. The collaboration with them has impacted the visibility, identity and diversity of activities on the campus.

1. UGC funded Major / Minor Projects / Seminars / Conferences

Benefits
The college has benefited in a number of ways especially in augmenting the physical resources like Library Books, Computer Systems, Printers, Scanners, Finger Print Equipment and Lab Equipments (Zoology, Physiology and Botany).

3.7.2. MoUs with other institutions of national/international repute – None.

3.7.3. Industry-institution-Community interaction and its result - None

3.7.4. List of Resource Persons who visit our Campus for National / International Conferences / Seminar

1. Dr. Baidyanath Chakraborty, Renowned Doctor
2. Dr. Subhankar Chaudhury, Famous Doctor
3. Dr. Amal Kr. Mukhopadhyay, Ex-Principal, Presidency College
4. Dr. Koustav Dalal, Linkoping University, Sweden.
5. Prof. Utsa Patnaik, JNU
6. Prof. Barun Kumar Chakraborty, Emirates Professor, Kalyani University
7. Prof. Ratan Khasnobish, Calcutta University.
8. Dr. Suraya Dawad, University of Kwazulu Natal, South Africa.
9. Dr. Gopinath Saha, Ex-Director, NATMO
10. Dr. Tapati Mukherjee, Jalgaon University, Maharastra
11. Mr. Tathagata Roy, Educationalist.
12. Mr. Arunava Ghosh, Famous Legal Expert
13. Dr. Somita Manna, V.C, Sidhu Kanu Birsa Munda University
14. Prof. Ravi S. Singh, BHU.
15. Dr. Alaka Chatterjee, BHU.
16. Dr. Sujata Sinha, Kolhon University

17. Prof. Suranjan Das, V.C, Calcutta University.
18. Prof. Basav Chowdhury, Registrar, CU.
19. Dr. Debasis Biswas, I.C, CU
20. Dr. Jayanta Kr. Kundu, Director, DDE, Vidyasagar University.

3.7.5. Promotion of linkages

The institution is ever ready to collaborate with various bodies for the benefit of the institution, faculty, students and the local community. But there is no Placement cell separately for placement of the students.

3.7.6. Systemic Efforts of the Institution for the Linkages / Collaborations -

1. Efforts have been made to make linkage with British Council, Kolkata
2. Efforts have been taken to seek affiliation of DDE, Vidyasagar University, for teaching PG courses in seven subjects such as clinical Nutrition Management and Geography.
3. Life Membership of University News, Published by Association of Indian Universities, New Delhi.

CRITERION-IV

INFRASTRUCTURE & LEARNING RESOURCES

4.1. PHYSICAL FACILITIES.

4.1.1. Policy of the Institution for Creation and Enhancement of Infrastructure

Our Institution was established in 1985 with a limited space. Only 22 Cottahs land was the area and there was an old abandoned building on it. The members of the preparatory body and the Trustee Board repaired a part of the old building to use it as Office room, Library, Staff room and girl's common room. Then the Trustee Board had built only two class rooms for the student in 1985. After getting affiliation as a degree college from Calcutta University the Ad-hoc Governing Body initiated very positive attitude regarding the creation and enhancement of Infrastructure to facilitate Teaching and Learning process. There are few committees framed by the Governing Body for the purpose. Building sub-committee is constituted as per the guideline of U.G.C / State Govt. Besides there are tender and purchase sub-committees Library sub-committee and Finance Sub-committee for looking after and taking measures for the Infrastructural development of the college. The college authority asks for the requisition from the stakeholders like Students, Teachers and Non-Teaching staff regarding infrastructural development and after making the requisition endorsed by the Finance Sub-Committee / G.B, the tender and purchase committee invites tender in the meeting of the said committee decisions are taken and work order / purchase order are given to the contractor for the purpose.

4.1.2. Facilities for Curricular, Co-curricular and Extra-curricular Activities

Detail of the facilities available for.

a) The college provides the facilities to the students for curricular and co-curricular activities in every respect. There are sufficient class rooms for all the departments for teaching learning process. There is a computer room to facilitate the students to use computer when they require. There is a digital class room where the faculty members use L.C.D projector and computer to teach the student most successfully. There are well equipped laboratories for Geography, Botany, Zoology and Physiology departments. There is a computer lab where the students avail the internet facility. But there is no separate space available for tutorials. The tutorial classes are held in class rooms.

b) The college has no playground of its own. But the institution always encourages the students to participate in extracurricular activities like Games and Sports, N.S.S activities and Cultural functions etc. For games and sports college use nearby playground of Adarsha Sangha and Sankar Math taking permission from appropriate authority. Annual Sports of the college are held regularly every year. Regular athletic events included 100 Mts., 200 Mts., 400 Mts., 800 Mts Sprint, Discus Throw, Shot-put, Interclass cricket championship held every year during the annual sports.

Our students participated in inter collegiate football championship organized by Calcutta University during August September every year.

Students of our college participated in inter-collegiate cricket tournament organized by Calcutta University during January-February every year.

Students of college have participated in district level Athletic Meet every year organized by Belur Vidyamandir and Bagnan College under the sponsorship of educational directorate, Government of West Bengal. Students have participated in C.U Kabadi trial and one of our students is selected there. College has also Gymnasium for the students where they can avail to use instruments for their physical exercise. College also provides sports room where the instruments and documents are kept by the sports teacher. There is also a room allotted for N.S.S unit in college campus. There is a health check-up room where First-Aid is available and a part time doctor comes twice a month for general health check-up of students and staff.

Public Speaking

- The college participated and won the inter-district youth Parliament competition held in 2010. The college also participated in the inter-state championship held on 10th February, 2010.

- Inter-class debate competition on the topic 'whether student should join active politics' held in campus on 25th February, 2011 organized by Bengali department.

- A lecture on 'Vivekananda's life and ideals' was delivered by Prof. N.C Adak on 20.01.2012 organized by political science department.

❖ A special lecture on 'the concept of harmony: Swami Vivekananda and Bhagawat Geeta' was delivered by Dr. J.L. Shaw eminent thinker and scholar from Victoria University, Newzealand on 28th January, 2011. A lecture on Vivekananda's ideals on occasion of 150th birth anniversary was delivered by T. K. Chakraborty in 2012 organized by Bengali department.

Communication Skill Development

Communicative English is taught as a compulsory paper for commerce department only.

Activities of NSS

Year	Activities
2010-2011	• NSS distributed relief aid to ***Aila victims in villages of South 24 pargonas***, W.B. in 2009-10. • A ***Blood Donation Camp*** was organized in college on 26th Feb., 2010. • NSS unit of the college organized a ***'Medical Check-up Camp'*** in ***Bada Mollakhali village of Sundarban*** area from 1st to 7th March, 2011.
2011-12	• ***'Eye Check-up Camp'*** was organized by NSS Unit during August-September, 2012. • A ***Medical Camp*** was held at ***Gadiara, Shyampur in the district of Howrah*** during 13-15th Dec., 2012. As a ***Special Camp*** of NSS.
2012-13	• ***A Blood Donation Camp*** was organized By NSS on 22.01.2013 in college campus. • ***A Medical Check-Up Camp*** also organized by NSS at ***Shyampur, Howrah*** during 13-19 Nov., 2013.
2013-14	• ***Blood Donation Camp*** organized on 22.01.2014 in 2013-14: ***Blood Donation Camp*** organized on 22.01.2014 in during 19-25 March, 2014 • At ***Manuchak-Mahakalpur*** of district Howrah. ***'Save Girl Child'*** campaign was observed in the college premises on 12 Dec., 2013. • Tree plantation programme organized by NSS held on

Cultural Activities 2010

- The Bengali department celebrated ***'The International Mother Language Day'*** on 21.02.2012.
- The 151st ***Birth Anniversary of Rabindranath Tagore*** was celebrated in the seminar hall on 09.05.2012. The college celebrated the anniversary of Rabindranath Tagore on 07.08.2012.
- College students of every department celebrated ***'Teachers Day'*** on 06.09.2012.
- ***150th Birth Centenary Of Swami Vivekananda*** was 06.09.2012. 150th birth centenary of Swami Vivekananda was Geography also celebrated 150th birth centenary of Swami Vivekananda on 27.01.2012.
- ***1st Death Anniversary Of Benevolent donor late Debkumar Chowdhury*** was commemorated in the college on 20th November, 2012.
- ***30th Death Anniversary Of Dr. Kanailal Bhattacharyya*** was commemorated in the college on 17.12.2012.

Cultural Activities 2013

- Birth anniversary of Swami Vivekananda was celebrated by the college on 14th Jan, 2013.
- The Bengali Department was celebrated the 'International Mother Language Day' on 21.02.2013.
- On 10.05.2013 the birth Anniversary of Rabindranath Tagore was celebrated in the Seminar Hall.
- Teacher's Day celebrated on 5th Sept., 2013 in college and individual departments.

Cultural Activities 2014

- The Bengali department was celebrated the ***International Mother Language Day*** on 24.02.14.
- On 10.05.2014 the ***Birth Anniversary of Rabindranath Tagore*** was celebrated in the Seminar Hall.
- ***Birth Centenary of Netaji Subhas Chandra Bose*** celebrated 23.01.2014 in campus.

- ***Saraswati Puja*** was celebrated in campus on 4th - 5th Feb., 2014. An exhibition was organized in the ground floor hall of Sudharani Women's Hostel.
- ***Republic Day*** celebrate on 26.01.2014 just like every year.

Health and Hygiene

- College organised an ***'AIDS Awarness Programme'*** for students with the help of Red Ribbon Club on 24th Aug., 2010.

- ***Regular Health Checkup*** by a general physician at free of cost for students is being organized by college bimonthly for the session 2012-13. The service was also available to other staff and Teachers for nominal cost of Rs.50.00.

- ***A Eye Specialist*** used to visit the campus bimonthly for a free eye checkup for students during the same session.

- ***Saint John's Ambulance*** has started their ***First-Aid training programme*** for college students from the session 2013-14.

4.1.3. Institutional Planning for Ensuring that Available Infrastructure is in Line with Academic Growth and is Optimally Utilized:

In accordance with the academic growth of our Institution the Governing Body and the Building Sub-committee always trying their best to improve the infrastructure of the college. The management always careful to utilize optimally its infrastructure. College has developed some infrastructure facility in recent years, mainly re-designing and re-modeling of existing infrastructure such as –

- A wide space meeting room is being constructed.
- Spacious teaching staff room with attached Toilet.
- Spacious and well decorated reading room in the library.
- Renovation of college canteen

Besides some new infrastructure are built in last four years. Specific examples are as follows-

➢ A new 5 storied building (UGC sponsored Women's Hostel, Phase-II) was inaugurated in the college campus on 15th July,2011.

- Extension of 2nd floor of Science Building has been completed.
- Extension of 3rd floor of Science Building is completed.
- Science laboratories have been equipped with new instruments.
- A new high power Generator Set (Kirloskar Green, 30 KVA) with power back-up has been installed.
- Drinking water facilities have been upgraded with new purifies.
- A new fully furnished guest room, teacher's staff room have been allotted.
- Desktop PC's were allotted to Science departments and Geography department.
- OTIS elevator inaugurated on 16th Feb.,2013.

Moreover sufficient fund is allotted for the following by college authority-

a) New furniture for office and classroom.
b) New books, Almirah and furniture for Library.

The following expenditure is incurred on the infrastructural development in the last four years.

Year	Amount of Expenditure (in Rs.)
2009-10	Rs.20,36,858.00
2010-11	Rs.37,72,263.00
2011-12	Rs.96,57,817.00
2012-13	Rs.12.63.081.00

Future Plan for Expansion

The Authority has prepared a master plan to construct an underground line to construct a Two-storied building with an auditorium inside the building. An extension of 3rd floor of the west side building (library building) has been proposed.

4.1.4. Infrastructure facilities for physical disabilities

Generally, the college gets only one or two students with physical disability every year. There is no special infrastructure for such physically disabled students. There is no ramp either in the college building. However, the students with physical disabilities are allowed to use the lift to serve their purpose. Faculty members realize their problem and treat them with special care and compassion. They also provide them study materials as required.

4.1.5. Residential Facilities and other provisions

There is a Women's Hostel building in the college. The intake capacity is 75. It is well furnished, well ventilated and round the clock water supply is available. But till date no one has applied for entry in hostel. But following facilities are available for the boarders. There is a gymnasium which the available for the boarders. There is a gymnasium which the and due security is provided 24 hours. Recently UGC has issued a letter to the college authority stating that the staff members may use the hostel if no girl student admitted in the hostel. The college authority has provided hostel facility to two of the faculty members for limited period.

4.1.6. Facilities available for healthcare

Presently the college authority has arranged for a part time visiting doctor (Dr. Debjani Bhattacharyya) to visit twice a month. Students as well as the faculty members may get the initial treatment if required. The First- Aid kit is always available for everyone. ECG and Weight machine are also available and it is maintained by Physiology department. All students are members of student health home. They may avail the opportunity of treatment from there as and when required.

4.1.7. Other facilities available on the campus

The college provides some common facilities available for students in the campus. But for each unit there is no separate office like IQAC, Grievance Redressal Unit, and Placement Unit etc. Meeting room is used for meeting of IQAC, Counseling. There is no recreational space for staff and students. But sometimes seminar hall is used for the purpose. There is a health check up room in the Science block. The college canteen is available for students and staff. The meeting of the Grievance Redressal unit is held in principal chamber. Students called for career counseling in the seminar hall. Safe drinking water is available in every Block within campus

4.2. Library as Learning Resources

4.2.1. Library Advisory Committee

There is a Library sub-committee comprising of 9 (Nine) full time teachers from each department and 2 non-teaching staff chaired by the principal. In 2009 the Hon'ble visiting peer team observed that enough space should be provided for the library. In this connection the Library sub-committee recommended that Library should have spacious reading room (meeting dated 17.02.2014) to spread the area of the library. The principal took special and effective initiative to accept the recommendation and the library has been remodeled. The reading room of the Library now is more spacious than before.

4.2.2. Library Lay-out:

Total area of the Library	492.74 M^2. (Built-up Area)
Total seating capacity	50 for students, 8 for staff.
Working hours	On all working days 10.00 A.M - 5.00 P.M. (Holiday Closed)
Before examination days	11.00 - 5.00 P.M.
During examination days	Closed (10.00 A.M- 5.00 P.M)
Individual reading carrels	Available
Lounge area for browsing and released reading	Available
IT Zone for accessing E-Resources	Available (Internet)

4.2.3. Library Plan and Amount Spent For Procuring Reading Materials and E - Resources. Library Purchase and Use (Library Budget)

Requisition is invited from the teaching staff and from students. Department wise requisitions are collected every year. As and when the fund is available from State Govt., UGC and Donor. Library Sub-Committee decide to purchase the books allotment is made and books are purchased accordingly through listed Vendors.

	2010-11		2011-12		2012-13		2013-14	
	Number	**Total cost**	**Number**	**Total cost**	**Number**	**Total cost**	**Number**	**Total cost**
Text Books	1170	413485	300	80661	251	112814	81	24260
Reference Books	1078	289369	185	55454	173	94942	64	43263
Journals	3	600	2	*	2	*	2	*
E-Resources	-	-	-	-	-	-	-	-
BCL Membership	4	6000	4	6000	4	6000	4	8500

**** Membership of British Council***

4.2.4. Details on the ICT and Other Tools Deployed to Provide Maximum Access to the Library Collection

- OPAC - Nil (Online Ocean Catalogue)
- Electronic Resources Management Package - Nil
- Package for E-Journals – BCL Membership
- Fed. Searching tools - Nil
- Library Website - Link with College Website
- Access to E-Publication - Nil
- Library Automation - Nil
- Computers for Public Access - For Students = 4 ; For Teachers = 1 (One); For Office = 1
- Printer for Public Access - Printed materials are providing by Library Staff.
- Internet Band - Internet available (10 mbps)
- Institutional Repository - Nil
- Management System of E-Learning - Nil
- Inflibnet – Nil

4.2.5. Details of the following

- ***Avarage no. of walk-ins***

Year	% of walk-ins
2010-2011	**60**
2011-2012	**63**
2012-2013	**68**
2013-2014	**83**

- ***Average number of Books issued / returned :***

Year /Home Issued	2010-11	2011-12	2012-13
Returned per year	1478	957	914
Home issued per year	1470	950	910
Issued per day	15	12	10
Returned per day	12	10	8
Daily issued	60	50	50

- ***Ratio of Library Books to Students enrolled :***

$$\frac{10516}{411} = 26:1$$

- ***Average no of Books added during last three years:***

Year	No. of Book	Amount (In Rs.)
2010-11	2248	7,02,854.00
2011-12	485	1,36,115.00
2012-13	424	2,07,756.00

- ***Average No. Of Login to OPAC*** – Nil
- ***Average No. Of Login to E-resources*** – Nil
- ***Average No. Of E-resources Downloaded / Printed*** – Nil
- ***No Of information Literacy Trainings Organized*** – Nil
- ***Details Of 'Wedding Out' Of Books and Other Materials*** –
  - 7 (Seven) books have been weeded out for not remaining unusable any longer 2012-13.

4.2.6. Give details of the Specialized Services Provided by the Library

- Manuscripts – **Nil**
- Reference - ***4587 (No of books added in last 4 years =1500)***
- Reprography – **Nil**
- ILL (Inter Library Loan Service) - ***Available (British Council)***
- Information deployment and notification - ***Yes (Employment News, Karma Khestra, Also display on Notice Board)***
- Download - ***Facility available through Broadband Internet Connection.***
- Printing – ***Facilities available***
- Reading List / Bibliography compilation - ***Yes, for reading list, students may search for particular books in computer.***
- In house / remote access to E-resources - ***Limited CDS available***
- User orientation and Awareness - ***User may get the Information from library staff and are advised to use the books properly.***
- Assistance in Searching Databases - ***By the Library Staff.***
- Inflibnet / IUC facilities – ***Nil***

4.2.7. Enumerate on the support provided by the Library Staff to the students and teachers of the college.

Students can take home two books at a time for a week which must be refundable. They can avail the reading room facility. They have open access to the Internet. Teachers can also take 5 (Five) books at a time as per their requirement. Besides Gyan Bani, Gyan Bharati, Lok Sobha, Sports TV Channels are available for students in office hours through the Set Top Box. Infrastructure wise one Computer is available for Teachers and two computers available for students.

