

**THE SELF-STUDY REPORT PREPARED BY
THE INTERNAL QUALITY ASSURANCE CELL (IQAC)
ACCREDITATION-CYCLE-II
SUBMITTED TO
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)**



BY

LANKA MAHAVIDYALAYA, LANKA, NAGAON, ASSAM.

(ESTABLISHED IN THE YEAR 1979)

AN AFFILIATED COLLEGE OF GAUHATI UNIVERSITY,

&

A PROVINCIALISED COLLEGE OF THE GOVERNMENT OF ASSAM.

DATE :- 01/12/2014

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PREFACE

It gives me a profound sense of pleasure to submit the Self Study Report(SSR) of our college (Lanka Mahavidyalaya) to the National Assessment and Accreditation Council (NAAC) Bangalore for further quality sustenance, enhancement and improvement of the college. It is a historic moment for us for the fact that our college is situated in a remote area of Assam, a semi-urban locality basically inhabited by people belonging to Scheduled Castes and Scheduled Tribes. This institution has really been performing a tremendous job in rendering higher education to a wide section of the backward society of the region.

This is a great opportunity on our part to review and analyze the institutional progress after the first accreditation done in 2005 which will further stimulate us to pursue our quest for quality in the time to come.

The Internal Quality Assurance Cell (IQAC) was formed after the first accreditation of our college which had been rejuvenated day by day to undertake multiple measures to ensure quality in all the diverse aspects-academic, administrative and finance etc. during the post-accreditation period.

The college has tried its level best to comply with the recommendations of the Peer Team as far as possible within all the limitations.

This report is the outcome of the tireless effort of the Co-ordinator, IQAC, all the members of IQAC, and the entire college community.

I deeply appreciate the sincere and collaborative effort of the entire team. The college has a vision of establishing itself as a centre of excellence in the days to come and I wish the fulfillment of the vision at the earliest. The college reiterates its pledge for ensuring quality under all circumstances.

Hope, our humble effort will not go in vain and will have the pleasure of receiving a positive response from your end regarding the next Peer Team Visit to the Institution.



(Md. Ismail Ali)
Principal i/c
Lanka Mahavidyalaya
Lanka, Nagaon, Assam

1. Profile of the Affiliated/ Constituent College

1. Name and Address of the College:

Name :	Lanka Mahavidyalaya	
Address :	Rangmahal, Lanka	
City : Lanka	Pin : 782446	State : Assam
Website :	www.lankamahavidyalaya.org	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal		O: 03674-255473 R:	09435369038		principal.lm@gmail.com
Vice Principal		O: R:			
Steering Committee Co-ordinator		O: 03674-255473 R:	09706754349		lm.iqac007@gmail.com

3. Status of the Institution:

Affiliated College

Constituent College

Any other (specify)

4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co-education

b. By Shift

i. Regular

ii. Day

iii. Evening

5. It is a recognized minority institution?

Yes

No

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence. : **Does not arise**

6. Sources of funding:

- Government ✓
- Grant-in-aid
- Self-financing
- Any other

7. a. Date of establishment of the college: 20/07/1979 (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college) **Gauhati University, Guwahati, Assam.**

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	22/02/1995	
ii. 12 (B)	22/02/1995	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/ Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	NIL			
ii.	NIL			
iii.	NIL			
iv.	NIL			

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: N/A (dd/mm/yyyy) : NIL

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency and

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Semi-Urban
Campus area in sq. mts.	53753.32 sq.mtre. (17 acres)
Built up area in sq. mts.	3465.685 sq.mtre

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities : No so far.

- Sports facilities

* play ground ✓

* swimming pool

* gymnasium.

- Hostel

* Boys' hostel

i. Number of hostels :- NIL

ii. Number of inmates :- Does not arise

iii. Facilities (mention available facilities) :- Does not arise

* Girls' hostel

i. Number of hostels (One)

ii. Number of inmates : No student right now

iii. Facilities (mention available facilities) :

• Minimum facilities are available for the boarders

* Working women's hostel : **NIL**

i. Number of inmates : **NIL**

ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise) : **NIL**

- Cafeteria – : **NIL**

- Health centre – ✓

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....(First

Aid facility available)

Health centre staff –

Qualified doctor Full time Part-time

Qualified Nurse Full time | Part-time

A contractual Health Assistant is there.

- Facilities like banking (✓), post office, book shops
- Transport facilities to cater to the needs of students and staff :- NIL
- Animal house :- NIL
- Biological waste disposal :- NIL
- Generator or other facility for management (✓)/regulation of electricity and voltage
- Solid waste management facility : NIL
- Waste water management :- NIL
- Water harvesting :- NIL

12. Details of programmes offered by the college (Give data for current academic year)

Sl.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	B.A./B.Com	3 years	H.S.	English/ Assamese	800	1662
	Post-Graduate						
	Integrated Programmes PG						
	Ph.D.						
	M.Phil.						
	Ph.D						
	Certificate courses						
	UG Diploma						
	PG Diploma						
	Any Other (specify and provide details)						

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

2 (two)

14. New programmes introduced in the college during the last five years if any?

Yes	No	Number
	<input checked="" type="checkbox"/>	

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	NIL	NIL	NIL	NIL
Arts	EDN, ECO, PSC, PHIL, HIST, MATHS	<input checked="" type="checkbox"/>		
Commerce	Accountancy, Management, Finance & Law	<input checked="" type="checkbox"/>		
Any Other (Specify)	Certificate Course in Computer	<input checked="" type="checkbox"/>		

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. annual system
- b. semester system
- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System

• The syllabi provided by Gauhati University under present semester system follows choice based credit system.

- b. Inter/Multidisciplinary Approach

• Environmental Studies introduced by the University has a multi-disciplinary approach. The Departments of Economics, Mathematics and Commerce have inter-disciplinary combination.

- c. Any other (specify and provide details)

6. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.: Date:

..... (dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of Physical Education programme separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC / University / State	-	-	21	09	05	-	10	05	-	-
<i>Yet to recruit</i>										
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>					07	08	10	03	-	-
<i>Yet to recruit</i>										

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.	-	-	03	01	-	-	04
M.Phil.			02	03	03	01	09
PG							
Temporary teachers							
Ph.D.						01	01
M.Phil.						01	01
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty / Guest Faculty engaged with the College.
23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2010-11		Year 2 2011-2012		Year 3 2012-13		Year 4 2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC			82	78	98	84	120	96
ST			36	49	43	49	57	50
OBC			113	97	141	118	172	143
General			342	335	314	287	68	214
Others	-	-	-	-	-	-	-	-

24. Details on students enrollment in the college during the current academic year: 2014-15

Type of students	UG✓	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	1267				
Students from other states of India	17				
NRI students	-				
Foreign students	-				
Total	1284				

25. Dropout rate in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

- (a) including the salary component

- (b) excluding the salary component

27. Does the college offer any programme/ in distance education mode (DEP)?

Yes No

If yes,

- a) is it a registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

Krishna Kanta Handique State Open University

c) Number of programmes offered (BPP, UG, PG)

i) Bachelor of Preparatory programme

ii) Under Graduate

iii) Post-Graduate

- 1st batch of graduates has come out this year.

d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered

- a) Total number of students in BPP - 37
Total number of students in UG - 239
Total number of students in PG - 19
- b) Total number of teachers in BPP - 06
Total number of teachers in UG - 10
Total number of teachers in PG - 06

Teacher-student ratio

- a) BPP - 1:6.16
b) UG - 1:23.9
c) PG - 1:3.16

29. Is the college applying for

Accreditation : Cycle 1 Cycle 2 Cycle 3 Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: (28/02/2005) Accreditation Outcome/Result...B..... Cycle

2: (dd/mm/yyyy) Accreditation Outcome/Result..... Cycle

3: (dd/mm/yyyy) Accreditation Outcome/Result.....