4.2.8. Special facilities offered by the Library to the visually / physically challenged person

Nothing specified facilities are available for the visually /physically challenged learners. They are provided with printing facility from the Library staff.

4.2.9. Library get the feedback from its users

Yes, one complaint / Suggestion Box has been kept in the Library. Feedbacks are collected by the library sub-committee for future improvement.

4.3. IT Infrastructure

4.3.1. Details of computing facility available (Hardware and Software) at the institution.

Facilities	Details
No. of Computers	51
Configuration	Intel(R) Core (TM) Core *i*3-3220 CUP @ 3.30 GHz, 2 GB Ram, 2 Dual CPU,E7500@2.93 GHz and Intel (R) Pentium(R) D CPU, 2.80 GHz.
Computer Student Ratio	1:18
Stand along Facility	Yes
Software available	MS-Office 2007, SPSS, Erdas, Tally, CS-Photoshop, Adobe Reader Etc.
LAN Facility	IT Lab, Office, Library
Wifi facility	Throughout the Campus (Main and Science Block)
Licensed Software	TNT Mips, Oral Lab, 21st Century GIS,
No of nodes	53
Any Others	7 (Seven) Laptop

4.3.2. Off and On- Campus Computer and Internet Facility

Detail on the Computer and Internet facility made available to the faculty and students on the campus and off campus. The computer facility is available on campus for students, faculty members and office staff as well. All over there are 38 computers exclusively for students. For office there are altogether 8 computers. Total 53 computers are available for student's faculty members and office staff. One computer per department of Science department and Geography, seven computers in the library and 8 in the office, Twelve in IT Lab are connected with internet facility. Computers are connected with LAN to avail with Internet facility. Seventeen nodes in GIS Lab.

4.3.3. Institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities

The college authority wants to increase the number of computers and upgraded software. Moreover 2 Printers and 3 Xerox machines have been installed by the college authority. WIFI have been installed.

4.3.4. Provision in the Annual Budget for Procurement, Upgradation, Deployment and Maintenance of Computers and their Accessories

Provision made in the annual budget for computers and accessories is depicted in the following table: **Actual allocation has been made as per audit reports of 2009 to 2012.**

4.3.5. ICT Enabled Teaching Learning in the Institution

Limited use of Smart Board in Digital Room and some faculty members use LCD projector and other devices to enhance teaching learning process.

4.3.6. Learning Activities and Technologies for Student-centric Teaching:

Students avail the internet facility to collect information as required. The use is limited.

4.3.7. Details of the National Knowledge Network Connectivity – NIL

4.4. Maintenance of Campus Facilities

4.4.1. Optimum Allocation and Utilization of Financial Resources for Maintenance and Upkeep of College Infrastructure

Only budget figure 2012-13 is available but in previous years the up keeping and maintenance budget actual availability of fund.

Sl. No.	Facilities	2009-10	2010-11
a.	Building	916939.00	398830.00
b.	Equipment	76191.00	338949.00
c.	Furniture	312822.00	231168.00
d.	Computers	337283.00	253503.00
e.	Vehicles	-	-
f.	Others*	321391.00	828212.00
Xerox machine, Aquaguard, Fax Machine, F/Extinguisher etc.			

4.4.2. Institutional Mechanisms for Maintenance and Upkeep of the Infrastructure, Facilities and Equipment of the College

Annual contracts are made for maintenance of equipments like Generator, Lift, Computers with LAN, Student Data Base Management System, Accounting Management System, Library Management System, Fax & EPBX Machine, Xerox Machine, Aqua guard and Fire Extinguisher etc.

4.4.3. Frequency of Calibration and other Precision Measures for the Equipment / Instruments of the Institution

For maintenance the equipments available in various laboratories annual contract is made with the supplier and thus the college maintain the equipments.

4.4.4. Major Steps Taken for Location, Upkeep and Maintenance of Sensitive Equipment

Annual maintenance contract for maintaining and up keeping of sensitive equipments are made. A generator of KIRLOSKAR GREEN 30 KV and an inverter have been installed. Recently college authority has provided land to CESC Ltd. On rental basis Rs.200.00 per month for installing heavy transformer for steady electricity. Authority installed a sub-marcible pump, Two Water Connection from Howrah Municipal Corporation, two wells for constant water supply to every block. The college building is well equipped with water purifier / aqua guard on each block, fire extinguisher in each floor, Lift being installed in the new constructed women's hostel building. Moreover there are 3 Xerox machines and a Fax machine in the office. College authority keeps steady watch to maintain a clean campus.

CRITERION –V

STUDENT SUPPORT AND PROGRESSION

5.1. STUDENT MENTORING AND SUPPORT

5.1.1. Prospectus/handbook

An updated prospectus is published annually which is available online and offline. The prospectus along with the application form for admission is issued for all courses. The prospectus contains information about the UG and PG (DDE-V.U., NSOU) courses offered admission rules, reservation rules, admission procedure eligibility for admission, documents to be produced at the time of admission, fee schedule and women hostel facilities etc.

Sl. No.	Contents in the Prospectus	Page No.
1.	Details of College Website, Telephone & Fax	**1**
2.	The First Govt. Approved Ad-hoc GB	**2**
3.	Schedule for Parent-Teacher' Meeting	**3**
4.	Feathers in the Crown of the College	**4**
5.	Present Governing Body	**5**
6.	Brief history of the College	**6**
7.	Curriculum & Subject and Intact Capacity	**9**
8.	Syllabus of Calcutta University	**10**
9.	Extension Programmes	**29**
10.	Vocational Courses	**30**
11.	Co-curricular activities	**31**
12.	Prizes, Awards & Scholarships	**32**
13.	Govt. Non-Govt. Scholarships & Stipends	**32**
14.	Prizes awarded by the college	**32**
15.	Responsibilities of the students	**33**
16.	Rules Regarding Admission	**33**
17.	Intake Capacity as per C.U.	**34**
18.	Details of Seminar Grant Received by the College from UGC	**34**
19.	Endowment	**35**
20.	Endowment for Meritorious Student	**36**
21.	Notification No. CSR/84/2001 of C.U	**38**
22.	CU Notification for 3% reservation	**39**
23.	Govt. Notification for SC, ST, OBC-A, OBC-B	**40**
24.	Result of the Final Examinations (CU)	**41**
25.	Fee Structure for B.Com & B.A.	**42**
26.	Fee Structure for Geography & B.Sc.	**43**
27.	Distribution of the Session Fee	**44**
28.	Women's Hostel Fees Structure	**44**
29.	List of Faculty	**45**
30.	List of Non-Teaching Staff	**46**
31.	Vocational Centre (VTC-2026)	**47**
32.	Notification No. CSR/9/09 of CU	**48**
33.	Information about Netaji Subhas Open University	**49**

34.	Information about UGC Sponsored COP	**51**
35.	Information about VU Study Centre (For PG)	**52**
36.	List of MP LADs & BEUPs	**53**
37.	List of Holidays	**54**
38.	Form of Career Counseling Cell	**55**
39.	Class Routine	**56**
40.	Admission Form	**64**

5.1.2. Institutional scholarships / free ships

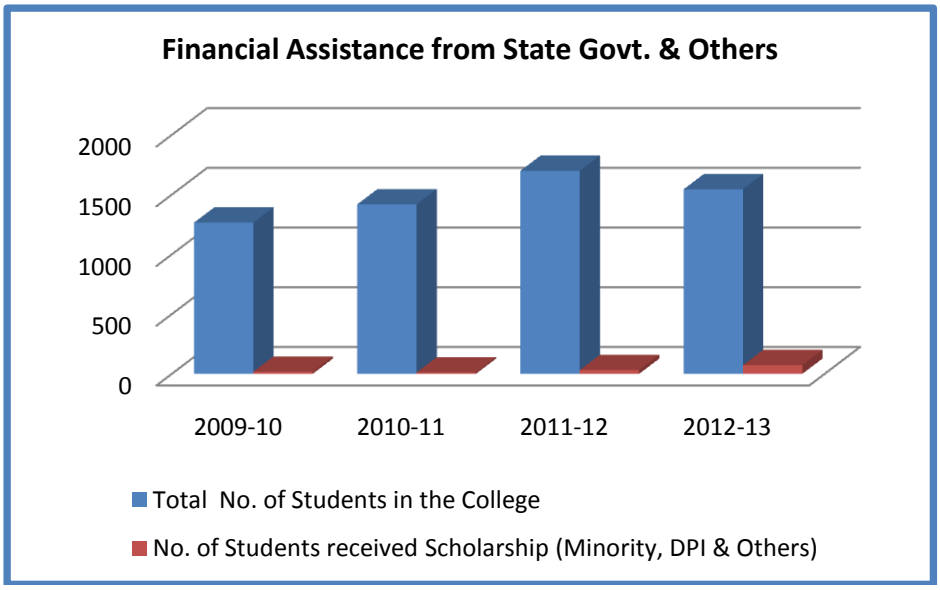
Type and number of Scholarship / Free ships give to students by College Management during the last four years. The college provides the following types and number of Scholarships on time to the students.

Name Of Scholarship	2009-10	2010-11	2011-12	2012-13
Birendra Nath Dhar Memorial Prize	1	1	1	1
Special Awards from the Non Teaching Staff	2	2	2	2
Shibani Das Memorial Prize	2	2	2	2
Late Satya Charan Ghosh & Smt.Nirmala Ghosh	1	1	1	1
Memorial Prize Late Prasanna Kumar Lahiri & Baradakanta Sanyal	1	1	1	1
Memorial Prize Indrani Banerjee Smriti Puraskar	-	1	1	1
Dhananjoy Manna Benevolent Puraskar	-	1	1	1
Late Sunil Kumar Kundu Memorial Prize	-	-	3	3
Half Free Studentship	91	67	73	83
Full Free Studentship	02	02	10	11

5.1.3. Financial assistance from state government, central government and other national agencies

Percentage of Students receiving Financial assistance from State Government, Central Government and Agencies.

Particulars	2009-10	2010-11	2011-12	2012-13
Total No. of Students in the College	1266	1419	1700	1545
No. of Students received Scholarship (Minority, DPI & Others)	18	12	32	73
Percentage	1.40%	0.85%	1.88%	4.72%



5.1.4. Specific support services/facilities

System for student support and mentoring its structural and functional characteristics. The Institution has department-wise faculty advisors for student support and mentoring. They give counseling to the Gymnasium to help the students to keep them physically and mentally fit. Career counseling cell provides guidance and counseling to the students regarding higher studies and conducts coaching, model tests, group discussion and mock interviews. It also arranges campus interviews for placement in various organizations. Centre for entry in Government services functions with the objective of creating awareness among the students and motivating them to appear for different competitive examinations like TET, RAIL, BANK, WBPSC etc. 3% reservation for getting admission to U.G Courses as per Govt. rule.

5.1.5. Entrepreneurial skills and impact

Describe the efforts made by the institution of facilitate entrepreneurial skills, among the students and the impact of the efforts. There is no scope in degree courses to facilitated the student entrepreneurial skills but in the morning shift the students of Vocational courses get the training to develop their skill for entrepreneurship. The Automobile department admits 20 students every year in batch and they get the chances to employ themselves in the sector.

5.1.6. Policy of the college for enhancing student participation in sports and Extra-Curricular activities.

- The college provides uniform cricket and football players and other accessories to the students who participate in sports.
- Special dietary requirements, sports uniform(cricket & Football Players) and materials are supplied by the college.
- College arranges re-test; Re-schedule the mid-term and attendance concession to student who is engaged in sports as a when is required.
- The college also admits students under the sports quota to encourage sports activities on the campus. Full fee and half fee concession are given to the achievers at University, District, and State levels sports competition.

5.1.7. Support and guidance for competitive exams (UGC-CSIR- NET, UGC-NET, SLET,/Central /State services, Defense, Civil Services, etc.)

The college arrange for guidance and coaching classes for TET, Rail, Bank, WBPSC Examinations through Camelia Education Service Pvt. Ltd. for entry in Government Service.

Year	No of student participate
2009-10	48
2010-11	52
2011-12	65
2012-13	78

5.1.8. Counseling services available to the student

- What type of counseling services are made available to the students (Academic, Personal career, Psycho-social etc.) The institution always thinks deeply about the student problems and always tries to meet their problems sympathetically. Our college faculty members always provide academic counseling to the students of weaker sections. The faculty members come to close contract of the student and help this student, as required. The

college provides remedial coaching classes and the teachers help personally when the students seek help for academic development.

- ❖ Sometimes few students disclosed their personal problems to the faculty member and the teachers try to solve the problems earnestly. The teachers also apprise the student about the trends of present job market and advise them to decide their future aims.

- ❖ There is a counseling cell organized by Education department and the cell tries to counsel the student who comes to the cell with their problems. Sometimes the principal also meet the student and address the learners about the psycho-social problems. Dr. Amit Banerjee is appointed to provide Psycho Social counseling.

5.1.9. Mechanism for placement of students :

The institution has a career counseling cell. But there is no full time placement officer. The cell conducts aptitude test, mock interviews to enhance employment opportunities in many companies. The following table and figure show the placement record for the last four years.

Placement Record during the last four years:

Year	Automobile	Computer Application
2009-2010	16	02
2010-2011	14	01
2011-2012	12	02
2012-2013	13	02

5.1.10. Student grievance redressal cell.

Student grievance redressal cell provides its support to solve the problems of the students at various levels. The principal in consultation with student grievance redressal cell solves the problems amicably then and there.

5.1.11. Cell and mechanism to resolve issues of Sexual harassment

The college has a grievance redressal cell with adequate number of representation from women staff and girl students. Complaint box is already placed in the campus and mobile numbers of the members are displayed at the prominent places. Received complaints are enquired seriously to take necessary actions. CCTV has been installed in college canteen, lobby, library and other places of the campus.

5.1.12. Anti-ragging committee and its performance

There is an anti-ragging committee as per UGC & Calcutta University guide line. But the committee has not yet faced any ragging related problem. Actually the teachers try to keep close contract with the student all the time. Though the institution is co-educational, for that reason the committee always serious about the student related problem if any problems arises it promptly brought to the committee and try to solve the problem amicably then and there.

5.1.13. Welfare Scheme available to the student

Enumerate the welfare schemes made available to students by the institution. The college provides Full freeship / Half freeship to the 10% students of needy family regularly besides, students belonging to SC / ST / OBC and minorities community get Govt. assistance providing their Bio-Data and annual income certificate more-over there are some endowment schemes maintained by the college authority.

These endowments are given to the meritorious students considering their final result in aggregate or in subjects. College also provides books to the poor students at free of cost.

5.1.14. Alumni Association and its activities

The college has an alumni association. The association meets yearly and discuss about the development for the institution. In the members of the alumni are poor in number. But they keep contract with the college. Occasionally such as they meet and participate in Annual sports and picnic. They also meet in Saraswati Puja and the day of refreshment connected with the festival.

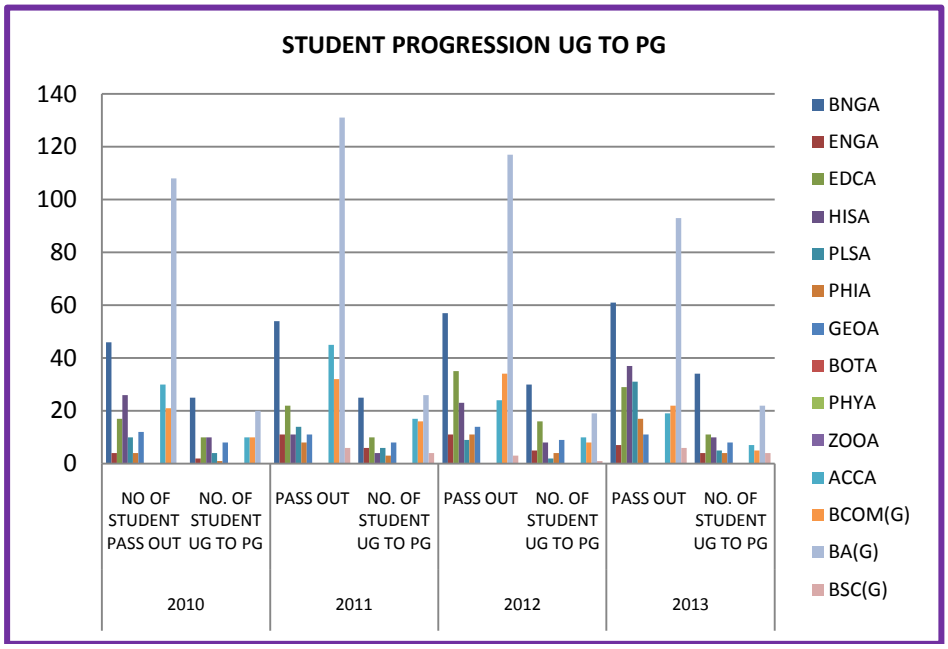
5.2. Student Progression

5.2.1. Students Progressing to Higher Education

Provide the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed. Our institution is an under graduate college affiliated to Calcutta University. There is no integrated regular PG course in our institution. But there is a P.G Study Centre affiliated to Vidyasagar University where students of our college and also students from other college take admission every year. But every year passed out student of our college take admission in Calcutta University and others Universities. It is not

possible for us to collect actual percentage of students going to the P.G courses. We only provide the data of the students admitted at our Study Centre of Vidyasagar University and Netaji Subhas Open University. The percentage of student progressing to higher education for the last four batches is as follows.

SUBJECT	2010			2011			2012			2013		
	NO OF STUDENT PASS OUT	NO. OF STUDENT UG TO PG	% Progressing to PG	PASS OUT	NO. OF STUDENT UG TO PG	% Progressing to PG	PASS OUT	NO. OF STUDENT UG TO PG	% Progressing to PG	PASS OUT	NO. OF STUDENT UG TO PG	% Progressing to PG
BNGA	46	25	54.00	54	25	46.00	57	30	53.00	61	34	56.00
ENGA	4	2	50.00	11	6	55.00	11	5	45.00	7	4	57.00
EDCA	17	10	59.00	22	10	45.00	35	16	46.00	29	11	38.00
HISA	26	10	38.00	11	4	36.00	23	8	35.00	37	10	27.00
PLSA	10	4	40.00	14	6	43.00	9	2	22.00	31	5	16.00
PHIA	4	1	25.00	8	3	38.00	11	4	36.00	17	4	24.00
GEOA	12	8	67.00	11	8	73.00	14	9	64.00	11	8	73.00
BOTA	-	-	-	-	-	-	-	-	-	-	-	-
PHYA	-	-	-	-	-	-	-		-	-	-	-
ZOOA	-	-	-	-	-	-	-	-	-	-	-	-
ACCA	30	10	33.00	45	17	38.00	24	10	42.00	19	7	37.00
BCOM(G)	21	10	48.00	32	16	50.00	34	8	24.00	22	5	23.00
BA(G)	108	20	19.00	131	26	20.00	117	19	16.00	93	22	24.00
BSC(G)	-	-	-	6	4	67:00	3	1	33.00	6	4	67.00



5.2.2. Details of the programme wise pass percentage and completion rate for the last four years.

Course	2009-10			2010-11			2011-12			2012-13		
	Appear	Passed	%	Appear	Passed	%	Appear	Passed	%	Appear	Passed	%
B.A.	246	235	96	297	295	99	316	308	97	337	294	87
B.com	62	51	82	57	53	93	67	58	87	45	34	76
B.sc	06	06	100	06	06	100	03	02	67	06	04	67

5.2.3. Institution facilitates student progression to higher level of education and/or towards employment.

The faculty members inspire the students about the value of higher education and are informed by them to the learners about the P.G courses. They also advised by them about how to obtain high percentage of marks in the final examination of the degree course. The students are advised by the faculty members to fix their target to get admission at P.G courses after the completion of degree courses.

The college authority has introduced P.G courses affiliated to Vidyasagar University under the Directorate of Distance Education. The authority also introduced P.G and Degree courses affiliated to Netaji Subhas Open University. Now students can get chance to the P.G courses after completing the degree courses.

There are 7 (Seven) P.G courses - Bengali, English, History, Political Science, Sanskrit, Commerce and Geography offered to the students in our institution. Students after passing the degree course can get admission in the P.G courses of NSOU in our study centre.

The institution encourages the students take up Vocational courses for their immediate employment. The students are also provided coaching classes by the professional faculty members of Camelia to make them fit for various competitive examinations for future employment.

5.2.4. Special support provided to students

Special supports are provided to the weaker students who are at risk of failure. Special classes are provided to them and remedial coaching

classes are arranged for them. Dropout students and their parents are asked to meet with faculty members. They are advised to take admission under Netaji Subhas Open University to complete their degree courses.

5.3. Student participation and activities

5.3.1. List of Sports, Games :

Every year college authority arranges games and sports for the students. Generally the annual sports are held in December in every year. Following events are included in the annual sports for the students. Athletic Events (Men and Women) :

1. 100 MTS Sprint.
2. Long Jump.
3. 200 MTS Sprint.
4. Discus Throw.
5. 400 MTS Sprint.
6. Passing the Ball.
7. 800 MTS Sprint.
8. Musical Chair.
9. 1500 MTS Sprint.

(For men)

Game Events (Men) :

1. Football.
2. Cricket.

Besides this, indoor game like Carrom, Chess is available in the common room of the students. Prof. Subhas Chandra Dalui is appointed as in-charge of the Games and Sports. He leads the students in the inter college football match and cricket match organized by parent University. Students also participate in foot ball and cricket matches organized by higher education department, Government of West Bengal.

Following are the pictures of active participation of the students in the last four years.

Game	2009-2010		2010-2011		2011-2012		2012-2013	
	University	DPI	University	DPI	University	DPI	University	DPI
Football	2nd Round	District Champion	3rd position	Semi Final	2nd Position	Finalist	3rd position	Semi final
Cricket	1st Round	-	2nd Position	-	-	-	2nd Position	-

A well trained cricket team plays regularly in the winter season in inter class competition. College authority provides a trainer for the purpose. The players of the football team are also participating in practice under the guidance of a expert coach. Due to the motivation given to the students to take part in sports activity, number of participants increasing gradually. Flowing chart proved that student are motivated by the sports in charge.

Events	2009-2010		2010-2011		2011-2012		2012-2013	
	Male	**Female**	**Male**	**Female**	**Male**	**Female**	**Male**	**Female**
100 MTS Race	24	18	42	24	53	28	55	30
200 MTS Race	28	16	48	19	52	21	53	32
400 MTS Race	22	15	39	17	42	19	48	20
800 MTS Race	20	12	38	16	39	18	43	21
Long Jump	35	23	42	27	44	29	46	32
Discuss Throw	38	28	43	31	47	34	49	36
Shot-put	32	26	54	27	55	29	56	30
Passing the ball	30	29	31	32	32	35	35	37
Musical Chair	-	34	-	42	-	40	-	4

Cultural Programme:

College also arrange various cultural activities for the students on special occasion. Students in large number take part in these activities. College has observed Silver Jubilee Celebration in 2010. Cultural function was held in Seminar Hall. Student, Staff-Teaching and Non-teaching participated in this function. From all concerns took active part in Drama, Song, Recitation etc. “Prabhat Ferry” was organized in this occasion. Local dignitaries, Educationist, members of the Governing Body, Students and Staff participated in that procession.

Every year College Celebrates Rabindra Jayanti, International Mother Language Day, Birth Day of Swami Vivekananda, Independence Day, Republic Day. In these occasions students and staff actively participate in presentation of song, recitation, speech in every occasion. Principal himself preside over these function. Students Union plays very positive role in the occasions of fresher’s welcome and Annual Cultural Function.

5.3.2. Student's Achievements :

- In the year 2009-10 the colleges Football Team was Champion in Football at District level and participated in xi West Bengal State inter Non- Government College competition.

- In 2011-12 college Football Team was runner in District Football Championship.
- Joyita Majumder of education Hons. Stood 1st in shot-put event in the District level for the year 2010, 2011 & 2012. She also participates in State level competition.
- Pradip Biswas a student of B.A General represented from West Bengal at National Level in Ball Badminton.
- Samiron Das of B.A (General) represented from West Bengal at National Level in Ball Badminton.
- Monjira Khatun of Pol. Science Hons. Played at Bengal Football Team (Women).
- Krishanu Sen of B.A General represented from West Bengal as Body Builders.
- Dipanwita Chakraborty of B.Com. Hons played Badminton as a Calcutta University and National Player.
- Puja Biswas of education Hons. Participated in Badminton as a player of Calcutta University.
- Paramita Das of B.Com. General played as Kabadi player of Calcutta University and National Team.
- Manick Sarkar of History Hons. Played as a player Badminton in Calcutta University team.

5.3.3. Feedback from its graduates and employers

The college has a alumni association. This association meets in the college campus occasionally. College gets feedback from alumni association. But there is no official system to get feedback in our institution but they discuss with the management about the quality improvement of the college. College authority review their opinion with due importance.

5.3.4. Involvement of Students to Publish Wall Magazine and College Magazine

The faculty members always inspire students of the department to write in departmental Magazine. Wall Magazines are published from every department every year. College Magazine is published annually.

Besides students, teaching and non teaching staff also publish their writings in the college Magazine.

5.3.5. Students' Council

College has a student union consisting of 36 members as representing from Arts, Commerce and Science departments. This body is elected in democratic way. Students union is guided by constitution framed and recognized by Governing Body. General Secretary of students union represents the students as a member of Governing Body. Students union played active role in Cultural competition, Games and Sports, Annual function and others co-curricular activities. There is a provision to collect annual union fees from the students. Expenses for Student Union activities are met from the Student Union Fund.

5.3.6. Students representation in Academic and Administrative Bodies

Student's representatives play their role in following committees

- Governing Body
- Academic sub-committee
- Admission committee
- IQAC

5.3.7. Collaboration with the Alumni and Former Faculty Members

There is no formal network to keep close connection with alumni and former faculty members. The college keeps contact with them by invitation letter in connection with various occasions of the college. The college alumni association meets in the college in the meeting of their association time to time. Some college teachers also maintain close connection with Ex-students of the college with cordial relation. Through paper advertisement the Alumni and the former faculties are always invited to visit the college.

CRITERION –VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1. Institutional Vision And Leadership

6.1.1. Vision and Mission of the College.

VISION

Social and economic upliftment of the people of this area through value based quality education.

MISSION

Committed to serve the society with humanity and trust, devoid of exploitation; to impart value based higher education, particularly to the socially and economically deprived sections of this area; to make the students of this institution worthy citizens of our glorious motherland.

The institution paves the way for many socially and economically deprived sections of this area and meritorious students to enter into the portals of higher education. Moreover majority of them are first generation degree holder and have been helped to come out of the clutches of poverty and become good citizens.

Keeping in view the above mentioned mission, vocational training programme have been arranged for the students to solve the unemployment problem. The institution provides professional coaching classes, so that the students get themselves prepared for different competitive examinations.

College's activities ensuring the spirit of the nation:

- Admission is purely on merit basis as per the Govt./C.U. norms following reservation policy and at affordable fees.
- Well qualified and experienced faculty to impart quality education.
- Concession and fee waiver to disadvantaged and marginalized students.
- Emphasis on green campus by tree plantation.
- Emphasis on gender equality, communal harmony, human rights and skill based programmes.
- Different co-curricular activities like NSS, Sports and Games help to develop leadership.

- Blood donation camp, Health Awareness programme, Medical camps develop the personality of the students and their sense of responsibility towards the society.

- Provision of remedial coaching, coaching for entry in service helps the students to get employment.

Days of national importance like Vivekananda's birth anniversary, Republic Day, Netaji's Birth Day, Rabindra Jayanti, Independence Day are observed with colour and grandeur in order to impart among the students love and respect for the Motherland.

6.1.2. Role of Top Management, Principal and Faculty in Design and Implementation of its Quality Policy

Our institution is a Grant-in-aid affiliated college. The Governing Body is formed as per the direction laid down in the statute of Calcutta University. Governing Body is the supreme authority in connection with college management. The G.B adopts resolutions regarding different policies and plans keeping liaison with its other stake holders like Teachers Council, and different sub-committees. The principal being the secretary of the G.B takes sincere initiative for proper implementation of the plans. Teachers Council, Finance sub-committee, Academic Council and members of the other committees help the management regarding academic and infrastructural improvement.

6.1.3. Involvement Of The Leadership In Ensuring

In order to develop the infrastructure, different scheme together with proper plans are submitted for UGC and other Government funds. Besides M.P's and M.L.A are approached for financial assistance to release fund from their LAD. Moreover public donations are collected to cope with expenditure on different fields. For academic growth, principal applies to the University for extension of affiliation in new subjects, keeping in view the demand of the society. Principal also takes initiatives for creation of new post in both teaching and non-teaching staff.

Composition Of Governing Body is as follows:

- President
- Principal of the College - Ex-Officio Member Secretary.
- 2 (Two) members nominated from parent University.
- 2 (Two) members to be nominated from DPI, W.B., Govt.
- 4 (Four) members from Teacher's Council.

- 2 (Two) members from Non-Teaching Staff.
- 1 (One) member from local self Govt.(Municipality)
- 1 (One) student representative.

To fulfill mission of the college, Governing Body makes plans and programmes for improvement of the college. Besides Governing Body, some statutory bodies like Teacher's Council, Finance sub-committee, Academic council guide and monitor the academic and administrative activities of the college. Different committees take initiative role to implement the plans and policies of the institution.

Departments are controlled by the respective Heads and administration is carried out with help the of staff members. The faculty members are also assigned different responsibilities and duties to monitor and perform co-curricular and extra- curricular activities. The student union conducts various programmes and activities to groom Leadership qualities among the students. The staff and students interact with the principal and various committee members carry out the task assigned. Interaction with stake holders is held in a regular way. The meeting of the G.B is held at least four in a year. Meeting of the Academic council and meetings of the Teacher's Council are held according to the schedule. Parent - Teacher meetings are held every year where the parents can share their ideas with the faculty members for the improvement of the college. Admission sub-committee takes important decisions to perform admission process smoothly. Various committees are formed in order to decentralize the power. Occasionally teaching and Non-Teaching staff meet and discuss among themselves to act jointly. Principal always plays active and positive role towards the organizational development.

6.1.4. Procedures Adopted by the Institution to Monitor and Evaluate Policies and Plans:

Various sub-committees entrusted to identify policy and its effective implementation under the supervision of Principal, Secretary, T.C and senior Teacher and Non-Teaching Staff to achieve Excellency in every field. Various committees perform their role successfully. Meritorious students are rewarded every year. Best Sports persons, best NSS volunteer are rewarded. Staff members who obtained the doctoral degree are honoured by Teacher's council. The committee's meetings are held regularly and in the meeting members evaluate policies and plans for effective from implementation and improvement from time to time. The various committees are as follows -

a) Research Committee
b) Examination Committee

c) Library Committee
d) Grievance Redressal Committee
e) Anti-ragging Committee
f) Cultural Committee
g) Magazine Editorial Board
h) News Letter
i) Sports Board
j) Seminar sub-committee
k) Admission Committee

6.1.5. Academic Leadership Provided to the Faculty by the Top Management:

This college Governing Body always encourages faculty members for their academic improvement. To promote high quality teaching in the department, teachers are given permission to join faculty improvement programmes initiated by UGC like Research work, Refresher Course Orientation Programme to improve skills and knowledge. Besides, head of the department monitors the academic activities of the concerned department. Head of the department tries to keep an amicable academic atmosphere. Departmental head organize departmental Tour, Debate, extempore etc. Head of the department motivates students for higher study.

6.1.6. Grooming Leadership at Various Levels:

All the teaching members are included as a member of different sub-committees. College authority engaged every teacher with different purposes - Academic, Administrative, Cultural, Social and infrastructural activities. Thus the college grooms leadership among the teachers in competitive environment. The representation of the students are given due role in various activities - Cultural, Sports, Saraswati Puja, Annual function etc. Thus the college groom leadership among the students.

6.1.7. Decentralized Governance System of the Institution:

Each Department is provided with autonomy to initiate academic policies and supported by authority. The faculty member make list of books to purchase for Library. Science departments are given requisition for instruments and chemicals and furniture of their own choice. College authority appointed as Coordinator to Dr. P.K. Sanki, of Commerce Department, P.G. Study Centre, Vidyasagar University. Authority has appointed Prof. K. C. Khanra as coordinator of Netaji Subhas Open University Study Centre. College management thus

encourages decentralized Governances System. Principal also appointed Prof. K.C. Khanra and Dr. P.K Sanki as the officer in-charge / Centre in-charge of the Universities examinations.

6.1.8. Levels of Participative Management:

The higher authority shares information with the staff members through committee meeting and involve them in decision making. The principal always encourages the staff members to offer constructive ideas and suggestions for development of the institution. It increases the commitment to staff members to the job, department and institution. Students, Non-teaching staff and Local representative are engaged with the college in a friendly atmosphere.

6.2. Strategy Development and Deployment

6.2.1. Development, Deployment of the former plan and Review of Stated Quality Policy

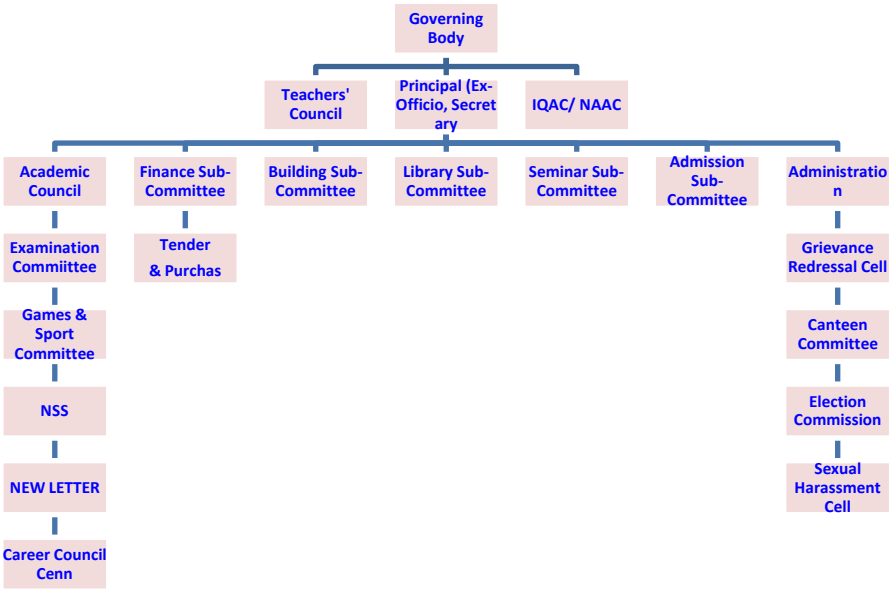
Though the institution has no stated quality policy but it is implied in the vision and mission of the college. If any proposal comes from stake holders for the improvement of academic infrastructure, it is discussed threadbare in the meeting of statutory Bodies and the policy is implemented after the final approval of the G.B.

6.2.2. Perspective Plan for Development- the Aspects considered for inclusion in the Plan:

The college has perspective plans on both infrastructural and academic aspects. As for the infrastructure the college authority is in search of suitable land for extension of college building and a playground. There is also a plan to build an underground parking place. In the academic field, the college authority wants to set up a B.Ed. College and seeks extension of affiliation in Nutrition, Bio-chemistry / Bio-technology and Journalism and Mass-communication.

6.2.3. The Internal Organizational Structure and Decision Making Processes:

Our institution is guided by the statute of Calcutta University (1979) and the Government orders of the State Govt. Decision making process is as follows:



The authority with its limited resources generated mainly from collection, from admission and tuition fees which is minimum in this locality keeping in mind the economic condition of the locality as per rule of the State Government. Regarding administration, proposals from any stake holders are subject to approval of the G.B.

6.2.4. Teaching Learning

In order to provide modern technologies in teaching-learning system academic council as well as the Teachers' council adopted strategies to develop a floor in the science block into WIFI zone. In the WIFI zone LCD projector, Computer and LAN facility have been provided. There is internet facility in all the science departments and also in the Library.

Research and Development

Ours is not a research institute but the college authority always encourages any sort by research endeavors of the faculty members for the quality improvement of the institution as a whole. Special leaves are generated to the faculty members, to finish his / her research work or, for paper presentation in Seminars in different institutions.

Community Engagement

The college has a NSS unit. Blood Donation Camps, Awareness Programmes on different social issues are organized. Renowned personalities in the field of education and from other dignitaries of society are invited in different programmes.