* *Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year. 2013-14

256 Days

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

183 Days

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 03/07/2007 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC

AQAR (i) 26/06/2014 (dd/mm/yyyy)

AQAR (ii) 26/06/2014 (dd/mm/yyyy)

AQAR(iii) 26/06/2014 (dd/mm/yyyy)

AQAR (iv) 26/06/2014 (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

2. Criteria - wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision : To be an academia “a first choice” to provide an academic atmosphere to students to transform lives that will change the world for the better at whatever level of human education they are involved.

Mission : To create confident, dedicated, honest and upright individuals who become an asset to the society.

- a) To impart higher education in the discipline of Arts and Commerce .
- b) To help students to bring out the best in them, so that they can make use of their training in real life situations.
- c) To equip them with education for a meaningful future life and to prepare them for career opportunities.
- d) To instill in them the spirit of humanistic value.
- e) To develop their spirit of patriotism, dedication and service.
- f) To provide accessibility of higher education to women.
- g) To remove the educational backwardness of the area.
- h) To inculcate scientific temperament among the rural masses.
- i) To provide space to the students to freely express and develop views that help them respond to changes in the society.
- j) To recognize the challenges of an interdependent and competitive world and the need for students to adapt and excel in it.

Objectives :-

Lanka Mahavidyalaya is the only seat of higher education in this remote area. It has, therefore, been the mission of the institution to impart higher education in the Arts and Commerce streams which also reminds us of the basic purpose for the setting up of this institution in this remote area of Assam.

Mission, vision and the objectives of the institution are communicated to the students, teachers, staff and other stakeholders by organizing periodical meetings, displaying notices in the Notice Boards and communicating the guardians, alumni and general public through letters etc. whenever necessary.

- a) To ensure effective implementation of the curriculum through latest teaching learning practices.
- b) Continuously enriching the overall experience and exposure of the students to the challenges of the society and the job market.
- c) To provide liberal and free environment required for free and frank expression of ideas.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

* For effective curriculum implementation, Teaching Plan is prepared, developed and implementation is ensured through departmental meetings.

* Individual teachers announce their lesson plan in their respective classes.

* The Principal holds Academic Meeting every year to take stock of the situation.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

* For effectively translating the curriculum and improving teaching practices, the University/Institution provides infrastructure and classrooms/laboratory (only in the department of Education). Apart from that, for upgrading the teaching and non-teaching staff of the institution, the U.G.C. sponsors various Workshops, Seminars, Symposia, Refresher/Orientation courses, Summer classes, short-term courses and various other training programmes through the University, where the teaching and non teaching staff participate. The central library of the college is enriched every year with new books, journals, magazines, volumes etc. to cater to the curriculum.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

* The process is followed as per Gauhati University guidelines. Regular classes are held according to the University Calender and Sessional examinations (internal examinations) are being held and are evaluated internally by the

teachers.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

* The institution does not possess any tie with industry/research bodies etc. The Gauhati University takes initiatives from time to time to implement the curriculum set by it and informs the institutions whenever modifications are made through circulars, letters etc.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

* There is no provision of contribution of teachers in the development of curriculum. We have our own system of students' feedback, teachers' feedback which are taken from time to time and suggestions are being forwarded whenever asked for.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

- The institution does not have such programme.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

* The results of the students are being analyzed every year to have an insight whether the curriculum has been properly implemented or not by conducting meetings from time to time.

1.2 Academic Flexibility

The institutions has to depend on the University instruction (Gauhati University, Guwahati)

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

- By making the result analysis of both internal/external examinations.
- By taking feedback of the students.

* In addition to the regular curriculum, the institution is offering certificate course in Computer Application, BCA and Entrepreneurship Development .

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

- The institution is running study centre of K.K. Handique State Open University offering Degree and Master Degree courses.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college
- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and vertical mobility within and across programmes and courses
- Enrichment courses

Humanities :-

The college offers a lot of flexibility under the Three year Under Graduate Programme introduced by the Gauhati University. The college possesses Major Courses in 9 Subjects. Students can take admission to anyone of them as per their choice and merit. They have an option to choose any one subject besides major course which the college intends to offer. The college boasts of having six languages - Assamese, Bengali, English, Hindi, Manipuri and Nepali and Elective options are definitely there with respect to Bengali, Hindi and Assamese M.I.Ls. The Environmental studies introduced by Gauhati University is mandatory for both Arts and Commerce students of Degree Third Semester. The college voluntarily runs the H.S. courses as well.

Gauhati University regulations are followed by the college.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

* The institution provides self-financed programmes like BCA, Certificate Course in Computer Application and Entrepreneurship Development etc. Certificate Course of Computer application is particularly for the students of H.S. 1st year. Fee structure is determined by the college authority. Qualified contractual teachers are recruited from time to time and consolidated salary is paid to the staff. Admission is done on merit basis and curriculum is set by the University itself.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

* The institution provides skill development programmes in Music (both vocal and instrumental) etc. The whole process is managed by the Cultural Development Committee headed by a convenor.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combo of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

- Yes the University provides the flexibility of combining the conventional face to face and Distance Mode of Education for students through regular curriculum and through IDOL. For example, in U.G. Courses, students are getting facilities to attend classes in the subject of English under IDOL.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

* The University curriculum is supplemented through co-curricular activities and extra-curricular activities. Some additional self-sustained courses are launched to support the existing curriculum. Moreover, Career Guidance and Counselling Cell organizes various kinds of Seminars, Workshops, Talks and Lecture sessions in order to help the would be graduates to opt for suitable jobs.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

* In order to enrich the curriculum, college organizes Training, Workshops, Talks, Seminars for the students.

* The institution has its Career Guidance Cell (IQAC) which is taking initiatives from time to time to guide and inform the students regarding the needs of the dynamic employment market.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

* All these issues are included in Course curriculum of Gauhati University. Apart from class room teaching regarding all these issues, experts from other places are being called for delivering lectures on these issues. College organizes various programmes to integrate the cross cutting issues in curriculum through Gender Sensitizing Committee, Committee for Sexual Harassment at workplace, Women Cell, etc. Moreover, the subject of environmental studies is managed by a Nodal person with the help of a few faculty from both Arts and Commerce.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

* Sometimes Seminars and workshops are being held on the moral and ethical values and community orientations to ensure holistic development of the students.

§ Moral and Ethical Values

- Workshops/talks are arranged for the students to provide moral and ethical knowledge by inviting Maharajas from the Ramkrishna Mission and Vivekananda Kendra from time to time.

§ Employable and life skills

Physical Skills
Yoga training programmes are held.

§ Better career options

Career related Seminars/Workshops are arranged by the Career Guidance and Placement Cell.

§ Community orientation

Blood Donation Camps and activities of National Service Scheme (NSS)

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

* The college maintains the curriculum supplied by the concerned University. Accordingly, the college maintains the Gauhati University guidelines and there is no scope for enriching the curriculum by the institution. Moreover, feedback is taken from the students about the curriculum which is just a process maintained by the institution.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

* In order to monitor and evaluate the quality of its enrichment programmes (feedback), class wise report of the result is prepared by each department which is reviewed in the Departmental meetings and the students are informed accordingly. Moreover, the Mentorship programme run by the IQAC has helped a lot in the evaluation process of individual students.