Human Resource Management

- In order to prepare the students into responsible citizens the institute deploys them in different constructive activities.
- They play important role as volunteers during the annual sports.
- The students are allowed to arrange for Annual Social, Saraswati Puja, Fresher's Welcome.
- The NSS unit members furnish and maintain the campus garden.
- Students take active role in conducting educational tour, ENVS project tour and Medical Camp.

Beside this, the institution takes necessary steps to utilize the teaching and non-teaching staff to exploit their expertise in different fields of activities, like admission process etc. The institution itself is a venue of University examination. The Teaching and Non-Teaching staffs jointly conduct the whole examination process. The parent University has considered the college as Zonal Centre for evaluation of B.A., B.Sc. Part-I and part- II final examinations.

Our institution has been selected as the examination centre of Vidyasagar University and NSOU. The examinations of the concerned Universities are also successfully conducted by the Teaching and Non-teaching staff. The College also serves as the centre for Different Competitive exams on Banking, SSC, and TET etc. These examinations are also smoothly conducted by the staff members.

Our locality is surrounded with industrial houses. The students of Commerce department with the help of concerned faculty members occasionally visit different industry houses and acquire relevant practical knowledge in connection with industry management while making their project work, the students collect data from different industry houses of the area.

6.2.5. Information for the Top Management and the Stakeholders, to Review the Activities of the Institution

For information from higher authority i.e. the parent University, and the DPI the principal makes arrangement for regular update through the websites. Different sub-committees provide proper feedback regarding their activities at regular interval. Parent - Teacher meeting are organized and feedback is collected to analyze later to review different activities of the college. Occasionally the principal meets the students in classrooms or on campus to take feedback regarding teaching and other activities Then he takes necessary action.

6.2.6. Encouragement and Support for Involvement of the Staff

Different sub-committees consist of the staff members both teaching and non-teaching staff. Feedbacks from them are taken at regular intervals. The higher authority gives serious attention to the feedback received and steps are taken accordingly.

a) New class routine is introduced.
b) Complaints are received from students by SMS.
c) Projector has been introduced in the Science Block.

6.2.7. Resolutions made by the Management Council Last Year

Third floor of the Science Block has been constructed with the financial assistance of Rs. 20 Lac through MP LAD (Vide meeting of Building Committee dtd.22.06.2013 and G.B meeting dtd.02.07.2013).

Proposal of construction of the 2nd floor of 'D Biswas Block' has been submitted to local MP. Fund is yet to be sanctioned.

Detailed proposal of constructing an underground car parking plaza has been submitted to DPI, West Bengal and is under process.

6.2.8. Provision for Autonomy

There is no such provision. Considering the present condition of infrastructure, academic affair and affair and fund, the college authority and the stake holders don't think it right the time to apply for the same.

6.2.9. Resolving Grievances and Complaints Mechanism in the Institution:

There is a grievance redressal cell and any complaint or grievance is promptly attended to so that situation does not become acute. There is

also a complaint and suggestion box. Presently there is no mechanism to analyze the nature of grievances. Better stake holder relationship is maintained through cordial approach to surroundings.

6.2.10. Court Case

A case was filed from a student regarding the validity of election procedure in Dec. 2013. The Hon'ble court decided the case in favour of the college authority viewing the election procedure correct and valid (Case No.7 / 2014, Howrah Court, Order No.4).

6.2.11. Mechanism for Analyzing Student Feedback

The outgoing students are issued feedback forms to students at the end of each academic year to give feedback on the institutional performances. The principal convenes students in the class rooms and on campus to get feedback on teaching and other activities. Suggestions from guardians in parents meetings are received. Different sub-committee analyzes the feedback and necessary steps are taken.

6.3. Faculty Empowerment Strategies

6.3.1. Efforts made by the Institution to Enhance the Professional Development of its Teaching and Non- Teaching Staff

In order to improve professional development of the Teaching and non teaching staff of the college, the authority always encourages the staff to opt for careers advancement scheme. Principal of the college grants 'leave on duty' to the teaching and non teaching staff to participate in Refresher course, Orientation programme, Skill development programme organized by the various University. The teacher members are also granted 'Leave on Duty' to attend the workshop, Seminar and to present papers in state level, National and international seminars organized by the parent University or other Universities. They also act as Chair persons, Resource persons, Rapporteurs in various seminars and conferences.

The non-teaching staff also participates in skill development programme organized by parent University. Principal arranged for computer training for the non teaching staff of the college. Smt. Amrita Sarkar and Smt. Karabi Rakshit the two non-teaching staff members received the training and are now working in the office with full confidence.

6.3.2. Faculty Empowerment through Training, Retraining and Motivational Sessions

The college authority always encourages young staff to develop their skill in their profession. Sometimes parent University arranges training for the development of their skill. Principal encourages the staff to attend in such programmes. Principal sometimes motivate dedicated brigade of teaching and non-teaching employee to render their responsibility efficiently during the examination and admission. Sri Sumalay, Non- Teaching Staff of the College, acted as a Nodel Officer of All India Survey of Higher Education (AISHE): An Initiative of MHRD, Govt. of India Organized by Internal Quality Assurance Cell (IQAC), University of Calcutta on behalf of the College. He also attended Staff training of Parent University and Netaji Subhas University. Sri Kinkar Ghosh, Non-Teaching also attended staff-training programme organized by the University of Kolkata.

6.3.3. Performance Appraisal System

As per Calcutta University Statute self appraisal reports are submitted to the principal by the whole time faculty members. Principal review the report individually and gives suggestion to them. This appraisal report helps the authority to evaluate the performance of the teaching staff. Experts from Parent University and DPI are invited statutorily to evaluate ability of employees in case of promotion, based on Government administration, Directives and Governing Bodies gesture.

6.3.4. Review of the Performance Appraisal Reports by the Management

Self appraisal reports are helpful for faculty members and authority also. Carrier advancement skill based on the information given in the appraisal report during placement and promotion of the teachers. In our news letter achievements of teacher and their activities are highlighted. This creates a competitive spirit among the individuals, department and forums.

6.3.5. Welfare Schemes Available for Teaching and Non Teaching Staff

The college authority has taken some welfare schemes for Teaching and Non-teaching staff. They are provided LIC Group Insurance (Salary Savings) in the college. College authority provides the premium of the insurance. 30% of the employees are under this scheme. College authority also provided B.O.I. Health Insurance under National Insurance Company for the 40% of the staff. Moreover advance against the salary is provided to the staff when Government grants are not available. College authority also provide festival

advance to the low salaried staff. Free Health Check-up opportunity available to the staff also.

6.3.6. Measures taken by the Institution for Attracting and Retaining Eminent Faculty

The colleges always try to attract and retain eminent faculty members. Teachers are provided academic freedom in the department. They are encouraged to participate in seminars and conferences. College authority has engaged superannuated teachers to teach in the Honours courses. Some of them are provided hospitality by the college authority. They can stay in the guest room of the college.

6.4. Financial Management and Resource Mobilization

6.4.1. Mechanism to Monitor Efficient use of Financial Resources:

The Institution has a mechanism to monitor the effective and efficient use of financial resources through the following committees constituted for the purpose. Finance sub-committee, Library sub-committee, Games and Sports committee and Building sub-committee. These sub-committees submit proposals to the principal and the proposals are placed at the Finance sub-committee meeting. Resolutions are adopted in the meeting of Finance sub-committee for any major expenditure and consent of G.B. is solicited in the G.B meeting for the purpose. G.B is the supreme authority to sanction the fund for major expenditure. The expenditure regarding day to day administration, Principal has the discretion to sanction required fund.

6.4.2. Institutional Mechanisms for Internal and External Audit

The internal Audit is done by the Internal Auditor with the help of Accountant of the college. The financial statement is placed before the Govt. appointed Auditor. Govt. approved auditor to check and verify all the accounts. After being satisfied with checking and verification the Auditor gives certificate. The last Audit for the financial year 2011-2012 is completed without any objection and the financial statement for the year 2012-2013 and 2013-2014 are ready to be audited by Govt. approved Auditor

6.4.3. Institutional Funding, Deficit, Management, and Corpus:

Financial recourses of the college are as follows:

a) Grants from State Govt.
b) Grants from the UGC.

c) Donation from public.
d) Grants from V.U and NSOU.
e) Collection of fees from the Students.
f) Endowment from local dignitaries.

The grants from University and U.G.C are spent as per its guideline. The amount collected from students is spent as per direction of the Govt. From 2013, 50% of the Tuition fees collected from the student are deposited to the Govt. Treasury.

The institution does not face any deficit as expenditure does not cross the fund limit. Xerox copies of Audited accounts are enclosed herewith as appendix.

At present the amount into reserve fund is Rs.2,96,530.00 only

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6.4.4. Efforts for Securing Additional Funding & its Utilization

In course of infrastructure development of the college, authority approaches the local MP and the local MLA for sanctioning funds from MPLAD or MLA-BEUP. Thus the collected additional fund is used for infrastructural development.

The following developmental works have been carried out by this additional fund.

Year	Funding Source	Amount (in Rs.)	Works Done
2009	Dr.Barun Mukherjee MP, Rajyasabha (MPLAD)	**10,00,000.00**	2nd Floor of Science Building
2010	Dr.Jagannath Bhattacharya MLA Shibpur (BEUP)	**5,00,000.00**	Front portion of Science Block
2013	Mr.Sitaram Yechury MP, Rajyasabha (MPLAD)	**20,00,000.00**	3rd Floor Science Building
	Mr.Deb Kumar Choudhury, Well-wisher	**1,00,000.00**	Book & Instrument
	Prof. N. C. Adak, Govt. Super Annuated Teacher	**9,000.00**	Library Progress
2014	Mr.Jiten Dey	**20,000.00**	Furniture Purchase

6.5. Internal Quality Assurance Cell (IQAC)

6.5.1. Internal Quality Assurance Cell (IQAC)

a) Internal quality assurance cell is a part and parcel of the institution. The institution had established IQAC in 2004 after the first visit of NAAC Peer Team. The IQAC convener as well as the principal meets the committee quite often and take decisions on important matters related to academic and administration of the college. The IQAC has given importance to the recommendation of the peer team during the last visit of the peer team in 2009 for re-accreditation. The decisions taken by the IQAC are again endorsed by the G.B., the highest body of the college. The IQAC reviews the performance of the departments in its meeting and proper suggestions are given to the other stake holders.

b) Most of the recommendations taken by the IQAC have been approved by the college authority. Recommendations of the peer team either implemented or under process.

c) Yes, there are two external members in IQAC Sri Sunil Kr. Cirkar, an eminent educationist and president of the G.B is a member of the IQAC. Mrs. Munmun Mukherjee, local councilor of HMC is also an external member of the IQAC. Members review the activities of the IQAC and sometimes valuable suggestions are received by the committee.

d) The Alumni contribute positive role to the IQAC. Student representative is a member of the IQAC also. Specially they offer their best effort during Games and Sports, Blood Donation Camp, Annual get-together during Saraswati Puja in connection of the overall improvement of the college. The secretary of the Alumni Association keeps close contact with the members and discusses various problems of the college. They also keep contact with the college and serve when-ever necessary. They are invited in induction meeting arranged by the college authority. Members of Alumni Association took important role in collecting students during the first phase of the college.

e) The convener of the IQAC communicates and engages staff in various activities in connection with developmental works of the college. Duties are assigned to the individual staff and feedbacks are taken in proper time.

6.5.2. Institutional Integrated Framework for Internal Quality Assurance

Our institution for its quality assurance tries to maintain an integrated framework of the academic and administrative performances. The principal being the head of the institution entrust the faculty members with various types of administrative activities, besides, their academic tasks in order to add quality improvement to the college. Some administrative staff and senior teachers are involved in the development works during the past years. They have been taking active part in admission process, University examination, student election, preparation of service book, and publication of magazine and news letter, maintenance of laboratories chemicals and instruments, activities of library, programmes of NSS etc.

6.5.3. Quality Assurance Procedures and Training to Staff

No such formal training has been provided by the Institution. But our parent body, Calcutta University, Vidyasagar University, NSOU organize orientation and refresher courses for the teachers and also the students every year. Administrative staff college of Calcutta University provides administrative training to the non-teaching staff for quality assurance. Both the teaching and non-teaching of our college avail the above mentioned courses.

6.5.4. Academic Audit of the Institution:

There is no formal academic audit system working in the college. The final result is however taken into consideration into teachers council meeting on through review is done. Parent-Teachers meeting are also held time to time and the result of the institution are discussed in that meeting and measures taken accordingly.

6.5.5. Role of the IQAC:

The IQAC acts according to the directives set by the external body like NAAC, UGC, Sate Government, University etc.

6.5.6. Institutional Mechanisms to Review the Teaching Learning Process

The teacher's council and the academic council of the college continuously review the teaching learning process. Teachers' council consists of the principal as president and all teachers, whole time and part-time of the institution. At list four meeting of the council are held

in a year. Emergent meeting of the council can be held on important issues with short notice. Principal being the president of the teachers council preside over the meeting. In his absence a senior members present in the meeting are elected to preside. The secretary of the teachers' council holds the office for a year. He / She notify the meetings to the members in consultation with the principal and maintain records of the proceedings.

The academic council consists of the principal to act as the chairman, all the heads of the departments and head clerk of the office. These two councils, a number of innovative measures have been introduced and the percentage has increased over the years.

6.5.7. Communication of Quality Assurance Policies to stakeholders

The internal stake holders of the college, like teaching and non-teaching staff as well as students are made aware of the quality assurance policies and mechanism of the institute through staff meeting and G.B meeting. The students are aware about the decision through their representative in the G.B. All information's, notices are walled up in the college campus and uploaded in the college website. The result of the internal examinations (Mid-term, Test) is walled up promptly after the publication of the result. The quality assurance policies and their outcomes are communicated to the external stake holders like guardians and community mainly through guardians meeting, over phone and paper advertisement.

CRITERION – VII

INNOVATION

AND

BEST PRACTICES

7.1. Environment Consciousness

7.1.1. Conduct of Green Audit

The institution conducts a "Green Audit" of its campus with a sense of responsibility. It always adopts "Eco-Friendly" measures. The college has planted a number of trees. Environmental Hazardous activities are barred on the campus. The NSS conducts "Green Audit". NSS take care of the upkeep of the campus. Students collect the used plastic items and send them to the college dustbin to maintain the campus clean and green. The college is free from Tobacco products.

7.1.2. Initiatives taken by the College to make the campus eco-friendly.

A. Energy Conservation: CFL bulbs are used in the college by replacing ordinary bulbs. Unnecessary use of electricity is discouraged. The message "Save Power, Save Water" is widely published to create awareness and sense of responsibility.

B. Use of renewable energy: Solar panels to be established for using the renewable energy. The college applied for Solar Panels to the competent authority.

C. Water harvesting: Harvesting system is not functional.

D. Check-Dam construction: The college does not have any such construction

E. Efforts for carbon neutrality: To reduce carbon content in the air, the college canteen kitchens are fitted with LPG cylinders for cooking.

F. Plantation: Plantation is encouraged to bring the campus under green cover. NSS wings plant many tree saplings on the campus to maintain a green atmosphere and improve environment consciousness.

G. Hazardous waste management: A proper system exists in the college for this purpose. Hazardous material like plastic are collected and disposed off. Students actively participate in the collection of used plastic. In the Zoology, Physiology, Botany Lab the wastage are dispose in a proper manner. The Howrah

Municipal Corporation played a good role to dispose of the wastages.

H. **E-Waste management:** E-waste dustbin already placed in the college campus.

I. **Sound Free Campus:** The College is located half kilometer away from the state highway and hence it is noise free. The atmosphere is calm and serene.

7.2. Innovations

7.2.1. Details of innovations introduced and their impact during the last four years:

During the last four years, the following innovations have been introduced which have created a positive impact on the functioning of the college.

- In the C.U. system that is being followed, a number of positive changes have been made keeping in mind the welfare and convenience of the students like changes in the Vernaculars test, project work, etc.
- Students Union has been formed by way of selection.
- Parent – Teachers meeting mechanism has been introduced.
- Induction of Govt. approved Part time Teachers in the Teachers council.
- Internet facilities are provided to B. Com (part-II), Zoology, Botany, Physiology, Geography departments.
- Exhaustive surveillance using CCTV at the Main Gate, Canteen, Lobby, Principal's room, Library, Meeting room etc.
- Elevator has been installed for the benefit at the disabled students and staff.
- Coaching classes are conducted for students for various competitive examinations.
- Special Classes are imparted by which life-centric skills are offered.
- Single window counseling-cum-admission system is followed.
- Introduction of Admission Test in Admission of Geography (Hons.) and English (Hons.) up to 2013 academy session.
- Conduct of Add-on courses.

7.3. Best Practices

7.3.1. Details of two best practices

The College strives to promote in students a sense of responsibility for their own development and an understanding of their obligations as members of a democratic society. The College fosters in students the desire to learn, the ability to think clearly and express themselves effectively, the habits of analytical and reflective thought, and an awareness of themselves, their heritage, other cultures and their environment. The following two best practices are worth mentioning in this context.

Best Practice-I

1. ***Title of the Practice:*** Students Participation in Quality Enhancement.

2. ***Objectives of the practice:*** **The following are the main objectives**

   - To make the students conscious of the quality of the institution.
   - To encourage students' participation in the enhancement of quality through their feed-back.
   - To develop quality circles in the institution with active involvement of students and other stakeholders.
   - To motivate the students in designing IQAC action plans and to take part in its implementation.

3. ***The Context***

   The students are an integral part of the education system. Any education system can only survive, if the active participation of the students is encouraged for addressing quality related issues in Higher Education institutions. Being an important stakeholder of the higher education institution, students play an important role in the quality enrichment of their institution.

   The institution encourages the students to offer their suggestions and ideas for the all round development of the institution. The Student Union act as forums for the students to represent their views and display their leadership and organizational skills.

The students are given due representation in various curricular, co-curricular bodies. They are also accommodated in various advisory committees through which they could air their views and suggestions for the betterment and growth of them and the institution.

Class representative meetings are conducted by the Principal frequently to get feedback from them regarding academic and other related matters.

Student members of the IQAC are encouraged to come out with their views and suggestions for the enhancement of quality of the institution. The students are given responsibilities to organize various programmes and events on and off the campus. They also act as members of various organizing committees.

Feedback regarding curriculum and co-curricular aspects is received from the students every year and suitable actions are taken. Students are also encouraged to make use of the Suggestion / Complaint Boxes to convey their suggestions and problems. The students' demands and ideas are well received by the management and necessary steps are taken then and there. Any constructive proposal from the students is implemented immediately.

Evidence of Success

- Consistently good academic records of the students.
- Enhanced internet facility and number of books and journals in the library.
- Coaching classes for competitive exams.
- More facilities and opportunities for co-curricular activities.
- Many students take up Entrepreneurial ventures.
- Improvement in human relations and technical skills.
- No single day is lost due to students strike or unrest.

Problems Encountered

- As most of the students hail from rural area, they show reluctance to become members of various committees and hesitant to speak out their problems and views.
- Once they started realizing the cordial atmosphere prevailing in the institution they gradually show interest and play active roles in the committees and bodies.

Best Practice-II : Objective of Co-curricular Activities

To make the students to learn to work in a team.

1. To create social responsibility among students.
2. To make them understand the problems prevailing in the community.
3. To develop leadership quality among the students.
4. To make them worthy citizens of the country.

The Context

Co-curricular activities prepare students practically for the future. In addition to the academic curriculum, the co-curricular activities are necessary to raise the moral and ethical values among the students. Co-curricular activities provide opportunities for students to work in teams and exercise leadership. These activities meet the psychological needs of the students expressing personal behavior and provide a vehicle for creative thinking. It also helps to know their responsibility towards the society and to take the initiative themselves. These experiences will make the students achieve success in the present competitive world.

In view of this, the college integrates the co-curricular activities viz. NSS, Sports and Games, Cultural Competition to operate these forms in a systematic manner with focus on the motto and spirit of each forum.

The Practice

- There is a coordination committee consisting of teaching and non-teaching representatives from each forum under the chairmanship of the Principal.
- The committee meets periodically and reviews the matters relating to enrollment, activities, attendance, grading, etc. It also acts as the grievance redressal committee for the student's grievances relating to the activities. There are NSS programme officers, sports and games-in-charge. The forums' have separate officers and stores.
- All the programme officers are paid consolidated honorarium every year by the institution. The students are served snacks or meal on activity days.

National Service Scheme (NSS)

- The unit has with sanctioned strength of 150.
- Undertakes various service activities like tree plantation, blood donation. First-Aid Training etc.
- Undertake awareness programmes on personal hygiene, illicit liquor eradication, HIV/AIDS, save girl child.
- Organizes Medical camps in nearby villages.
- Conducts general medical checkup camps among the students.

Sports and Games

- Have 250 students in its roll besides more than 20 potential athletes and players.
- Conducts health awareness programmes.

Evidence of Success

As the evidence of their exemplary performance and contributions towards the society, the staff and students of various co-curricular forums bagged many prestigious awards at the Calcutta University, State and National levels competition.

- N.S.S. Best Volunteer awarded to Suvojit Banerjee from NSS department of Calcutta University.

- On behalf of the University of Calcutta the institution faculty NSS Programme Officer Dr. M. K. Biswas selected as contingent leader of West Bengal NSS team in the NSS mega camp held at Bangalore University, Karnataka from 29th June to10th July, 2013.

- College Football team achieved Champion trophy among Howrah district in the year 2010.

- College Football team achieved Runners up trophy among Howrah district in the year 2012.

- Jayita Majumdar EDCA- taking 1st place in Shot-put event (District level) for the year of 2010, 2011, 2012 and participated in State level competition.

- Some our students taking part in different types of State and National level of game competitions like : Pradip Biswas B.A. (G), Samiron Das B.A. (G) , Puja Biswas EDCA are the national level of Ball badminton players, Krishnendu Sen is a national player of Body Building, Paromita Das is a National player of Kobadi, Manjira Khatun B.A (G) is a national level FootBall player.

Problems Encountered and Resources Required

It is mandatory for all the first and second year UG students to participate in the co-curricular activities which are the main challenge. Sometimes a few students are not able to utilize the opportunity to the optimum as they are under pressure to reach on time and go back late to their homes.

Majority of the students are from the rural background, so their involvement in group discussions, role plays, debate, etc. is not up to the expectations.

Honorarium is paid to NSS programme officer, by the N.S.S. Dept. of C.U. Organizing various outreach programmes involves heavy expenditure which is born by the management (college).

However the institution considers this as its responsibility to the society and is willing whole heartedly to strengthen the activities of the forums to reach out the society with many more constructive programmes.

POST ACCREDIATION INITIATIVES

Quality Sustenance and Enhancement Measures undertaken during the last four years (2009-2010, 2010-2011, 2011-2012, 2012-2013).

Keeping pace with quality sustenance and enhancement in higher education, the institution is going in for the third cycle of re-accreditation. During the second cycle of accreditation, the esteemed members of the Peer Team appreciated the efforts, and achievements made by the institution and award grade ‘C’. They also recommended some measures for further improvement in quality education. The institution has fulfilled the Peer Team’s recommendations and in addition due consideration has been given to the post-accreditation activities. A number of measures have been taken during

the last four years and they are given criteria-wise assessment made in the report.

Recommendation of peer team for implementation	Measures taken / implementation
➢ Efforts to be made to fill up the vacant posts and increase the honorarium of part-time teachers.	➢ Five vacant posts have been filled up i.e. History, English, Philosophy, Zoology & Physiology. The honorariums have been increased as per Govt. Order.
➢ College should begin Honours Programmes in Botany, Zoology and Physiology College should plan to introduce Basic Science courses at UG level. May also introduce job oriented courses relevant to local and regional need.	➢ Honours programmes in Zoology, Botany and Physiology have been introduced. Job oriented courses are going on and new courses applied for.
➢ Promote research culture. Encourage teachers to go for higher studies and research and get M.Phil and Ph. D degrees and apply for minor/major projects.	➢ We have a research Committee. ➢ Two minor research projects completed. ➢ One minor research project is applied for. ➢ Dr. Sourav Mondal achieve the Ph.D Degree from NSOU under the guidance of the Principal Dr. Dilip Kr. Sahoo.
➢ Management support for research (provision for seed money, deputation of teachers to attend conference/seminar/workshop inside and outside the State) is needed.	➢ Management fully supports as per the guide line of the affiliating university and the UGC.
➢ A Language Lab may be established to impart English communication skills among students, staff and facility.	➢ We already introduced a Language Lab to impart English communication skills.
➢ Introduce learned-centred teaching/learning method using ICT.	➢ Efforts taken to implement ICT as per limitation of the authority.
➢ College may procure more books, few research journals, teaching material in the form of CDs and arrange for a spacious reading room for the students. Computerization of library has to be completed on priority basis.	➢ Spacious reading room and computerized library have been implemented.
➢ Sports infrastructure may be further developed. Students may be encouraged to participate in sports and cultural activities at regional, state and national level.	➢ Ball Badminton player (Puja Biswas) of Education Hons. Won the state level competition. Our football & cricket team have done well in district level inter college competitions.
➢ Placement Cell with a designated Placement Officer and a Cell for prevention of Sexual Harassment may be established.	➢ Placement cell and sexual harassment and redressal cell have been formed. Both are functioning.
➢ Alumni Association, Parents-Teachers Association may be formed and they may be involved for future growth and development of the college.	➢ We already form an Alumni Association. ➢ Parents-Teachers meeting conducted on regular manner.

➢ A Computer Centre as a central facility having more computers with broadband internet connectivity may be set up. It may organize computer training programmes for students, faculty and staff. This requires adequate technical staff.	➢ Centrally managed computer centre (IT) with internet facility has been set up with a technical staff.
➢ Each department may be provided at least one computer with internet facility.	➢ Each Science Department provided with computer facilities with internet facility but Commerce department have centralized facilities.
➢ Strengthening the administration with adequate supervisory staff.	➢ The supervisory staff has not been sanctioned by the Government till date.

Curricular Aspects

- ❖ New degree courses namely Hons. in Zoology, Botany &Physiology have been introduced.
- ❖ On the basis of the feedback obtained from the stakeholders, the college continues to have application-oriented and skill-based papers in all under graduate courses.
- ❖ Four skill-oriented certificate courses namely Travel & Tourism, Interior Decoration, Automobile Mechanics and Computer application.
- ❖ Updating curriculum, giving emphasis on human values vital for molding the students into good citizens and giving quality education which makes them confident enough to face the practical world with ease and conviction are the hallmarks of the institution.
- ❖ Content quality of the subjects and the syllabi suggested by the University of Calcutta are taken into consideration while redesigning and reframing the curriculum.
- ❖ The institution through its curriculum design and development ensures the students' higher education, employment, innovation and research. Besides imparting core subject knowledge, value addition is made by the introduction of skill oriented subjects.
- ❖ The institution follows the Calcutta University guide line for allied and major optional papers are introduced and the students have freedom to choose the optional subjects.

- The academic flexibility for the students to move from one subject to the other subject as per Calcutta University guideline.
- All courses and its syllabus revision are conducted by the affiliating University i.e. Calcutta University.
- The institution has a vibrant Internal Quality Assurance Cell which formulates plans for quality sustenance and quality enhancement.

Teaching – Learning and Evaluation

- The admission is transparent and the college has developed its own website for the convenience of the students seeking admission to the college.
- Help-Desk of faculty members operates for the convenience of students.
- As per the government policy, reservations are provided to the differently abled students.
- A data-base is created where the talents of students are assessed.
- The slow learners are encouraged and are provided with special classes etc.
- The Syllabi of all the courses are uploaded in the college website/ prospectus to enable the public and students have first hand information about the contents of the courses offered by the college.
- One smart classroom is available.
- For skill-based courses, the classes are handled by outside retired experts on need basis.
- Staff members have been recognized for their participation in the national level conferences and seminars and for their outstanding contributions in the field of academic and social service activities.
- Several reforms have been made in the evaluation process. (Decentralization of evaluation of answer scripts at UG Part I level by C.U.)
- Results are published in the college Notice Board and C.U. website.

- The college library is equipped with different journals, reference books, and internet facility. College has a membership with British Council Library for accessing different journals and books for the students and staff.

Research, Consultancy and Extension

- Prof. Sourav Mondal Dept. of Commerce has been awarded Ph.D Degree from NSOU under the guidance of the Principal Dr. Dilip Kr. Sahoo. He has been facilitated for his Doctoral degree by the institution.

- The college has a research committee to facilitate, monitor and encourage the research activities.

- Dr. Mantu Biswas completed his minor research project, (Minor) in 2013.

- Smt. Anasua Chatterjee applied for a minor research projects under sponsorship of UGC.

- The faculty members of some departments are actively involved in research activities by contributing research papers in reputed journals, attending conferences, seminars and workshops, undertaking minor research projects.

- ***Some books are published*** by ***Dr. Mantu Biswas*** is a pioneering attempt in the field of Bengali.

  - ***Sundar Boner Lokokatha***, ***(ISBN- 978-81-921760-5-5)*** On September 2012.

  - ***Rarer lokosahitye srenichetana (ISBN- 978-81-910300-0-6)*** on August 2013.

  - ***Bangla Chara Parikroma (ISBN- 978-93-82041-17-7***) on the eve of Kolkata bookfair 2014.

- ***Some books published*** by ***Dr. Sutapa Chaudhuri*** Department of English

  - ***Shifting Identities*****: Constructions and Re-constructions of the Feminine in Indian Literatures,** an anthology of critical essays edited with Introduction by Sutapa Chaudhuri, Booksway, Kolkata, July 2011, ISBN 978-93-80145-94-5.

- **Re-reading the Poems of Christina Rossetti,** Booksway, Kolkata, May 2011, ISBN 978-93-80145-89-1.
- **Broken Rhapsodies: A Book of Poems,** Booksway, Kolkata, May 2011, ISBN 978-93-80145-90-7.
- **Touching Nadir**, The Poetry Society of India, Gurgaon, June 2014, ISBN : 978-93-83888-17-7 (PB)

❖ ***Some books published*** by ***Smt. Sriparna Kuthe*** Department of Zoology

- **Developmental dysfunction in hybrids is a form of hybrid breakdown: A lesion from *Drosophila*, S.Kuthe, P.Chatterjee and R.N.chatterjee in the proceedings of UGC sponsored national seminar, Cuttack,September,2013, ISBN 81-86354-90-5.**

❖ Blood group identification and Blood Donation camps are organized with the help of the Blood Bank of KPC Medical College & Hospital, Kolkata.

❖ Donation of books, conduct of coaching classes, general medical camps, and Tree Plantation by N.S.S. Unit and its slogan ***"One Family One Tree"*** scheme are the significant activities.

❖ Senior faculty members of the college are members of learned bodies and various universities.

❖ The college encourages the faculty and students to take part in various social activities like Konyashree / Save the Girls Child Programme.

❖ The extension activities carried out by the NSS organization create awareness on social, economic and environmental aspects.

❖ To make the campus plastic free and a green campus, students and staff collects used pens and plastic. The college is declared as a Tobacco free campus. Pollution free fuel is used in the college canteen.

❖ Sports facilities are open for use to all students.

❖ The Alumni association meets yearly.

Infrastructure and Learning Resources

❖ Specious multi-purpose hall with an area of 2500 sq.ft. is available for various activities of the college.

- The Department of Games & Sports has indoor and outdoor facilities and Gymnasia for students.
- The entire academic zone is provided with network facilities.
- One generator with capacity of 30 KVA has been installed. We applied for solar power unit for uninterrupted power supply.
- Fire Extinguishers are installed.

Library as a Learning Resource

- The college has a well-equipped, fully computerized library. There are more than 10,680 books and 360 journals on various subjects as on 12.5.2014.
- The library has an Advisory Committee which meets at least twice a year.
- A lot of user-friendly initiatives have been made as per the suggestion of the Committee.
- Specialized services are also made available for the benefits of the 3rd year students.
- The working hours of the library are from 10 a.m. to 5 p.m. on all working days.
- The internet lab in the Library has 6 computers. A large number of staff, students and research scholars utilize the internet facility free of cost.
- For improving the services, feedback is obtained every year from the users.

IT Infra-structure

The College has the following infrastructure related to IT.

- Traditional physical and logical security methods are used.

- Networks are protected with access control systems (physical security) and logical user names and password methods.
- Data are backed up for every weekend and full backups on monthly basis in hard disk.
- Software training is organized for Non-Teaching staff.
- For software assets (both licensed and Open software), versions of the software assets are updated regularly based on the terms and conditions of the purchase order.
- Centralized server system with manageable switches for networking.
- UPS, "Fire Extinguishers and Surveillance system are available.
- A separate communication lab (Language lab with software) is available with the English Department.
- LAN facility is available in some department, library, office, computer labs and Science Departments.

Students Support and Progression

- The institution has an Alumni Association and it creates awareness in the students on employment opportunities and offers guidance for personality development. It also renders scholarship to the economically poor students.
- A wide range of sports and games, cultural and extracurricular activities are available and students have excelled at the university, district and state levels.
- To expose the hidden talents of the students, various competitions are conducted every year and prizes are given to the winners.
- Individually, the students have published their creations through college magazine 'korak'.
- The students are incorporated in various Administrative and Advisory Bodies of the college.

Governance, Leadership and Management

- Emphasis on green campus with tree plantation, saving of power, water, etc.
- Students take active part in blood donation camps, awareness rallies, medical camps, social and social surveys and various other extension activities.
- The institution values the opinions and needs of the students. To achieve excellence in every field various committees are constituted.
- Through students' Union the management and students interact regarding planning and execution of academic plans.
- Suggestion / complained boxes are kept near the principal's office.
- Various sub committees comprising of teaching and non-teaching staff members are formed by the Principal to take day-to-day decisions regarding academic and non-academic activities of the college as per C.U. statute.
- Many staff members involve in publication of articles in various national/international journals, text books and reference books.
- The Research Committee keeps track of the schemes of the UGC. Faculty members have undertaken Minor Research projects.
- To facilitate employability and entrepreneurial skills, the college has MoU with the industries around the college.
- Preparation of Question Bank by the library.
- Eminent personalities are invited for lecturing exclusively for faculty members. ICT training programmes are conducted for teaching and non-teaching staff to enrich the knowledge content.
- The College gives work independency to faculty, accepts their views in teaching and in examination system.
- The institution maintains gender equality for both staff and students.

Innovations and Best Practice

- ❖ Single window counseling-cum-admission system is followed.
- ❖ Institution always adopts "Eco-Friendly" measures.
- ❖ The college has planted a number of trees which are maintained.
- ❖ NSS, Garden volunteers collects the used plastic items and maintain the campus clean and green.
- ❖ The institution has a vibrant Internal Quality Assurance Cell which formulates plans for every year and they are reviewed at the end of the same year for quality sustenance and quality enhancement.
- ❖ Among the number of 'best practice adopted by the institution, Student Participation in Quality Enhancement and Co-curricular activities are worth mentioning.
- ❖ First-Aid training to the students in association with St. Johns Ambulance, Howrah.