1.4 Feedback System

The College has its own Feedback system and it is a continuous process.

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

* The college does not have any contribution regarding the design and development of the curriculum prepared by the Gauhati University.

* The college offers suggestions whenever asked for.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

* There is no formal mechanism of collecting the feedback from the student. A Feedback Committee of four members has been made by the Principal to collect the feedback proforma supplied by them in each class at the end of the semester.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

* The institution organized an Entrepreneurship Development Programme on the 27th day of October, 2012 to motivate and encourage the students to join such courses if introduced. Mr. Niranjan Roy was invited as a Resource Person in the said programme. Ultimately a statuesque has been prevailing in the process of introduction of such courses.

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

Class and Year		Arts			Commerce			Total
		M	F	T	M	F	T	
2011	B.A/B.Com Part-I	156	167	323	79	17	96	419
	B.A/B.Com Part - II	112	189	301	57	06	63	364
	B.A/B.Com Part - III	114	167	281	51	09	60	341
2012	B.A/B.Com Part-I	186	177	363	79	11	90	453
	B.A/B.Com Part - II	132	140	272	68	16	84	356
	B.A/B.Com Part - III	105	172	277	56	06	62	339
2013	B.A/B.Com Part-I	166	178	344	72	36	108	452
	B.A/B.Com Part - II	173	159	332	59	32	91	423
	B.A/B.Com Part - III	162	154	316	49	28	77	393
2014	B.A/B.Com Part-I	162	276	438	106	15	121	559
	B.A/B.Com Part - II	150	163	313	83	16	99	412
	B.A/B.Com Part - III	102	138	240	64	12	76	316

2.1.1 How does the college ensure publicity and transparency in the admission process?

* The Admission Process begins every year & as per guidelines of the Govt. The College authority issues prospectus to the candidates seeking admission.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- The Admission Process is based completely on merit basis maintaining the quota for different categories viz - SC/ST/OBC and others.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

* Being a rural college there is no maximum or minimum or fixed percentage of marks. Therefore, the selection is based on the marks obtained by the applicants. Of course, the seats are limited.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

* The admission process is monitored through Admission Committee comprising of some faculty members from various departments every year. At the beginning of each session a new Admission Committee is formed. Sometimes the number of seats is increased on the basis of increasing demand of admission. As the college belongs to semi-urban area and covers a wide range of rural areas surrounding Lanka, the effort is always there to give chances to the willing students as far as possible.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.

* Our college maintains the reservation quota of the Central Govt. regarding the admission of backward sections like SC, ST, OBC etc. Remedial Classes are held

& financial support is given to economically weaker section of the students. College also maintains Male/Female ratio and gives preferences to the admission of girls.

* SC/ST

- The number of SC students getting admission is rising day by day. The students from both ST (Hills) and ST (Plains) are given admission.

* OBC

- OBC students also get preference in admission criteria.

* Women

- The number of girl students in degree classes is increasing every year.

* Differently abled

- Differently abled students are also given chance of higher education.

* Economically weaker sections

- There is no special quota for economically weaker section though meritorious students from this section get some financial benefit.

* Minority community

- Ample representation of minority community is there.

* Any other

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes	Number of applicatio	Number of students admitted	Demand Ratio	Year
UG ARTS	480	358	1:1.34	2011
	457	363	1:1.26	2012
	510	344	1:1.48	2013
	610	438	1:1.41	2014
UG COMMERCE	103	91	1:1.31	2011
	141	126	1:1.11	2012
	123	108	1:1.14	2013
	135	121	1:1.12	2014

PG 1 2 3			
M.Phil.			
Ph.D.			
Integrated PG Ph.D.			
Value added 1 2 3			
Certificate 1 2 3			
Diploma 1 2			
PG Diploma 1 2 3			
Any other 1 2 3			

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

* As per the Government Policy, the institution has not noticed any such applications but in the last two sessions applicants of this category are marked who are in course of time given admission. The ramps and toilets have been under construction to facilitate the needs of the differently abled students.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

* The institution does not possess such system of assessing the students' needs in terms of knowledge and skills before the commencement of the programme.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

* Remedial classes are held for the slow learners specially for the reserved categories of students like SC/ST and OBC to enable them to cope up with the programme of their choice.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

* College has its own Committee for the harassment of women at workplace, Women Cell organizes workshops, talks, Seminars and lectures to make the staff and students aware of these issues. Services are provided by the students to the community through N.S.S. (Blood Donation Camp etc.)

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

* The institution has one Career Guidance and Placement Cell which provides suggestions to the needs of advanced learners. Moreover, individual teachers also guide them for advanced opportunities.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

* It is very difficult to obtain the data of all such students. Individually, the teachers remain in look out for such cases. Sometimes students also make connection with the individual teachers and administration. Due care is taken when such case comes to the notice of the teachers and administration. They are given mental support by the teachers. Sometimes financial support is provided from the Students' Aid Fund to the economically weaker sections. Recently, many of the drop-out students are found taking admission in Krishna Kanta Handique State Open University study centre of the college and pursuing higher

studies in the process rather successfully which has definitely raised the educational standard of the area.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

* Generally the Academic Calendar is being provided by Gauhati University every year. The academic activities of the institution are carried on by following the academic calendar. The academic calendar is generally printed in the college prospectus.

The Teaching Plan is prepared by individual department.

Internal & External evaluations are being made as per the Gauhati University guidelines.

The college forms examination committees for various examinations held throughout the year for the smooth conduct of the whole process.

2.3.2 How does IQAC contribute to improve the teaching -learning process?

* The IQAC supports the departments to take initiatives to organize seminars/workshops/Lecturers etc. IQAC has introduced the mentorship system for guiding the students. The IQAC has also introduced students' feedback system.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

* To improve the skills like interactive learning, collaborative learning among students, group discussions/departmental seminars are organized for the major students which in turn improves independent learning among the students. Students are always encouraged to cultivate their own writing style.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

* The institution nurtures critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators by arranging Class Seminars, Departmental Seminars, National Seminars, Talks,

Group-discussions as well as continuous instructions by the teaching faculties inside and outside the classrooms. Moreover, the students are also allowed to participate in debates and present papers in seminars outside the college also.

Every department in the college holds departmental seminars, debates, talks, group discussions to ignite critical thinking and creativity among the students.

The creativity among the students is nurtured by inviting their writings in the Wall Magazines, Annual Magazine etc. They also show their creativity in the different sports and cultural activities organized by the college. Moreover, sometimes essay competitions are organized by a number of cells which also stimulate the students for creative writing along with their course work.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E g: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

* Being situated in the remote area of Assam, basically traditional methods of teaching are being applied by the faculties in the institution though there is the provision of a digital class-room also. Much improvement is yet to be made in this respect. There is of-course, one well-furnished laboratory for the department of Education.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

* Yes, the students and faculties are exposed to advanced level of knowledge and skills through a continuous process of learning, expert lectures, seminars and workshops etc. and stimulating in the faculties an urge for research works like M.Phil, Ph.D and MRPs etc. The students are always given information regarding various journals, magazines to pursue advanced learning.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

* In order to provide academic, personal and psycho-social support and guidance, the institution arranges the counselling programmes through Career Guidance Cell and various awareness programmes are held through Women's Cell and Extension Cell of the College. Moreover, 'mentorship programme' has

been introduced and sustained as one of the best practices in order to look after the overall achievements and welfare of the students.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

* With the advancement in teaching career each and every faculty shows remarkable changes in his or her teaching aptitude which has been marked in this institution as well. For example, with the introduction of the semester system from 2011, the teaching approaches and methods of the faculties had to be changed and in this respect the institution organized workshop for upgrading the faculties in this newly introduced evaluation system.

2.3.9 How are library resources used to augment the teaching- learning process?

* The educational materials needed for effective teaching are available in the library such as books, magazines, journals etc which are circulated among students and faculty members throughout the year.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

* The Institution takes every initiative to complete the curriculum within the planned time frame.

The institution tries to minimize the loss of teaching hours.

- organizes remedial/tutorial classes normally after 2.00 P.M. from Monday to Saturday.
- temporary teachers are appointed when the faculties go for training in orientation and refresher courses.
- organizes extra classes, if a few classes are lost.
- Departmental faculty members try their level best to make up the classes when teachers go for some leave.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

* The institution does not have such system. But the faculty members mentor and evaluate the teaching learning system by holding internal examinations, class tests, unit tests and strategies made in individual departmental meetings. The

Institute generally evaluates the quality of teaching learning after the declaration of final results of the students.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

* The college has at present 52 faculties including non-sanctioned and contractual staff which account for 04 and 14 respectively. There are already 1 vacant post in Assamese, 2 in Bengali, 2 in History and 1 in Hindi. The post of the permanent Principal is lying vacant. The process of filling up the posts is going on. To cater to the needs of the students and meet the changing requirements of the curriculum, contractual teaching staff are engaged at a minimum scale of pay. But the institution always inspires the faculties to upgrade themselves in every possible way.

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.	-	-	03	01	-	-	04
M.Phil.			02	03	03	01	09
PG							
Temporary teachers							
Ph.D.						01	01
M.Phil.						01	01
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

* The institution allows the faculties to attend the training programmes to upgrade them on various newly- introduced courses. Occasionally, new faculties on contractual basis are recruited as has been done in IT in our institution. The existing staff by their own efforts also upgrade themselves to handle the new areas.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	08
HRD programmes	
Orientation programmes	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / winter schools, workshops, etc.	

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- ✓ Teaching learning methods/approaches : **NIL**
- ✓ Handling new curriculum : **NIL**
- ✓ Content/knowledge management : **NIL**
- ✓ Selection, development and use of enrichment materials : **NIL**
- ✓ Assessment : **NIL**
- ✓ Cross cutting issues : **NIL**
- ✓ Audio Visual Aids/multimedia **NIL**
- ✓ OER's
- ✓ Teaching learning material development, selection and use : **NIL**

c) Percentage of faculty

- * invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies : 02
- * participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies

No. of faculty	Year	International level	National level	State/College level
Attended	2010-11	01	29	07
	2011-12	02	25	03
	2012-13	01	07	01
	2013-14	NIL	03	02

- * presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

No. of faculty	Year	International level	National level	State/College level
Presented	2010-11	NIL	10	NIL
	2011-12	02	07	NIL
	2012-13	NIL	04	NIL
	2013-14	NIL	02	01

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

* Study leave under Faculty Improvement Programme (FIP) of U.G.C. is granted to the faculties pursuing higher studies like Ph.D. A few of our faculties have been able to avail of this leave and have completed their Ph.D. and been already awarded.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

* Such kind of scope has not been received by the institution. Though the faculties have been tirelessly making efforts to perform the best but due to lack of proper exposures, such awards/recognition have not been received by anyone though for extra-curricular activities like excellence in poetry-writing etc. one or two faculties have been awarded at various levels.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

* Yes, the evaluation of teachers by the students and the Principal has been a continuous process in our institution. The concerned teachers are made aware of the final reports of the evaluation which definitely helps in improving the quality of the teaching-learning process.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

* The guidelines for evaluation are already given to the institution which is in due time being communicated to the teachers and under semester system, the whole process has become quite distinct which is very much well known not only to the teachers but to the students as well.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

* The whole evaluation process is conducted by the institution quite honestly and systematically. With the introduction of semester system, periodical examinations are held in every six month along with the final examination conducted by the university and managed locally in the institution by an Examination Committee. Besides these, students are also evaluated through class tests, seminars and other activities.

But anomalies are definitely there with regard to the evaluation of teachers by the students as they sometimes do not realize the implication of the criteria, get motivated by others, influenced by some grudge but particularly because of lack of proper understanding.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

- The evaluation reforms of the University are followed by the institution. Moreover, at college level also, certain reforms in evaluation process are made by the authority from time to time for the greater interest of the students and prepare them handsomely for the final examinations.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

- As per direction of the G.U. the college organizes internal examinations and assessment is also made internally.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

* As per the direction of G.U. the college organizes two sessional examinations centrally and assessment of the students are being done by the respective departments and directions are being provided for their improvement.

2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

* The system of graduation is semester system of examination. The University conducts six semester examinations giving importance to both internal and external procedures.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

* The system of redressal of grievances is done by the University as well as by the college. For internal examination students have to meet the respective Heads of the departments and the HODs usually redress their grievances accordingly with due permission of the principal and for external examination, the respective students have to apply to the Controller of Examinations, Gauhati University through the Head of the institution.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes. The college has already stated the learning outcomes course wise (both internal and external).

* Results of the students (both internal and external) are being displayed in the college Notice Board.

* Result analysis is done by each department separately and is discussed in departmental meetings.

* Moreover, in the Academic meeting convened by the principal such things are discussed in detail.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements(Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

* The departments take initiative of communicating the progress and performance of the students by displaying the marks obtained in various internal examinations in notice boards. Even the mentors analyze the performance of their respective students from time to time.

Result Analysis

Year	Class	No. of Candidates Appeared	No. of Candidates Passed	Passed Percentage
2011	B.A	221	137	61.99
	B.Com	21	18	85.71
2012	B.A	162	60	37.04
	B. Com	39	31	79.49
2013	B.A	249	128	51.41
	B. Com	97	86	88.66
2014	B.A	195	137	70.26
	B.Com	69	56	81.16

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

* It is as per the directions of Gauhati University. The institution prepares a class routine and as per the routine, regular classes are being held with conformity of the academic calendar of the University. Moreover, after completing each unit, the teacher gives an assignment to the students.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

- The College has taken some initiatives to enhance the social and economic relevance of the course.
- It has a Career Counselling and Placement Cell which has been taking initiative to guide and train the students about the job opportunities available to them.
- The college has its Entrepreneurship Development Programme to train the students about vocational skills.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

* Bio-data of the students is collected at the time of admission through admission form and after their admission the only other way of collecting data is their internal/external results and some data can be acquired regarding them from time to time through the reports of the mentors.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

* It is done through the system of mentorship and through the results of the students in various examinations.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

* Yes, the college conducts internal examination as per the direction of the University and assessment is done internally. After the declaration of the external results of the students, the results are periodically analyzed and are communicated to the students and suggestions are also being made for their further improvement.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

* The institution has not yet been recognized as research centre/of the affiliating University or any of the agency /organization.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

* The institution has a Research and Development Cell to monitor and address the issues related to research. There is a chairman (Principal), convenor and some members in the cell.

Seminars/Workshops are organized under the guidance and recommendation of the Research and Development Cell. The cell is currently putting much stress on the study of 'Research Methodology' which has become so important now-a-days not only for the teachers but for the students as well. The cell is also pursuing the faculties for undertaking some Minor/Major Research Projects.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

* The institution has taken the following steps to facilitate smooth progress and implementation of research schemes/projects.