Contact Details

Name of the Principal	: **DR. DILIP KUMAR SAHOO**
Name of the Institution	: **DR. KANAILAL BHATTACHARYYA COLLEGE**
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Accredited Status	: **GRADE 'C'**
Work Phone	: **033-26272490** Fax : **033-26273241**
Website	: **www.drklbcollege.com**
E-mail	: **klb.college@gmail.com**
Mobile	: **09433608945**

EVALUATIVE REPORT OF THE DEPARTMENTS

EVALUATIVE REPORT OF THE DEPARTMENTS OF BENGALI

1. Name of the department: **Bengali**

2. Year of establishment : **1985**

3. Name of programmes / course offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Ph. D. etc): **Bengali General, Bengali Hons, BNGM, PG (DDE).**

4. Name s of interdisciplinary courses and the departments / units involved: **NIL**

5. Annual / semester / choice based credit system (programme wise): **Annual**

6. Participation of the department in the course offered by other departments : **History, Philosophy, Education.**

7. Course in collaboration with other universities, industries foreign institution , etc. : **N.A.**

8. Details of courses / programmes discontinued (in any with reasons) : **N.A.**

9. Number of Teaching Posts

Designation	Sanctioned	Filled
Professor	-	-
Associate Professors	01	01
Asst. Professors	01	01

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./S. Litt./ Ph.D./ M.Phil)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for last 4 years
Prof. Keshab Chandra Khanra	**M.A, B.Ed. M.Phil**	Associate Prof.	**Novel & Short Story**	**29**	**NIL**
Dr. Mantu Biswas	M.A. M. Phil, Ph.D. B.Ed.	Assistant Prof	Lok Sahitya	06	NIL
Smt. Supta Pathak	M.A.,	Govt. Appro. PTTs	Drama	29	Nil

11. List of senior visiting faculty **: N.A.**

12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty **: 25%**

13. Student Teacher Ratio **: 25:1**

14. Number of academic support staff (technical and administrative staff sanctioned and filled **: Nil**

15. Qualifications of teaching faculty with D.Sc./S. Litt./ Ph.D./ M.Phil **: M. Phil, PG**, **Ph.D.**

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16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **: N.A.**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc and total grants received **: N.A.**

18. Research Centre / facility recognized by the University **: N.A.**

19. Publication

- a) Publication per faculty **: 03 Book by Dr. Mantu Biswas**
- Number of papers published in peer received journals (national / international) by faculty and students **: 03**
- Number of publication listed in International Database (For Eg. Web of Science, Scopus, humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.) **: NIL**
- Monographs **: NIL**
- Chapter in Books **: NIL**
- Books Edited **: NIL**
- Books with ISBN/ISSn numbers with details of publishers **:**
  i) Sundor Boner Lokokatha, Akshar Prakashani, Sept, 2012, ISBN-978-81-921760-5-5
  ii) Rarer Lokosathittye Sreni Chetana, Aug, 2013, ISBN-978-81-910300-0-6
  iii) Bangla Chara Darpane Srenidwander Pratibimbo, on the eve of Kolkata Book Fair 2014, ISBN-978-93-82041-17-7.
- Citation Index **: NIL**
- SNIP **: NIL**
- SJR **: NIL**

- Impact factor : **NIL**
- h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in : **NIL**
    a) National Committee b) International Committee c) editorial boards…

22. Student projects
    a) Percentage of students who have done in-house projects including inter departmental / programme : **NIL**
    b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry/other agencies - **NIL**

23. Awards / Recognitions received by faculty and students : **Dr. Mantu Biswas selected as contingent Leader of West Bengal NSS Team at Bangalore, University NSS Mega Competition by CU.**

24. List of eminent academicians and scientists / visitors to department : **NIL**

25. Seminars / Conferences / Workshops Organized
    a) National : UGC Sponsored National Seminar "Folklore as an Integrating Fore of the diverse sub National groups of India 20-21, Dec. 2013

    b) International : Seminars on Diabetes funded by UGC – : **NIL**

26. Student profile programme / course wise :

Name of the course / programme	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
Bengali	217	75	7	66	100%

27. Diversity of Students :

Name of the course	% of students from the same	% of students from other state	% of students from abroad
Bengali	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : **NIL**

29. Student progression

Student Progression	Against % enrolled
UG to PG	**56**
PG to M. Phil	**-**
PG to Ph.D.	**-**
PG to Post – Doctoral	**-**
Employed • **Campus selection** • **Other than campus recruitment**	**-** **-** **-**
Entrepreneurship / Self employment	**-**

30. Details of Infrastructural facilities

a) Library : Number of Books : **College – 2125, Ref. 1244, Text - 881**
b) Internet facilities for staff & student : **Yes**
c) Class room with ICT facility: **Installed**
d) Laboratories: **N.A.**

31. Number of students receiving financial assistance from college, university government or other agencies : **20**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **10% of Honours student participate in Seminar**

33. Teaching method adopted to improve student learning : **Lecture, Discussion interaction**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NSS Camp, Blood Donation Camp.**

35. SWOC analysis of the department and Future Plans:

Strengths:

- Obedient energetic students of fresh minded youths of the area
- Fully Co-operation received from the Authority and stake holders
- Active Sensitive Administration
- Qualified Faculty Member

Weaknesses

- Insufficient faculty member
- Most of the student are First generation learners with lack of academic background

Opportunities

- Peaceful atmosphere in college campus
- Sympathetic faculty members towards needy students
- Faculty members are very regular in taking class
- Well equipped enriched library with plenty of text and reference book

Challenges

- Scope of introduction language classes to meet the challenge of the use of modern technology is teaching Bengali

Future plans

- To introduce PG courses affiliated to Calcutta University
- To increase intake capacity to meet the demand of the locality
- To arrange separate class rooms for department
- To create teaching post.

EVALUATIVE REPORT OF THE DEPARTMENT OF ENGLISH

1. Name of the department: **English**

2. Year of establishment : **General: 1985, Hons.: 2003-2004**

3. Name of programmes / course offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Ph. D. etc): **UG**

4. Name s of interdisciplinary courses and the departments / units involved: **Philosophy, Education.**

5. Annual / semester / choice based credit system (programme wise): **Annual**

6. Participation of the department in the course offered by other departments : **NIL**

7. Course in collaboration with other universities, industries foreign institution , etc. : **B.A.**

8. Details of courses / programmes discontinued (in any with reasons) : **N.A.**

9. Number of Teaching Posts

Designation	Sanctioned	Filled
Professor	-	-
Associate Professors	-	-
Asst. Professors	02	02

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./S. Litt./ Ph.D./ M.Phil)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for last 4 years
Swati Mustaphi	M.A., M.Phil	Asst. Prof.	--	14	-
Sutapa Chaudhuri	Ph.D., M.Phil, M.A.	Asst. Prof.	19th Century Women's Poetry in Britain & America.	04 (in the present position)	-
Swastika Bhattacharyye	M.A.	Guest	-	01	-

11. List of senior visiting faculty **: NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty **: 5%**

13. Student Teacher Ratio **: 8:1**

14. Number of academic support staff (technical and administrative staff sanctioned and filled **: Nil**

15. Qualifications of teaching faculty with D.Sc./S. Litt./ Ph.D./ M.Phil **: M. Phil, Ph.D.**

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16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **: Nil**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc and total grants received **: NIL**

18. Research Centre / facility recognized by the University **: N.A.**

19. Publication

- Publication per faculty **:** Data for ***Dr. Sutapa Chaudhuri***
- Number of papers published in peer reviewed journals (national / international) by faculty and students **: 17**
  - Translations published in peer reviewed journals **: 22**
- Number of publication listed in International Database (For Eg. Web of Science, Scopus, humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.) **: 01**
- Monographs **: 01**
- Chapter in Books **: 08**
  - Translations in Anthologies **: 08**
- Books Edited **: 01**
- Books with ISBN/ISSN numbers with details of publishers **: 04**
  1. ***Shifting Identities*: Constructions and Re-constructions of the Feminine in Indian Literatures,** an anthology of critical essays edited with Introduction by Sutapa Chaudhuri, Booksway, Kolkata, July 2011, ISBN 978-93-80145-94-5.
  2. **Re-reading the Poems of Christina Rossetti,** Booksway, Kolkata, May 2011, ISBN 978-93-80145-89-1.
  3. **Broken Rhapsodies: A Book of Poems,** Booksway, Kolkata, May 2011, ISBN 978-93-80145-90-7.
  4. **Touching Nadir**, The Poetry Society of India, Gurgaon, June 2014, ISBN : 978-93-83888-17-7 (PB).

- Citation Index : **NA**
- SNIP : **NA**
- SJR : **NA**
- Impact factor : **NA**
- h-index : **NA**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in : **NIL**
a) National Committee b) International Committee c) editorial boards……

22. Student projects
a) Percentage of students who have done in-house projects including inter departmental / programme : **NIL**
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry/other agencies - **NIL**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to department : **N.A.**

25. Seminars / Conferences / Workshops Organized
a) National : **Nil**

b) International : Seminars on Diabetes funded by UGC – : **NIL**

26. Student profile programme / course wise :

Name of the course / programme	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
English Hons	147	26	9	17	53.8

27. Diversity of Students :

Name of the course	% of students from the same State	% of students from other state	% of students from abroad
English (H & G)	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : **NIL**

29. Student progression

Student Progression	Against % enrolled
UG to PG	**50**
PG to M. Phil	**-**
PG to Ph.D.	**-**
PG to Post – Doctoral	**-**
Employed • **Campus selection** • **Other than campus recruitment**	**-** **-** **-**
Entrepreneurship / Self employment	**-**

30. Details of Infrastructural facilities

a) Library : Number of Books : **College – 742, Ref. 500, Text - 242**
b) Internet facilities for staff & student : **Yes**
c) Class room with ICT facility: **INSTALLED**
d) Laboratories: **N.A.**

31. Number of students receiving financial assistance from college, university government or other agencies :**4**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **NIL**

33. Teaching method adopted to improve student learning : **Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NIL**

35. SWOC analysis of the department and Future Plans:

Strengths:

- Qualified Resourceful two permanent teachers
- Language Laboratory.

Weaknesses

- Poor background of English knowledge of UG student
- Paucity of additional whole time teaching posts

Opportunities

- Enrolment of pass out UG student at our PG DDE, VU Study Centre.

Challenges

- Conducting of written Admission test for entry in UG (Hons.) courses.
- Introduction of ICT enabled class room

Future plans

- Establishment of spoken English classes
- Tie up with institute of English, Hyderabad.

EVALUATIVE REPORT OF THE DEPARTMENTS OF EDUCATION

1. Name of the department: **Education**

2. Year of establishment : **General: 1985, Hons.: 1998-99**

3. Name of programmes / course offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Ph. D. etc): **UG**

4. Name s of interdisciplinary courses and the departments / units involved: **Philosophy, Pol. Sc., Bengali**

5. Annual / semester / choice based credit system (programme wise): **Annual**

6. Participation of the department in the course offered by other departments : **Travel Tourism, Interior decoration**

7. Course in collaboration with other universities, industries foreign institution , etc. : **Counselling (Retail Career)**

8. Details of courses / programmes discontinued (in any with reasons) : **N.A.**

9. Number of Teaching Posts

Designation	Sanctioned	Filled
Professor	-	-
Associate Professors	-	-
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization (D.Sc./S. Litt./ Ph.D./ M.Phil)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for last 4 years
Smt. Sampa Roy Bagchi	**M.A.**	**Assistant Prof**	**Mental Hygiene**	**09**	**NIL**
Buddhadeb das	M.A. B.Ed.	Govt. approved PTTs	Evaluation & Education	12	NIL
Biswa Ranjan Pradhan	M.A. .	Govt. approved Supper annuated teachers	Technology in Education	30	NIL
Smt. Kum Kum Manna	M.A., B.Ed	Guest Teacher	-	05	Nil

11. List of senior visiting faculty **: N.A.**

12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty **: 40%**

13. Student Teacher Ratio **: 1:13**

14. Number of academic support staff (technical and administrative staff sanctioned and filled **: NIL**

15. Qualifications of teaching faculty with D.Sc./S. Litt./ Ph.D./ M.Phil **: PG**

,

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **: N.A.**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc and total grants received **: N.A.**

18. Research Centre / facility recognized by the University **: N.A.**

19. Publication

- Publication per faculty **: : N.A.**
- Number of papers published in peer received journals (national / international) by faculty and students **: N.A.**
- Number of publication listed in International Database (For Eg. Web of Science, Scopus, humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.) **: NIL**
- Monographs **: NIL**
- Chapter in Books **: NIL**
- Books Edited **: NIL**
- Books with ISBN/ISSn numbers with details of publishers **: NIL**
- Citation Index **: NIL**
- SNIP **: NIL**
- SJR **: NIL**
- Impact factor **: NIL**
- h-index **: NIL**

20. Areas of consultancy and income generated **: Counseling**

21. Faculty as members in : **NIL**
a) National Committee b) International Committee c) editorial boards…… **1. Question paper Setting, 2. Member of University Exam Committee – 2013 B.A. General, 2nd Year.**

22. Student projects
a) Percentage of students who have done in-house projects including inter departmental / programme : **All student submitted project work in Paper _III (Hons.).**
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry/other agencies - **NIL**

23. Awards / Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists / visitors to department : **N.A.**

25. Seminars / Conferences / Workshops Organized
a) National : NIL
b) International : Seminars on Diabetes funded by UGC – **: NIL**

26. Student profile programme / course wise :

Name of the course / programme	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. Education	174	50	10	38	87.8

27. Diversity of Students :

Name of the course	% of students from the same	% of students from other state	% of students from abroad
Education (Hons. & Gen)	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : **NIL**

29. Student progression

Student Progression	Against % enrolled
UG to PG	**38**

PG to M. Phil	-
PG to Ph.D.	-
PG to Post – Doctoral	-
Employed • **Campus selection** • **Other than campus recruitment**	- - -
Entrepreneurship / Self employment	-

30. Details of Infrastructural facilities

a) Library : Number of Books : **College – 844, Ref. 357, Text - 487**
b) Internet facilities for staff & student : **Yes**
c) Class room with ICT facility: **Teacher Laptop, 1 Digital Class Room, Computer Lab.**
d) Laboratories: **N.A.**

31. Number of students receiving financial assistance from college, university government or other agencies : **1 student Rs. 25,000.00**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **In house CD viewing on enrichment personalities, workshops.**

33. Teaching method adopted to improve student learning : **Lecture Method, Heuristic Method, Interaction sessions, Project work on making charts group discussion different groups tallying on different topies time consuming method.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NSS**

35. SWOC analysis of the department and Future Plans:

Strengths:
- Faculty, Experienced, quality of books modules syllabus

Weaknesses
- Poor students, long distance, lack of English knowledge, lack of psychological lap with full amenities.

Opportunities
- Counseling Cell for the Weaker Students and Mentally Disturbed Students.
- Guidance for Competitive Examination like TET & SSC.

Challenges

- To open B.Ed. course & SSC Coaching Centre.

Future plans

- To have a psychological lab and have 5 Computers.
- Department Library
- Counseling Cell and Guidance Centre.

EVALUATIVE REPORT OF THE DEPARTMENTS OF HISTORY

1. Name of the department: **History**

2. Year of establishment : **General: 1985, Hons.: 2001-02**

3. Name of programmes / course offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Ph. D. etc): **UG**

4. Name s of interdisciplinary courses and the departments / units involved: **Pol.Sc., Bengali, Philosophy.**

5. Annual / semester / choice based credit system (programme wise): **Mid-Term Examination, Test for both Hons & General in each.**

6. Participation of the department in the course offered by other departments : **NIL**

7. Course in collaboration with other universities, industries foreign institution , etc. : **N.A.**

8. Details of courses / programmes discontinued (in any with reasons) : **N.A.**

9. Number of Teaching Posts

Designation	Sanctioned	Filled
Professor	NIL	NIL
Associate Professors	01	01
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization (D.Sc./S. Litt./ Ph.D./ M.Phil)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for last 4 years
Prof. Subhasish Ghosh	**M.A.**	**Associate Prof**	**Economic History of Modern India**	**32**	**NIL**
Prof. Bidusihi Halder(Sardar)	M.A. M.Phil	Asst. Prof.	-	4	NIL
Ruma Banerjee	M.A. (Double) B.Ed.	PTT	-	10	NIL

11. List of senior visiting faculty **: N.A.**

12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty **: 12 per week**

13. Student Teacher Ratio **: 16:1**

14. Number of academic support staff (technical and administrative staff sanctioned and filled **: NIL**

15. Qualifications of teaching faculty with D.Sc./S. Litt./ Ph.D./ M.Phil **: M.Phil**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **: N.A.**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc and total grants received **: N.A.**

18. Research Centre / facility recognized by the University **: N.A.**

19. Publication

- Publication per faculty **:** **: N.A.**
- Number of papers published in peer received journals (national / international) by faculty and students **: N.A.**
- Number of publication listed in International Database (For Eg. Web of Science, Scopus, humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.) **: NIL**
- Monographs **: NIL**
- Chapter in Books **: NIL**
- Books Edited **: NIL**
- Books with ISBN/ISSn numbers with details of publishers **: NIL**
- Citation Index **: NIL**
- SNIP **: NIL**
- SJR **: NIL**
- Impact factor **: NIL**
- h-index **: NIL**

20. Areas of consultancy and income generated **: NIL**

21. Faculty as members in **: NIL**
    a) National Committee b) International Committee c) editorial boards…

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental / programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry/other agencies - **NIL**

23. Awards / Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists / visitors to department : **N.A.**

25. Seminars / Conferences / Workshops Organized

a) National : NIL

b) International : Seminars on Diabetes funded by UGC – **: NIL**

26. Student profile programme / course wise :

Name of the course / programme	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. History	55	44	16	28	95.4

27. Diversity of Students :

Name of the course	% of students from the same	% of students from other state	% of students from abroad
History (H & G)	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : **NIL**

29. Student progression

Student Progression	Against % enrolled
UG to PG	-
PG to M. Phil	-
PG to Ph.D.	-
PG to Post – Doctoral	-
Employed • **Campus selection** • **Other than campus recruitment**	- - -
Entrepreneurship / Self employment	-

30. Details of Infrastructural facilities

a) Library : Number of Books : **College – 866, Ref. 478, Text - 388**
b) Internet facilities for staff & student : **Yes**
c) Class room with ICT facility: **Nil**
d) Laboratories: **N.A.**

31. Number of students receiving financial assistance from college, university government or other agencies : **2010-2011 – 4 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **NIL**

33. Teaching method adopted to improve student learning : **Interactive**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NIL**

35. SWOC analysis of the department and Future Plans:

Strengths:

- Experienced faculty with different areas of specialization.
- Regular tracking ofattendance and academic performance of student
- Remedial Classes for weak student

Weaknesses

- Lack of full time faculty
- High teacher student ratio at UG level

Opportunities

- To enroll UG students at the PG Courses of DDE of V.U. Host College.