§ autonomy to the principal investigator

- The institution has given autonomy to the teachers to complete their research work.

§ Timely availability or release of resources

The institution has taken necessary steps for timely release of resources from the NERO (a state level organization of the UGC)

§ Adequate infrastructure and human resources.

There is no such provision of adequate infrastructure and human resources in the institution.

§ Time-off, reduced teaching load, special leave etc. to teachers to be noted to recommend to principal.

There is provision of special leave for the teachers who are engaged in research activities.

§ Support in terms of technology and information needs
There is no provision of support in terms of technology and information supplied by the institution. Information is collected by the individual teacher himself or herself. Library facilities are available also.

§ Facilitate timely auditing and submission of utilization certificate to the funding authorities

The concerned research scholar takes the initiative for timely auditing and submission of utilization certificate to the funding authorities.

§ Any other

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

* As per University guidelines the institution takes initiative in developing scientific temper and research culture among the students specially through project works. In some of the departments like commerce, Education, History, Assamese, there is a provision of project paper with a particular topic. Even in practical paper of Environmental studies, the field study report is prepared following the method of a research project.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

* A number of faculties are actively involved in guiding student researchers and leading research projects. Apart from that, a few faculties are involved in research activities on a personal ground.

3.1.6 Give details of workshops/ training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

* The institution at the initiative of various departments/cells have organized workshops/seminars/training programmes, sensitization programme in order to imbibe research culture among the students and staff.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

* Being situated in a semi-urban area, the institution definitely has certain limitations with regard to enhancing research activities. Still a few faculties have been making efforts to continue research work in certain prioritized areas like agriculture, poverty eradication, tourism, status of women, modern novels etc.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

* The institution has occasionally invited Resource Persons from various Universities and other renowned institutions in order to boost up the researchers, (both) teachers and students in the campus. Several eminent Resource Persons have visited college and interacted with students and faculty members through Seminars/Workshops etc.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

* So far as the Sabbatical leave is concerned, no provision of this kind of leave is maintained by the Gauhati University. However, only 4 teachers have availed study leave for Ph. D.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

- So far there has been no provision of communicating the findings of the research works of the faculties directly to the students and community at large but at personal level the researchers can take the initiative in the publication of their works which reach the reading public at certain period of time.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research?

Give details of major heads of expenditure, financial allocation and actual utilization.

- As such there is no provision of budget allocation at the institutional level with respect to research. Individual teachers have to apply to the funding agencies through the college authority and get project grants. Sometimes the college reimburses the travel expenses of the teachers for attending seminars/conferences etc.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

* There is also no provision of providing seed money to the faculty for research.

3.2.3 What are the financial provisions made available to support student research projects by students?

* There is no such provision of collecting financial resources from students to support their research projects.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

* There has been no such culture so far for undertaking interdisciplinary researches within the institution though a few faculties have ventured forth in interdisciplinary research at personal level.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

* There is no such scope of making use of various equipments and research facilities of the institution by its staff and the students at the institutional level.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

* No, the institution has not yet received any special grants or finances from the industry or other beneficiary agency for developing research facility.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects Dr. Seema Dutta Roy	Completed	Domestic Violence Against Women In the Hojai Sub-division	UGC	90,000	65,000	65,000
Prof. Ashok Kumar Nandy	Going on	Quest for the pattern of Myth-Making; A Study of Some Voices in Assam.	UGC	1,25000	90,000	90,000
Major projects	NIL					
Interdisciplinary projects	NIL					
Industry Sponsored	NIL					
Students' research projects	NIL					
Any other	NIL					

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

* There is no such research facility available to the students and research scholars except the library facilities.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

* There is no such institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of research especially in the new and emerging areas of research.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

* No, the institution has not received any such grant.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

* There is no such research facilities made available to the students and research scholars outside the campus.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

* There is huge number of learning resources available to students and faculty for teaching, learning and research. The print collection of the library also acts as good supplement in this regard.

No. of Text books -10607 , No of Reference books- 4343

No. of Journals Research Methodology on Research/Methodology, Encyclopedia etc ---30

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

There is no such collaboration.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

* Patents obtained and filed (process and product)
NO

* Original research contributing to product improvement
NO

- * Research studies or surveys benefiting the community or improving the services
 - Research topics for community Development is enlisted below.
 - Faculties are doing researches in the field of the status of women, education, agriculture, poverty eradication, folklore and petty artisans like potters etc. will definitely help the society at large.
- List of the Faculties who have completed their M. Phil :-

Name of the faculty	Type	Title	Status
Prof. Bijaya Laxmi Paul	M. Phil	Juvenile Characters in Sarat Literature	Completed
Prof. Urmila Devi	M. Phil	Asamiya Aru Bangla Kriyapad - Eti Tulanamulak Alochana	Completed
Prof. Partha Sarathi Kar	M. Phil	Byron Criticism in 19 th Century- The Attacks on him and the Praises of him, his Reactions etc.	Completed
Prof. Sirajul Islam	M. Phil	A study of Social Attitudes and Values of College Students in relation to their Personal and Socio-Educational Background.	Completed
Prof. Anil Kumar Saikia	M. Phil	Economics of Paddy Cultivation in Nagaon District of Assam.	Completed
Prof. Anuradha Chaudhuri	M. Phil	Colonialism, Slavery and Gender in Select Malay Novels of Joseph Conrad.	Completed
Prof. Lukendra Kakati	M. Phil	A study of Plasma Instabilities by using Fuzzy.	Completed
Prof. Suparna Nandy Kar	M. Phil	The Political Participation of Women in Gaon Panchayat with Special Reference to Golaghat District.	Completed
Prof. Kamaleswar Kalita	M. Phil	A study on the Problems of Scheduled Caste and Scheduled Tribe women in Higher Education in the Lanka Circle of Nagaon District, Assam.	Completed
Prof. Avineeta Sikidar	M. Phil	Motivation in Level of Anxiety of the Graduate Students.	Completed

The following faculties have completed and are undergoing their Research work :-

Name of the faculty	Type	Title	Area	Status
Dr. Manashi Phukan	Ph. D	An Analytical Study of Lakhminath Bezbaruah in the Role of Kripabor Bezbaruah.	Literature	Completed
Dr. Sirajul Islam	Ph. D	A Study of the Value Pattern of the College Students in Some Selected Socio-Educational Variables.	Education	Completed
Dr. Seema Dutta Roy	Ph. D	Women Legislators in Assam - Their Socio-Political Status.	Women	Completed
Dr. Guneswar Saikia	Ph. D	A Comparative Study of Hindu and Assamese Riddles	Folklore	Completed
Dr. Amarjit Singh Bhui	Ph. D	Role of Opposition in Assam Legislative Assembly 1985-2006	Opposition Politics	Completed
Mr. Narayan Sharma	Ph. D	An Analysis of Consumer Awareness in Nagaon District with special Reference to the Implementation of the Consumers Protection Act of 1986.	Consumer awareness	On going
Md. Iftikar Hussain	Ph. D	Eco-Tourism and Community Livelihood - A case study of Kaziranga National Park.	Tourism	Submitted
Mr. Anil Kumar Saikia	Ph. D	Poverty Eradication : A Study of Mahatma Gandhi National Rural Employment GauranteeAct in Nagaon District, Assam	Poverty Eradication	On going

Dr. Preeti Rekha Sharma (Contractual)	Ph. D	The Hira Potters and Potteries of South Kamrup : A study of their Ethnography and Occupational Mobility	Cottage industry	Completed
Mrs. Anuradha Chaudhuri	Ph. D	Colonial Encounter : Space and Travel in Joseph Conrad's Colonial Fiction	Colonial Novels and Post-colonial Perspective	On going
Mr. Lukendra Kakati	Ph.D	Mathematical Modeling of Blood Flow in Non-Linear Arteries with Emphasis on Cardio-Vascular Diseases.	Fluid dynamics	Going on
Mrs. Sathi Dey (Contractual)	Ph. D	The Srimat Bhagawata translated by Pitambar Das : An Analytical Study.	Religion	Completed

* Research inputs contributing to new initiatives and social development

- Researches are always meant for further improvement.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

* No, there is no such publication of research journal so far in the institution.

3.4.3 Give details of publications by the faculty and students:

* Publication per faculty

Name of the Faculty	Nos. of ISBN/ISSN Publications	Nos. of other Publications
Dr. Seema Dutta Roy	02 (ISBN)	05
Mrs. Urmila Devi	-	03
Mrs. Manjula Boro	01 (ISBN)	05
Mr. Indra Mohan Hazarika	03 (ISBN), 01 (ISSN)	10
Mr. Kehu Ram Nath	01 (ISBN)	02
Md. Iftikhar Hussain	02 (ISSN), 09 (ISBN)	05
Mrs. Suparna Nandy Kar	02 (ISSN)	03
Mr. Lukendra Kakati	02 (ISSN), 01 (ISBN)	01
Mr. Anil Kumar Saikia	05 (ISBN)	05
Mrs. Anuradha Chaudhuri	04 (ISBN)	08
Mr. Kamaleswar Kalita	01 (ISBN)	02
Dr. Amarjit Singh Bhui	02 (ISBN)	-

Mrs. Susmita Purakayastha	-	02
Dr. Manashi Phukan	-	01
Mr. Narayan Sharma	03 (ISBN)	-
Mrs. Nahim Mazumdar	-	02
Miss. Purnima Bora	-	01
Mr. Ashok Kumar Nandy	02 (ISBN), 01 (ISSN)	10
Md. Fakhrul Islam	01 (ISBN), 01 (ISSN)	05
Mr. Partha Sarathi Kar	02 (ISBN)	03
Mr. Baidya Nath Paul	-	03
Md. Ismail Ali	-	01
Mrs. Bijaya Lakshmi Paul	-	02
Mr. Loknath Gortola	-	01
Mrs. Sathi Dey	-	02

* Number of papers published by faculty and students in peer reviewed journals (national / international) - 01

* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) NIL

* Monographs

NIL

* Chapter in Books :- 3 Nos.

Prof. Indra Mohan Hazarika 01, Prof, Iftikhar Hussain 01, Prof. Narayan Sarma - 01

* Books Edited

01 No. Prof. Indra Mohan Mazarika, Prof. Manashi Phukan (Joint editor) Prof. Anuradhra Chaudhuri edited seminar Abstracts.

* Books with ISBN/ISSN numbers with details of publishers - 45 and the details of the publishers will be produced when required but some renowned publishers of Assam like Purbanchal Prakashan, various colleges, departments of various colleges, Assam College Teachers' Association, various zones of colleges under ACTA, committees organizing certain occasions etc. are among the publishers of maximum publications of the faculties.

* Citation Index : NIL

* SNIP :- NIL

- * **SJR :- NIL**
- * **Impact factor :- NIL**
- * **h-index :- NIL**

3.4.4 Provide details (if any) of

- * research awards received by the faculty
 - Research awards are received by four faculties.
- * recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally. NIL
- * incentives given to faculty for receiving state, national and international recognitions for research contributions. NIL

3.5 Consultancy – There is no such provision of consultancy.

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- **There is no such system and strategies for establishing institute- industry interface.**

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

- No such policy of the institution to promote consultancy is available. But teachers' profiles are definitely publicized through the prospectus and annual college magazine.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

- No such policy upto now is available, though many of the faculty act as resource persons in interdisciplinary programmes or career guidance programme in the institution.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

- NIL

3.5.5 What is the policy of the institution in sharing the income generated

through consultancy (staff involved: Institution) and its use for institutional development?

* There has been no income to share and its use for institutional development.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

* N .S. S. of the institution works with a convenor and the student members for the under-privileged section of the society. It also organizes blood donation camps from time to time. Moreover, every year the World Environment Day is observed with the plantation of trees in the college campus. N.S.S. of the college helps the victims of natural calamities and ethnic violence etc.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

* To track the activities of the students in various community projects, initiative is taken by the college through N.S.S.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

* The institution solicits stakeholders' perception on overall performance and quality of the institution through meetings and feedback system.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

* No Budget is maintained for N.S.S. but the expenditures for each programme are to be furnished.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

* The students are motivated by the institution to join N.S.S. and other programmes.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

* The institution does not have such programme.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

- By participating in the activities of the N.S.S. the students gather experience to face real life situations.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

* The institution is carrying out activities on environment, health, cleanliness etc. and students are encouraged to take part in those activities in their residential areas.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

* There is no such tie up system with other institutions.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

* The institution received awards for participating in the March Past Programmes held on Independence Day/Republic Day in Sankardev Nagar organized by the Administration of Hojai Sub-division.

2011-12 - In this year the members of the NSS unit of Lanka Mahavidyalaya took part in two important programmes, namely on 15th August/2011, the members of our unit took part in March Past in Sankardev Nagar. The same group also took part in flag hoisting programme in our college also. Similarly, on 26th January/2012, our members took part in the March Past in Sankardev Nagar.

The cost required for it is borne by the college authority.

2012-13 – In this year also the members of our Unit took part in the March Past Programme held on 10th August/12 and 26th January/2013 respectively.

3.7 Collaboration

The institution does not have any collaboration with other institutions.

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

- The institution does not have any collaboration with other institutions.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

- No such MOU has been formulated.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

- There is no such provision of industry- institution community interactions etc.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

* No such provision of national and international conferences organized by the college during the last four years.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MOUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training
- c) Summer placement

- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student Exchange
- m) Any other

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

* Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

- Keeping in view the increasing demand of students, the policy of the institution mainly centres around the creation and enhancement of infrastructure with latest technology for effective teaching and learning.

4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

* The institution has 35 classrooms.

* One digital classroom.

* One computer laboratory, one laboratory for Education department, two projectors, etc.

* One Conference Hall

* Two Halls out of which one is used for Seminar/Workshop purpose.

- b) **Extra -curricular activities - sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

* The College has one Sports Ground.

* Plan for constructing an Indoor Stadium, and an Auditorium.

* Regular activities relating to games and sports are carried out.

* The College has N.S.S. activities.

* There is a Cultural Cell to look after cultural activities which is imparting certificate course to the students.

* The college has a small Health Care Center and also a Gym/Yoga centre.

- 4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

- The institution has a Master Plan which contains the details of infrastructure in line with its academic growth which is optimally utilized for future expansion. The Master Plan may be produced whenever asked for.

- 4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

* The institution does not have such infrastructural facilities that meet the requirements of the physically challenged students. Two students from this section got admitted in 2013-14 academic session. So, ramp with adjoining toilets is under construction.

- 4.1.5 Give details on the residential facility and various provisions available within them:**

* Does not arise.