Challenges

- NIL

Future plans

- Holding of seminar / workshop in association with Victoria memorial, Kolkata

EVALUATIVE REPORT OF THE DEPARTMENTS OF GEOGRAPHY

1. Name of the department: **Geography**

2. Year of establishment : **2003-2004**

3. Name of programmes / course offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Ph. D. etc): **UG**, PG (DDE)

4. Name s of interdisciplinary courses and the departments / units involved: **Pol.Sc., Bengali**

5. Annual / semester / choice based credit system (programme wise): **Annual**

6. Participation of the department in the course offered by other departments : **NIL**

7. Course in collaboration with other universities, industries foreign institution , etc. : **N.A.**

8. Details of courses / programmes discontinued (in any with reasons) : **N.A.**

9. Number of Teaching Posts

Designation	Sanctioned	Filled
Professor	-	-
Associate Professors	-	-
Asst. Professors	02	01

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./S. Litt./ Ph.D./ M.Phil)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for last 4 years
Smt. Sutapa Mukherjee	M.Sc, B.Ed.	Asst. Prof.	Advanced Geomorphology	06	-
Smt. Kuheli Nag	M.A., B.Ed	Govt. approved PTTS	Agriculture	10	-
Smt. Kakali Ganguly	M.A., M. Phil	Govt. approved PTTS	Cartography	10	-

11. List of senior visiting faculty **: NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty **: 50%**

13. Student Teacher Ratio **: 13:1**

14. Number of academic support staff (technical and administrative staff sanctioned and filled **: 01**

15. Qualifications of teaching faculty with D.Sc./S. Litt./ Ph.D./ M.Phil **: M. Phil, P.G.**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **: Nil**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc and total grants received **: Nil**

18. Research Centre / facility recognized by the University **: N.A.**

19. Publication

- Publication per faculty **:**
- Number of papers published in peer received journals (national / international) by faculty and students**: One paper entitled deforestation & Bio-Diversity in UGC sponsored National seminar held on 16-17, July, 2011 by Prof. Sutapa Mukherjee.**
- Number of publication listed in International Database (For Eg. Web of Science, Scopus, humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.) **: NIL**
- Monographs **: NIL**
- Chapter in Books **: NIL**
- Books Edited **: NIL**
- Books with ISBN/ISSn numbers with details of publishers **: NIL**
- Citation Index **: NIL**
- SNIP **: NIL**
- SJR **: NIL**
- Impact factor **: NIL**
- h-index **: NIL**

20. Areas of consultancy and income generated **: NIL**

21. Faculty as members in **: NIL**
    a) National Committee b) International Committee c) editorial boards……

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental / programme : **All General & Hons. Students of geography Department submitted field trip project report to the department as per C.U. Syllabus 2010-14.**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry/other agencies - **NIL**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to department : **Prof. Sutapa Mukherjee have been registered as research scholar in the department of Geography, C.U.**

25. Seminars / Conferences / Workshops Organized

a) National : **Seminar on Bio-Diversity and land use sponsored by UGC, 16-17, July, 2011, Sutapa Mukherjee, Kuheli Nag, and Kakali Ganguly.**

b) International : Seminars on Diabetes funded by UGC – **: NIL**

26. Student profile programme / course wise :

Name of the course / programme	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
Geography Hons	340	20	5	14	94.4

27. Diversity of Students :

Name of the course	% of students from the same State	% of students from other state	% of students from abroad
Geography (H & G)	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : **NIL**

29. Student progression

Student Progression	Against % enrolled
UG to PG	**73**
PG to M. Phil	**-**
PG to Ph.D.	**-**

PG to Post – Doctoral	-
Employed • **Campus selection** • **Other than campus recruitment**	- - -
Entrepreneurship / Self employment	-

30. Details of Infrastructural facilities

a) Library : Number of Books : **College – 576, Ref. 144, Text - 432**
b) Internet facilities for staff & student : **Yes**
c) Class room with ICT facility: **INSTALLED**
d) Laboratories: **N.A.**

31. Number of students receiving financial assistance from college, university government or other agencies :**01**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **NIL**

33. Teaching method adopted to improve student learning : **Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NIL**

35. SWOC analysis of the department and Future Plans:

Strengths:
- Scope for additional intake in Hons. Stream & General
- GIS Lab by 21 Century – Approved by C.U.

Weaknesses
- Lack of setting up of total station

Opportunities
- Scope for studying in M.Sc. (Geography)courses at host college affiliated to DDE, Vidyasagar University.

Challenges
- To enrich the students of Geography through the help of M.SC. ICT enabled laboratory of host college.

Future plans
- To Setup total station through UGC fund/Aid
- To organize GIS seminar

EVALUATIVE REPORT OF THE DEPARTMENTS OF PHILOSOPHY

1. Name of the department: **Philosophy**

2. Year of establishment : **1985**

3. Name of programmes / course offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Ph. D. etc): **UG**

4. Name s of interdisciplinary courses and the departments / units involved: **Pol. Sc., Bengali, Education.**

5. Annual / semester / choice based credit system (programme wise): **Annual**

6. Participation of the department in the course offered by other departments : **B.A.**

7. Course in collaboration with other universities, industries foreign institution , etc. : **N.A.**

8. Details of courses / programmes discontinued (in any with reasons) : **N.A.**

9. Number of Teaching Posts

Designation	Sanctioned	Filled
Professor	-	-
Associate Professors	01	01
Asst. Professors	02	01

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./S. Litt./ Ph.D./ M.Phil)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for last 4 years
Smt. Sipra Ganguly	**M.A.**	Associate	**Epistemology**	**28**	**NIL**
Smt. Sujata Dhar	M.A. M. Phil,	Assistant Prof	Logic	15	NIL
Smt. Ratna Banerjee	M.A. M. Phil,	Govt. Appro. PTTs	Indian Philosophy Nyaya	17	Nil

11. List of senior visiting faculty **: N.A.**

12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty **: 50%**

13. Student Teacher Ratio **: 18:1**

14. Number of academic support staff (technical and administrative staff sanctioned and filled **: Nil**

15. Qualifications of teaching faculty with D.Sc./S. Litt./ Ph.D./ M.Phil **: M. Phil.**

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16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **: N.A.**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc and total grants received **: N.A.**

18. Research Centre / facility recognized by the University **: N.A.**

19. Publication

- Publication per faculty **: NIL**
- Number of papers published in peer received journals (national / international) by faculty and students **: NIL**
- Number of publication listed in International Database (For Eg. Web of Science, Scopus, humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.) **: NIL**
- Monographs **: NIL**
- Chapter in Books **: NIL**
- Books Edited **: NIL**
- Books with ISBN/ISSn numbers with details of publishers **:NIL**
- Citation Index **: NIL**
- SNIP **: NIL**
- SJR **: NIL**
- Impact factor **: NIL**
- h-index **: NIL**

20. Areas of consultancy and income generated **: NIL**

21. Faculty as members in **: NIL**
a) National Committee b) International Committee c) editorial boards…

22. Student projects
a) Percentage of students who have done in-house projects including

inter departmental / programme : **ENVS Project.**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry/other agencies - **NIL**

23. Awards / Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists / visitors to department : **Dr. J. L. Shaw, Department of Philosophy, Victoria University, Wellington New Zealand dated 28.01.2011.**

25. Seminars / Conferences / Workshops Organized
    a) National : NIL
    b) International : Seminars on Diabetes funded by UGC – **: NIL**

26. Student profile programme / course wise :

Name of the course / programme	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
Philosophy	90	40	6	23	100%

27. Diversity of Students :

Name of the course	% of students from the same	% of students from other state	% of students from abroad
Philosophy	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : **NIL**

29. Student progression

Student Progression	Against % enrolled
UG to PG	**24**
PG to M. Phil	**-**
PG to Ph.D.	**-**
PG to Post – Doctoral	**-**
Employed • **Campus selection** • **Other than campus recruitment**	**-** **-** **-**
Entrepreneurship / Self employment	**-**

30. Details of Infrastructural facilities

a) Library : Number of Books : **College – 1132, Ref. 565, Text - 476**
b) Internet facilities for staff & student : **Yes**
c) Class room with ICT facility: **Installed**
d) Laboratories: **N.A.**

31. Number of students receiving financial assistance from college, university government or other agencies : **11**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **N.A.**

33. Teaching method adopted to improve student learning : **Lecture, Discussion, interaction**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **N.A.**

35. SWOC analysis of the department and Future Plans:

Strengths:

- Sufficient text Books and reference Books in the library
- Regular follow up of attendance and university result
- Remedial classes are held for academically weaker students.

Weaknesses

- Lack of faculty (Permanent for Hons Department)
- Lack of ICT enabled class room exclusively for philosophy Department

Opportunities

- Scope for advanced study centre in Philosophy and inter-disciplinary subject e,g, Education, Bengali.

Challenges

- Scope of introduction language classes to meet the challenge of the use of modern technology is teaching Philosophy

EVALUATIVE REPORT OF THE DEPARTMENTS OF POLITICAL SCIENCE

1. Name of the department: **Political Science**

2. Year of establishment : **General: 1985, Hons.: 1998-99**

3. Name of programmes / course offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Ph. D. etc): **UG**

4. Name s of interdisciplinary courses and the departments / units involved: **Bengali, History, Education.**

5. Annual / semester / choice based credit system (programme wise): **Annual**

6. Participation of the department in the course offered by other departments : **NIL**

7. Course in collaboration with other universities, industries foreign institution , etc. : **N.A..**

8. Details of courses / programmes discontinued (in any with reasons) : **N.A.**

9. Number of Teaching Posts

Designation	Sanctioned	Filled
Professor	-	-
Associate Professors	-	-
Asst. Professors	02	01

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./S. Litt./ Ph.D./ M.Phil)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for last 4 years
Smt Anasua Chatterjee	M.A.	Asst. Prof.	Socialism theory and pratical	13	-
Ellora Bhattacharya	M.A.	Govt. approved PTTS	-	10	-
N.C. Adak	M.A., M. Phil	Govt. Approved Super Annuated Teacher	-	40	-

11. List of senior visiting faculty **: NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty **: 50%**

13. Student Teacher Ratio **: 16:1**

14. Number of academic support staff (technical and administrative staff sanctioned and filled **: Nil**

15. Qualifications of teaching faculty with D.Sc./S. Litt./ Ph.D./ M.Phil **: M. Phil**

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16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **: Nil**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc and total grants received **: One MRP research project submitted in 2014 to UGC.**

18. Research Centre / facility recognized by the University **: N.A.**

19. Publication

- a) Publication per faculty **: 07 papers publish by Prof. N.C. Adak, Govt. Approved Super Annuated Teacher**

- Number of papers published in peer received journals (national / international) by faculty and students **: N.A.**

- Number of publication listed in International Database (For Eg. Web of Science, Scopus, humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.) **: NIL**

- Monographs **: NIL**
- Chapter in Books **: NIL**
- Books Edited **: NIL**
- Books with ISBN/ISSn numbers with details of publishers **: NIL**
- Citation Index **: NIL**
- SJR **: NIL**
- Impact factor **: NIL**
- h-index **: NIL**

20. Areas of consultancy and income generated **: NIL**

21. Faculty as members in **: NIL**
a) National Committee b) International Committee c) editorial boards……

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental / programme : **ENVS Project**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry/other agencies - **NIL**

23. Awards / Recognitions received by faculty and students: **Qualified in the course work for Ph.D. work at presidency University by Anasua Chatterjee.**

24. List of eminent academicians and scientists / visitors to department : **N.A.**

25. Seminars / Conferences / Workshops Organized

a) National : **UGC Sponsored National Seminar 22.01.2013**

b) International : **NIL**

26. Student profile programme / course wise :

Name of the course / programme	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
Pol. Sc. Hons	74	27	11	16	96.8

27. Diversity of Students :

Name of the course	% of students from the same	% of students from other state	% of students from abroad
POL.SC. (H & G)	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : **NIL**

29. Student progression

Student Progression	Against % enrolled
UG to PG	**24**
PG to M. Phil	-
PG to Ph.D.	-
PG to Post – Doctoral	-
Employed • **Campus selection** • **Other than campus recruitment**	- - -
Entrepreneurship / Self employment	-

30. Details of Infrastructural facilities

    a) Library : Number of Books : **College – 866, Ref. 416, Text - 450**
    b) Internet facilities for staff & student : **Yes**
    c) Class room with ICT facility: **installed**
    d) Laboratories: **N.A.**

31. Number of students receiving financial assistance from college, university government or other agencies : **01**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Youth Parliament held at Host College at Unit Level dated 03.02.2014.**

33. Teaching method adopted to improve student learning : **Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NIL**

35. SWOC analysis of the department and Future Plans:

Strengths:

- Strong co-ordination between department & Student.

Weaknesses

- Lack of permanent teacher

Opportunities

- Urban related project work can be done.

Challenges

- Scope for qualifying is state level services (Gr. A,B,C,D,) through UGC sponsored entry-in service

Future plans

- Inter-disciplinary courses to be opened in Public Administration and Rural Department International Relation.

EVALUATIVE REPORT OF THE DEPARTMENTS OF PHYSIOLOGY

1. Name of the department: **Physiology**

2. Year of establishment : **2008**

3. Name of programmes / course offered (UG,) i. B.Sc. (Honours) in Physiology,
   ii. B.Sc. Bio. (General)

4. Name s of interdisciplinary courses and the departments / units involved: **Botany, Zoology.**

5. Annual / semester / choice based credit system (programme wise): Annual system for both B.Sc. (Honours) and B.Sc. Bio. (General) courses.

6. Participation of the department in the course offered by other departments : **N.A.**

7. Course in collaboration with other universities, industries foreign institution , etc. : **N.A.**

8. Details of courses / programmes discontinued (in any with reasons) : **NIL**

9. Number of Teaching Posts

Designation	Sanctioned	Filled
Professor	0	0
Associate Professors	0	0
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization (D.Sc./ Ph.D./ M.Phil)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for last 4 years
Prof. Madhumita Debnath	**M.Sc.**	**Assistant Prof.**	**Microbiology and Immunology**	**13 Yrs 3 Months (UG)**	**NIL**
Prof. Dhruba Sautya	M.Sc.	Govt. approved Part time teacher.	Sports Physiology	5 Yrs. 9 months (UG)	NIL
Prof.Subhobroto Bag	M.Sc.	Super Annuated teacher	Endocrinology	42 Yrs. (UG)08 Yrs (PG)	NIL
Prof. Sourav Kumar	M.Sc.	Guest Teacher	Neurophysiology	01 Yrs. 9 Months (UG)	NIL

11. List of senior visiting faculty **: NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty **: B.Sc.(Hons.) Theory-36% Practical – 50%, B.Sc. (General) Theory-40% Practical – 33.3% (According to the clas routine for the academic session 2013-2014)**

13. Student Teacher Ratio**: B.Sc.(Honours) : 14:4, B.Sc.(General) : 68:4 (Taking permanent and temporary faculty together)**

14. Number of academic support staff (technical and administrative staff sanctioned and filled **: Academic support staff (Laboratory assistant : sanctioned – 01, Filled – 01)**

15. Qualifications of teaching faculty with D.Sc./S. Litt./ Ph.D./ M.Phil **: PG - 04**

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16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **: NIL**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc and total grants received **: NIL**

18. Research Centre / facility recognized by the University **: NIL**

19. Publication

- Publication per faculty **:**
- Number of papers published in peer reviewed journals (national / international) by faculty and students **: 08**
- Number of publication listed in International Database (For Eg. Web of Science, Scopus, humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.) **: NIL**

- Monographs : NIL
- Chapter in Books : NIL
- Books Edited : NIL
- Books with ISBN/ISSN numbers with details of publishers **:NIL**
- Citation Index : NIL

- SNIP : NIL
- SJR : NIL
- Impact factor : NIL
- h-index : NIL

20. Areas of consultancy and income generated **: NIL**

21. Faculty as members in
    b) National Committee b) International Committee c) editorial boards……:
        i) Prof. S. Bag – Member, Physiological Society of India
        ii) Prof. S. Kumar – Member, Indian Academy of Neuroscience

22. Student projects
    a) Percentage of students who have done in-house projects including inter departmental / programme: NIL
    b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry/other agencies : NIL

23. Awards / Recognitions received by faculty and students : NIL

24. List of eminent academicians and scientists / visitors to department : **NIL.**

25. Seminars / Conferences / Workshops Organized
    a) National : NIL
    b) International : Seminars on Diabetes funded by UGC **:** A Two Day UGC Sponsored on Diabetes – The menace of millennium was organized in the college campus on 16-17th December 2010 jointly by the department of Physiology and Zoology

26. Student profile programme / course wise :

Name of the course / programme	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc.(Hons.) Physiology (2013-2014)	60	17	04	13	Have not appeared in final examination yet.
B.Sc.(General) batch (2010-2013)	07	06	03	03	100%

27. Diversity of Students

Name of the course	% of students from the same	% of students from other state	% of students from abroad
B.Sc.(Hons.) in Physiology)	100%	0%	0%
B.Sc. (General)	100%	0%	0%

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : **NIL**

29. Student progression

Student Progression	Against % enrolled
UG to PG	**33.3%**
PG to M. Phil	**0%**
PG to Ph.D.	**0%**
PG to Post – Doctoral	**0%**
Employed • Campus selection • Other than campus recruitment	**10** **00** **09**
Entrepreneurship / Self employment	**01**

30. Details of Infrastructural facilities

a) Library : Number of Books : **in central Library – 235**, **No. of books in Departmental Library - 31**
b) Internet facilities for staff & student : **Available**
c) Classrooms with ICT facility : **Installed**
d) Laboratories: **02**

31. Number of students receiving financial assistance from college, university government or other agencies : **03**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **NIL.**

33. Teaching method adopted to improve student learning :
- Teaching in the Department is concentrated in classrooms. Regular chalk & talk method is often supplemented by the use of CDs, Charts, Models etc.
- Separate provision for tutorial classes have been made in class routine. Special classes are taken every year after the compulsory TEST exam for completion of Syllabus and revision.
- Regular interactions and question – answer session arranged throughout the year to prepare students for university final examination.
- Remedial class being organized for SC, ST, Minorities students.
- Students need to carry out community survey in their final year and required to submit reports.
- Personal counseling for students are often arranged to solve their academic problems.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

The students, teachers and other staff of the department have participated actively in many of the medical camps organized by the College authority in recent past.

35. SWOC analysis of the department and Future Plans:

Strengths

- Spacious laboratories for practical class
- Provision of computer with internet facility in the department
- Regular tracking of attendance and academic performance of student
- Tutorial and Remedial classes for weak students.

Weakness

- Lack of a common central instrumentation facility to house sensitive instruments belonging to the department of biological sciences.
- Lack of animal house
- Lack of ful-time faculty. Only one fulltime teaching post being sanctioned so far

Opportunities

- Growing demand for graduate programmes in general study
- Establish relationship with industries or other professional institutions to generate better placement opportunities for student
- Involve more faculty members in research through incentives and external funding.
- Partner with community agencies to plan more ISR programmes locally.