- Hostel Facility - Accommodation available.
- Recreational facilities available, gymnasium, yoga center, etc.
 - Only recreational facilities are available.
- Computer facility including access to internet in hostel : **NO**
- Facilities for medical emergencies : Available.
- Library facility in the hostels : **NO**
- Internet and Wi-Fi facility : Within the campus (WiFi) facility is available.

- Recreational facility-common room with audio-visual equipments

- Available residential facility for the staff and occupancy.
Constant supply of safe drinking water.
- Security -
 - Two night guards are provided for security purpose.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

* The institution has its own Medical Unit available to students and staff in terms of health care in the campus.

* To look after the campus, two night guards are there.

4.1.7 Give details of the Common Facilities available on the campus-spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- The institution has common facilities for staff Common Room, Girls' Common Room and Boys' Common Room.
- The institution has a separate office for IQAC.
- One Health Centre.
- One Canteen, one Recreational space for staff and students.
- Safe drinking water facilities are available in the campus.
- The College has a future plan to provide a separate room for Grievance Redressal Cell, Women's Cell and Career Guidance and Placement Cell and an Auditorium etc.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

* Yes the library has an Advisory Committee :-

Principal : (Chairperson)
 Prof. Ashok Kumar Nandy (Member)
 Prof. Manik Chakraborty (Member)
 Mr. Ambika Haloi (Librarian)

4.2.2 Provide details of the following:

- * Total area of the library (in Sq. Mts.) : 290.340 Sq.m.
- * Total seating capacity : 70

- * Working hours (on working days, on holidays, before examination days, during examination days, during vacation): 9a.m. to 4 p.m. (excluding sundays and holidays)
- * Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources) :
 - **The layout of the library includes Circulation Counter, Reference Area, Reading Hall, Stacks of Books/Journals/Periodical Section, News Display Area and Journal Rack.**

The library ensures the availability of current titles by consulting published catalogue, Publisher's Websites etc.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library holding	Year -1 2010-11		Year - 2 2011-12		Year - 3 2012-13		Year - 4 2013-14	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	7837	211285	8537	256785	10432	493660	10607	519910
Reference Books	2639	99590	3314	150215	4243	258855	4343	278855
Journals/ Periodicals	10	3780	17	7140	28	16380	30	17680
e-resources	NIL							
Any other (specify)	NIL							

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- Not done so far. Only library automation has been done with the installation of software and Soul.

* OPAC : NIL

* Electronic Resource Management package for e-journals : NIL

* Federated searching tools to search articles in multiple databases : NIL

* Library Website

* In-house/remote access to e-publications : NIL

* Library automation **Library Automation has been done.**

- * Total number of computers for public access : **NIL**
- * Total numbers of printers for public access : **NIL**
- * Internet band width/ speed □ 2mbps □ 10 mbps □ 1 gb
(GB)
- * Institutional Repository : **NIL**
- * Content management system for e-learning : **NIL**
- * Participation in Resource sharing networks/consortia (like Infflibnet) : **NIL**

4.2.5 Provide details on the following items:

- * Average number of walk-ins :- **70 + 10 = 80/Day**
- * Average number of books issued/returned : **100/Day**
- * Ratio of library books to students enrolled : **7:24**
- * Average number of books added during last three years : **1000**
- * Average number of login to opac (OPAC) : **NIL**
- * Average number of login to e-resources : **NIL**
- * Average number of e-resources downloaded/printed : **NIL**
- * Number of information literacy trainings organized : **NIL**
- * Details of “weeding out” of books and other materials : **500**

4.2.6 Give details of the specialized services provided by the library

- * Manuscripts : **NIL**
- * Reference : **Yes, students and Faculty members are guided and assisted.**
- * Reprography : **Yes, Photocopy**
- * ILL (Inter Library Loan Service) : **NIL**
- * Information deployment and notification (Information Deployment and Notification) : **NIL**
- * Download : **NIL**
- * Printing : **NIL**
- * Reading list/ Bibliography compilation : **NIL**
- * In-house/remote access to e-resources : **NIL**
- * User Orientation and awareness : **Yes, demonstrations are given from time to time.**
- * Assistance in searching Databases : **NIL**
- * INFLIBNET/IUC facilities : **Proposal has been taken.**

4.2.7 Enumerate on the support provided by the Library staff to the students and

teachers of the college.

* Help in locating books/periodicals etc. Sometimes needy students are helped with certain relaxations. All kinds of help are given to the readers within the library. The library has toilet facilities for the teachers and students. The library staff of the college supports the students and teachers by issuing Books/Journals etc. both for reading inside/outside the campus.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

* No such scope so far.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

- Yes, availability of resources is there for bonafide students/ex-students/out students, research scholars etc. Feedback forms are there only for visitors but not for the students.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

The institution has internet facility.

- Number of computers with configuration (provide actual number with exact configuration of each available system)

- **There are 14 computers running for the students.**

- Computer-student ratio - No such ratio is maintained.

- Stand alone facility

- **Yes, the institution has the stand alone facility.**

-

- LAN facility

- **Yes, the institution has the LAN facility.**

- Wifi facility

- **Yes, the institution has Wifi facility within the college campus.**

- Licensed software
- **Yes, the institution possesses this facility in the library and in the Principal's office.**
-
- Number of nodes/ computers with Internet facility
- Any other

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

* The institution has applied for 20 Nos. Broad Band Connection to provide the internet facility to the Departments /Library/IQAC/Principal's Chamber/office etc. Each department of the college has been provided with a computer. A portion of the campus is Wi-Fi enabled.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

* The institution has a plan to make another Digital Classroom. It has also to provide another 15 Nos. of computer to the computer Laboratory. Occasionally the teachers are provided with Net searching facilities, if asked for. Photocopy facility is there for the teaching and non-teaching staff in the office room which is not regular always.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

- All the computers and their accessories are properly procured, upgraded and maintained. (The different expenditures are provided in the annual budget)

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

* From time to time, Software and Hardware are purchased and installed in their respective places by the authority to cater to the needs of the staff and students. Regular classes on IT are held for B.Com final year students. There is a Digital Classroom in our institution which has not been completed.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

* Technological facilities are made available to the students by the institution at a minimum level.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

- The institution has already come under RUSA launched by the Government of India. College Local Area Network (LAN) is available within the campus.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

	2010-11	2011-12	2012-13	2013-14
Building	33,99,055/-	18,84,505/-	29,01,212/-	15,67,959/-
Furniture	7,600/-	16,450/-	23,4343/-	93,0868/-
Equipment	3,550/-	18,700/-	64,319/-	1,24563/-
Computers	2,37530/-	1,71500/-	48,8989/-	3,21540/-
Vehicles	NIL	NIL	NIL	NIL
Any other	NIL	NIL	NIL	NIL

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the College?

- The college has constituted various committees and sub-committees namely The Planning Board, Construction Committee, Purchase Committee etc. to maintain and upkeep the infrastructure facilities and equipments of the college.

4.4.3 How and with what frequency does the institute take up calibration and

other precision measures for the equipment/ instruments?

- Some of the sensitive electronic instruments like Digital Storage, Function Generator and PC Interfaciable Multi-meters are calibrated periodically by technicians available with the college authority. The other equipments are calibrated by the technical staff and the faculty as and when necessary.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

- College has full power back up and three phase electric supply, voltage stabilizer and on/off line UPS.
- For continuous supply of water college stores water in Head Tank (No.2). Moreover, the college has a big pond.