Challenges

- Inadequate knowledge of English in putting students at a great disadvantage and making them handicap as most text books and materials are predominantly in English.
- Lack of autonomy in framing curriculum and content
- Over-reliance on traditional UG programmes and lack of diversity
- Improving student retention rates by lowering academic standards during admission,
- Concern for placements
- Continual reduction of state funding

Future Plan

- The department of Physiology has realized the importance of its participation in different institutional social responsibilities (ISR) programmes organized by the institution more regularly which will in turn increase the visibility of the department to external entities.
- The department has plans to upgrade and renovate it existing laboratories in future.
- The department has plans to buy more text and reference books for it department library.
- The depart has plans to have a seminar room with state of the art project system.
- The department has plans to establish an alumni Association for pass-outs in future.

EVALUATIVE REPORT OF THE DEPARTMENTS OF BOTANY

1. Name of the department: **Botany**

2. Year of establishment : **General: 2007-2008, Hons.: 2012-13**

3. Name of programmes / course offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Ph. D. etc): **UG**

4. Name s of interdisciplinary courses and the departments / units involved: **Zoology, Physiology.**

5. Annual / semester / choice based credit system (programme wise): **Annual**

6. Participation of the department in the course offered by other departments : **B.Sc.- Bio (General)**

7. Course in collaboration with other universities, industries foreign institution , etc. : **N.A.**

8. Details of courses / programmes discontinued (in any with reasons) : **N.A.**

9. Number of Teaching Posts

Designation	Sanctioned	Filled
Professor	-	-
Associate Professors	-	-
Asst. Professors	01(Sc)	-

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./S. Litt./ Ph.D./ M.Phil)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for last 4 years
Dr. Suchandan Haler	**M.Sc., Ph.D.**	Govt. approved Supper annuated teachers	**Taxonomy**	**33**	**NIL**
Sri Biswanath Pati	M.Sc.	Guest Teacher	Micro Biology	15	NIL

11. List of senior visiting faculty **: N.A.**

12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty **: 100%**

13. Student Teacher Ratio **: 12:1**

14. Number of academic support staff (technical and administrative staff sanctioned and filled **: 1 permanent and 1 casual**

15. Qualifications of teaching faculty with D.Sc./S. Litt./ Ph.D./ M.Phil **: Ph.D., M.Sc. DMLT**

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16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **: N.A.**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc and total grants received **: N.A.**

18. Research Centre / facility recognized by the University **: N.A.**

19. Publication

- Publication per faculty **: : N.A.**
- Number of papers published in peer received journals (national / international) by faculty and students **: N.A.**
- Number of publication listed in International Database (For Eg. Web of Science, Scopus, humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.) **: NIL**
- Monographs **: NIL**
- Chapter in Books **: NIL**
- Books Edited **: NIL**
- Books with ISBN/ISSn numbers with details of publishers **: NIL**
- Citation Index **: NIL**
- SNIP **: NIL**
- SJR **: NIL**
- Impact factor **: NIL**
- h-index **: NIL**

20. Areas of consultancy and income generated **: NIL**

21. Faculty as members in : **NIL**
    a) National Committee b) International Committee c) editorial boards……

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental / programme : **Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry/other agencies - **NIL**

23. Awards / Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists / visitors to department : **N.A.**

25. Seminars / Conferences / Workshops Organized

a) National : NIL

b) International : Seminars on Diabetes funded by UGC – **: NIL**

26. Student profile programme / course wise :

Name of the course / programme	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
Botany (H)	110	15	7	8	-

27. Diversity of Students :

Name of the course	% of students from the same	% of students from other state	% of students from abroad
Botany	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : **NIL**

29. Student progression

Student Progression	Against % enrolled
UG to PG	-
PG to M. Phil	-
PG to Ph.D.	-
PG to Post – Doctoral	-
Employed • **Campus selection** • **Other than campus recruitment**	- - -
Entrepreneurship / Self employment	-

30. Details of Infrastructural facilities

a) Library : Number of Books : **College – 261, Ref. 49, Text - 212**
b) Internet facilities for staff & student : **Yes**
c) Class room with ICT facility: **Nil**
d) Laboratories: **N.A.**

31. Number of students receiving financial assistance from college, university government or other agencies : **8**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **NIL**

33. Teaching method adopted to improve student learning : **Module system introduction**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NIL**

35. SWOC analysis of the department and Future Plans:

Strengths:

- Students of Botany available of core combination e,g, Zoology & Physiology.

Weaknesses

- Absence of permanent faculty
- Vacant post not yet filled up CSC

Opportunities

- To introduce forestry & Plantation course at UG Level Challenges
- To scope with increased pressure of Botany students at UG level Future plans
- To make a tie up between Botanical Garden, Shibpur and the College.

EVALUATIVE REPORT OF THE DEPARTMENTS OF ZOOLOGY

1. Name of the department: **Zoology**

2. Year of establishment : **General: 2008, Hons.: 2012**

3. Name of programmes / course offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Ph. D. etc): **B.Sc. Hons. in Zoology, B.Sc. Bio General**

4. Name s of interdisciplinary courses and the departments / units involved: **Botany, Physiology**

5. Annual / semester / choice based credit system (programme wise): **Annual**

6. Participation of the department in the course offered by other departments : **B.Sc. (Bio) General**

7. Course in collaboration with other universities, industries foreign institution , etc. : **N.A.**

8. Details of courses / programmes discontinued (in any with reasons) : **N.A.**

9. Number of Teaching Posts

Designation	Sanctioned	Filled
Professor	-	-
Associate Professors	-	-
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization (D.Sc./S. Litt./ Ph.D./ M.Phil)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for last 4 years
Dr. Sudipta Bhowmick	M.Sc, Ph.D.	Asst. Prof.	Cytogeneties and molecular Biology	04	-
Ms. Sriparna Kuthe	M.Sc.	Govt. approved PTTS	Cytogeneties and molecular Biology	06	-
Dr. Ashim Kumar Khatua	M.Sc., Ph.D.	Govt. approved Super annotated teacher	Entomology	32	-
Miss Seshadri Chatterjee	M.Sc.	Guest Teacher	Stem Cell & Developmental Biology	01	-

11. List of senior visiting faculty **: NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty **: 50%**

13. Student Teacher Ratio **: 4:1**

14. Number of academic support staff (technical and administrative staff sanctioned and filled **: 01**

15. Qualifications of teaching faculty with D.Sc./S. Litt./ Ph.D./ M.Phil **: Ph.D.- 2 teachers**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **: NIL**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc and total grants received **: N.A.**

18. Research Centre / facility recognized by the University **: N.A.**

19. Publication

- Publication per faculty **:** Sudipta Bhowmick, Rajesh Ravindran and Nahid Ali. IL-4 contributes to failure, and colludes with IL-10 to exacerbate Leishmania donovani infection following administration of a subcutaneous leishmanial antigen vaccine. BMC Microbiology. 2014,14:8. Impact factor : 3.10
- Rajesh Ravindran, Sudipta Bhowmick, Amrita Das and Nahid Ali, Comparion of BCG, MPL and cationic liposome adjuvant systems in leishmanial antigen vaccine formulations against murine visceral leishmaniasis BMC Mirobiology. 2010, 10: 181.
- Impact factor : 3.10
- S. Kuthe, P. Chatterjee and R. N. Chatterjee, Developmental dysfunction in hybrid is a form of hybrid breakdown: A lesion from Drosophila, 2013: ISBN 81-86354-90-5.

- Number of papers published in peer received journals (national / international) by faculty and students **: 03**

- Number of publication listed in International Database (For Eg. Web of Science, Scopus, humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.) **: NIL**

- Monographs : **NIL**
- Chapter in Books : **NIL**
- Books Edited : **NIL**
- Books with ISBN/ISSn numbers with details of publishers : **NIL**
- Citation Index : **16**
- SNIP : **NIL**
- SJR : **NIL**
- Impact factor : **3.10**
- h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in : **NIL**
a) National Committee b) International Committee c) Editorial boards – **Ms. Suiparna Kuthe, Member of Indian Science Congress Association. Dr. Sudipta Bhowmick, Member of Indian Immunology Society.**

22. Student projects
a) Percentage of students who have done in-house projects including inter departmental / programme : **NIL**
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry/other agencies : **NIL**

23. Awards / Recognitions received by faculty and students : **Best Poster Presentation Award received by Ms. Sriparna Kuthe, CU Spring Talk @ 2013, organized by Department of Zoology University of Calcutta,**
UGC/CSIR-NET Qualified – Name Sriparna Kuthe & Shasadri Chatterjee.

24. List of eminent academicians and scientists / visitors to department : **NIL**

25. Seminars / Conferences / Workshops Organized
a) National : **Nil**

b) International : Seminars on Diabetes funded by UGC**: Dr. Sudipta Bhowmick and Sriparna Kuthe dated 16-17 December, 2010.**

26. Student profile programme / course wise :

Name of the course / programme	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
Zoology Hons	94	15	5	8	53.8

27. Diversity of Students :

Name of the course	% of students from the same	% of students from other state	% of students from abroad
B.Sc. Zoology	100%	NIL	NIL
B.Sc. General	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : **NIL**

29. Student progression

Student Progression	Against % enrolled
UG to PG	**33.3**
PG to M. Phil	**-**
PG to Ph.D.	**-**
PG to Post – Doctoral	**-**
Employed • **Campus selection** • **Other than campus recruitment**	**10** **-** **09**
Entrepreneurship / Self employment	**01**

30. Details of Infrastructural facilities

a) Library : Number of Books : **College – 293**
b) Internet facilities for staff & student : **Yes**
c) Class room with ICT facility: **INSTALLED**
d) Laboratories: **02**

31. Number of students receiving financial assistance from college, university government or other agencies : **2**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **NIL**

33. Teaching method adopted to improve student learning : **Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NIL**

35. SWOC analysis of the department and Future Plans:

Strengths:

- Quality Teaching faculty
- Sufficient depository of text Books
- Spacious laboratories
- Internet facility at laboratory
- Arrangement for Remedial and Tutorial class (for weak students)

Weaknesses

- Limited no of teaching faculty, mainly whole time faculty
- Lack of modern instrument
- Lack of facility for animal experiment.

Opportunities

- Demand of students from biology for research purpose
- Funding for modern instrument from UGC or other agencies.

Challenges

- No scope for campussing for student placement
- Number of quality students is decreasing for admission in engineering field.

Future plans

- To buy more modern Instruments
- To arrange more books for students
- To increase more teaching and non-teaching faculty.
- To introduce in course in zoology.

EVALUATIVE REPORT OF THE DEPARTMENTS OF COMMERCE

1. Name of the department: **Commerce**

2. Year of establishment : **General: 1995-96, Hons.: 2000-2001**

3. Name of programmes / course offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Ph. D. etc): **UG**

4. Name s of interdisciplinary courses and the departments / units involved: B.Com(Honours) & B. Com (general)

5. Annual / semester / choice based credit system (programme wise):

6. Participation of the department in the course offered by other departments :

7. Course in collaboration with other universities, industries foreign institution , etc. : **N.A.**

8. Details of courses / programmes discontinued (in any with reasons) : **N.A.**

9. Number of Teaching Posts

Designation	Sanctioned	Filled
Professor	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	02	02

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./S. Litt./ Ph.D./ M.Phil)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for last 4 years
DR. Dilip Kumar Sahoo	**M.A. Ph.D.(Eco)**	**Principal**	**Monetary Economics & Intentional Trade**	**32**	**1**
Prof. Asim kr. Roy	M.COM	Asst. Prof.	Accounting	15	N.A.
Prof. Srabani Dey	M.COM.M.Phil		Do	11	N.A.
Prof. Kuntal Chaulia	M.COM,B.ED.	D.PI. approved Part-time Teacher	Do	19	N.A.
Prof. Asanta Maity	M.COM. ICWA(Inter)	D.PI. approved Part-time Teacher	Do	19	N.A.

Prof. Subhas Chandra Dolui	M.COM. ICWA(Inter)	D.PI. approved Part-time Teacher	Do	19	N.A.
DR. Prabir Sanki	M.COM. B.ED. Ph.D.	D.PI. approved Part-time Teacher	Finance & Control	14	N.A.
DR. Saurav Mondal	M.COM. B.ED. Ph.D. Certificate in Travel & Tourism Management.	D.PI. approved Part-time Teacher	Accounting	12	N.A.
Smt. Arpita Mallick	M.C.A.	Guest Teacher			N.A.
Santanu Pal	M.Sc. Math.	Guest Teacher			N.A.

11. List of senior visiting faculty **: N.A.**

12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty **: 10%, Information Technology and its Application in Business Classes is taken by the Guest Teachers as a whole.**

13. Student Teacher Ratio **: 30:1**

14. Number of academic support staff (technical and administrative staff sanctioned and filled **: NIL**

15. Qualifications of teaching faculty with D.Sc./S. Litt./ Ph.D./ M.Phil **: Ph.D. 3,M.Phil,1 PG.-8**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **: N.A.**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc and total grants received **: N.A.**

18. Research Centre / facility recognized by the University **: N.A.**

19. Publication

- a) Publication per faculty **:**
  - **On paper entitled 'The Zari Workers of Howrah published in journal of Urban Economic studies by Dr. Sourav Mondal**.
  - **One joint paper by Dr. P. K. Sanki published in UGC Sponsored National Seminar held on 12-13 Aug, 2010 at host College.**

- Number of papers published in peer received journals (national / international) by faculty and students **: N.A.**
- Number of publication listed in International Database (For Eg. Web of Science, Scopus, humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.) **: NIL**
- Monographs **: NIL**
- Chapter in Books **: NIL**
- Books Edited **: NIL**
- Books with ISBN/ISSn numbers with details of publishers **: NIL**
- Citation Index **: NIL**
- SNIP **: NIL**
- SJR **: NIL**
- Impact factor **: NIL**
- h-index **: NIL**

20. Areas of consultancy and income generated **: Income Tax Planning**

21. Faculty as members in : **NIL**
a) National Committee b) International Committee c) editorial boards……

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental / programme : As Part of B.Com.III Yr. (H) one project paper has been introduced from academic Year 2010-11 – **100%.**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / industry/other agencies - **NIL**

23. Awards / Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists / visitors to department : **N.A.**

25. Seminars / Conferences / Workshops Organized

a) National : **UGC Sponsored National Level Seminar on Global Financial Crisis 2008-Issues & challenges hold on 12-13 Aug, 2010.**

b) International : Seminars on Diabetes funded by UGC – **:N.A.**

26. Student profile programme / course wise :

Name of the course / programme	Application received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Com.(Hons.)	231	75	63	9	100%
B.Com (General)	233	55	49	6	85%

27. Diversity of Students :

Name of the course	% of students from the same	% of students from other state	% of students from abroad
B.Com (H & G)	100	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : **N.A.**

29. Student progression

Student Progression	Against % enrolled
UG to PG	**16%**
PG to M. Phil	-
PG to Ph.D.	-
PG to Post – Doctoral	-
Employed • **Campus selection** • **Other than campus recruitment**	- - -
Entrepreneurship / Self employment	-

30. Details of Infrastructural facilities

a) Library : Number of Books : **College – 1560, Ref. 247, Text - 1313**
b) Internet facilities for staff & student : **Yes (IT Laboratory) UGC - NRC**
c) Class room with ICT facility: **Installed**
d) Laboratories: **Yes**

31. Number of students receiving financial assistance from college, university government or other agencies : 0**5**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **N.A.**

33. Teaching method adopted to improve student learning : **ICT Facility use**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Students of Commerce Department participate in the activities of N.S.S Unit of the College. They are actively involved in Blood Donation & Medical Camp**

35. SWOC analysis of the department and Future Plans:

Strengths:

- Good relationship between teachers and students.
- Adequate number of books of subject in Central library
- Well equipped laboratories with adequate computers & projectors for ICT
- Experienced faculty with different areas of specialization
- Regular tracking of attendance and academic performance of student.
- Remedial classes for weak students

Weaknesses

- Lack of full time faculty
- High teacher student ratio at UG level

Opportunities

- Faculty Member acted as research guide in University system through research registration.

Challenges

- Inadequate knowledge of English is putting students at a great disadvantage and making them handicap as most textbook and materials are predominantly in English.

Future plans

- To encourage the involvement of all departmental teachers in research activities.
- Subscribe for e-journals.
- Organize International, National & State Level Seminars

Declaration by the Head of the Institution

I certify that that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and No part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

(Dr. Dilip Kumar Sahoo)
Principal
Dr. Kanailal Bhattacharyya College
Santragachi, Howrah-4

Place: Ramrajatala, Howrah

Date: 15.06.2014

DOCUMENTS

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of. (Dr.) Basab Chaudhuri

Registrar

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: 91-033-2241-3222

ail : basabc@vsnl.net

অধ্যাপক (ডঃ) বাসব চৌধুরী

নিবন্ধক

TO WHOM IT MAY CONCERN

This is to certify **Kanailal Bhattacharyya College, Ramrajatala, Santragachi, Howrah-711104, West Bengal** is affiliated to the **University of Calcutta** and recognized by the University Grants Commission and the following Courses/Subjects are taught in the said college as per approval:

Sl No	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
1.	Three Year B.A. Honours course in Bengali, English, Education, Geography, History, Philosophy, Political Science	NA		Affiliation stands valid till date
2.	Three Year B.A. General Course in Bengali, English, Education, Geography, History, Philosophy, Political Science	NA		Do
3.	Three Year B.Sc. Honours Course in Zoology, Physiology, Botany	NA		Do
4.	Three Year B.Sc. (Bio.) general Course in Zoology, Physiology, Botany	NA		Do
5.	Three Year B.Com. Honours Course	NA		Do
6.	Three Year B.Com. General Course	NA		Do

Date: 07.07.2014
Place : Kolkata

(Prof. B.Chaudhuri)
Registrar

07.07.2014

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वयत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Dr. Kanailal Bhattacharyya College
Dharmatala, Ramrajatala, Santragachi, Howrah, affiliated to University of
Calcutta, West Bengal as
Accredited
with CGPA of 1.91 on four point scale
at C grade
valid up to September 29, 2014

Date : September 30, 2009

Director