The college has got a generator which can supply power to the whole institution.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

- The institution publishes its updated prospectus every year in which along with the vision, mission and bio-data of the college, information regarding fee structure, courses offered along with the syllabi, faculty details and other facilities available in the institution are provided with latest pictures of the institution.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

- Yes, The college gives scholarships on the following grounds - Merit cum Means scholarship for minority students.

Scholarships for SC/ST/OBC are implemented in the institution as per the directions of the government.

Apart from this, the college provides financial help to the needy and poor

students from its Students' Aid Fund every year. ' Staff Co-operative Society' of Lanka Mahavidyalaya has made a provision of providing a scholarship to the best performers of final examinations of Arts and Commerce.

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

- The students belonging to SC/ST/OBC and Minority category receive financial assistance from State Government/Central Government etc.

5.1.4 What are the specific support services/facilities available for

✓ Students from SC/ST, OBC and economically weaker sections.

A) Separate scholarships for SC/ST, OBC and economically weaker sections are provided. Besides this, tutorial and remedial classes are also being held to further benefit them academically.

✓ Students with physical disabilities

✓

B) A small percentage of students who are physically handicapped is given admission.

C) Overseas students - NIL

D) Students to participate in various competitions/National and International

d) Our students under the guidance of Prof-in-charge are selected to participate in cultural activities even outside the institution like Youth Festival organized by the University, Music/Song competitions as well as Debate competitions held in various other colleges of the state.

e) Medical assistance to students: health centre etc.

e) There is a health centre to provide the first-aid services to the students and the staff of the college.

✓ Organizing coaching classes for competitive exams

f) The Career Guidance Cell under IQAC periodically holds the counseling for competitive examinations.

✓ Skill development (spoken English, computer literacy, etc.,)

g) Certificate course in computer education is given to the students of H.S. 1st Year.

- ✓ Support for “slow learners”
- h) Remedial classes are held towards the end of the session specially for the slow learners, SC/ST/OBC students.
- ✓ Exposures of students to other institutions of higher learning/ corporate/business house etc.
- i) A students’ counseling cell of the college gives the students an exposure to other institutions of higher learning/ corporate/business house etc. by organizing various programmes related to how to prepare for the competitive examinations, entrance tests etc.
- ✓ Publication of annual magazines and wall magazines by the Students’ Association of the Institution.
- j) An Annual Magazine with Wall Magazines is published by Students’ Association under the supervision of Profs-in-Charge every year in which both the students and the staff contribute their writings.

5.1.5 Describe the efforts made by the institution to facilitate Entrepreneurial skills, among the students and the impact of the efforts.

* An Entrepreneurial Development Programme (EDP) has already been started by the institution.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- Cultural, sports and other extra-curricular activities are part and parcel of the institution which is a continuous process. Special competitions in all these events are held among the students by organizing Annual College Week Function and other functions organized by Cultural Development Committee from time to time.

*** Additional academic support, flexibility in examinations.**

- Those who participate in various competitions are given class attendance for those classes which are missed by them and in case of internal examinations, separate examinations are arranged if they fail to attend the same due to

participation in games and sports, cultural as well as other extra-curricular activities.

- * **special dietary requirements, sports uniform and materials**
- Light refreshments, uniforms and other required materials are provided to the student participants by the institution.
- * **any other**
- Students are honoured with prizes for the performances in Annual College Week Festivals and other competitions held at the institutional level from time to time; best performers in sports, cultural and other extra-curricular activities are specially awarded.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

* Counseling has been done to the students particularly of the final year to appear in various competitive examinations like CAT/MAT, IAS and Defence Forces but regarding their performance and placement, accurate data is not available.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

- Counseling is provided to the students throughout the year through the classroom teachings, special awareness programmes and counseling/training programmes organized by various cells and mentorship programme introduced by the IQAC to cater to their academic, personal, career psycho-social needs.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- A Career Guidance Cell is there to upgrade the students with regard to their job opportunities and placement but proper data is not available.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

- The institution has a Student Grievance Redressal Cell to deal with various problems of the students. There has been no major grievance in the last four years. The college has a harmonious environment.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

- A Women’s Cell is there to handle all women-related issues. Further a “Committee Against the Sexual Harassment of Women at Workplace” has been formed to deal with the issues pertaining to sexual harassment for both girl students and women workers. We organize various Seminars/Workshops/Lectures/Talks on Gender Sensitizing, as a result of which there has been no reported case of sexual harassment in the college. There is a convenor and three members in the Committee.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

- Yes, the institution possesses its Anti-ragging Committee. The Anti-Ragging Cell consists of the following members – one chairman (Principal), one convenor, 4 teacher members, 2 office staff and 2 student representatives. The Committee takes the strong initiatives in the campus so that no event of ragging can happen.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- The institution has taken many welfare oriented schemes for the students.
- The students are motivated to open Bank A/C at the initiative of the college.
- There is a Students’ Aid Fund Cell, which gives financial aid to the poor students.
- Regular remedial/tutorial classes are held for the SC/ST/OBC and other slow learners.
- There is one portfolio for Welfare Secretary in Students’ Union in the institution which has taken necessary steps along with Prof-in-Charge for the welfare of the students.

5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

- Yes, the institution has an Alumni Association which is, of-course not registered. The Alumni Association has assured the convenor of the cell about certain welfare steps which will be taken in future by them. The Association holds its meeting once in a year. The Executive Committee meets regularly. The current office bearers of the Alumni Association are –

President – Principal, Lanka Mahavidyalaya

Executive President – Sri, Narayan Debnath (Principal, Lanka Junior College)

Vice Presidents – Iftikhar Hussain, Kanchan Dey, Mishbah Uddin, Avineeta Sikidar, Pabitra Roy, Manik Dey, Bilal Ahmed.

Secretary – Sri. Dibyajyoti Hazatika (Principal, i/c, Maibang Degree College.)

Joint Secretaries – Bahar Uddin, Sajal Ghosh, Mrs. Bindiya Kaur, Mrs. Mary Haque.

Assistant General Secretaries – Sayad Ahmed, Narayan Roy, Nabendu Bhattacharya, Prasanta Kr Das.

Treasurer – Tinku Ghosh.

Organizing Secretaries – Suman Singh, Lutfur Rahman, Bijoy Das, Ajay Kumar Yadav, Taj Uddin Ahmed.

Public Secretaries – Fakaruddin Ahmed, Shibasish Dutta, Amit Laskar, Indrajeet Kaur.

Office Secretaries – Keshab Chandra Das, Bidhan Karmakar.

Executive members : Nirmal Banerjee, Shamim Ahmed Mazumder, Dipak Shill, Mahendra Bora, Bhupendra Singh, Prabal Dey, Sudip Dey, Khalilur Rahman, Rituparna Tamuli Phukan, Prahallad Hazarika, Nakul Dutta, Anirban Chakraborty.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

* Though a huge number of students are progressing to fields of higher education or employment every year, the real data is not available. No formal backup is collected from students.

Student progression	%
UG to PG	

PG to M.Phil.	
PG to Ph.D.	
Employed - Campus selection - Other than campus recruitment	

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

* The institution facilitates students' progression to higher level of education towards employment through Career Guidance and Placement cell by organizing Training, Workshops etc.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

- The institution facilitates student progression to higher level of education through Career Guidance and Placement Cell.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

- The teachers besides their class-room teaching are always available to the students who are at risk of failure and drop out. Students can personally contact the teachers for their academic support within and without the campus.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

* The institution has its own Cultural Cell/Sports Cell to run the Cultural/Sports activities of the students. Annual Sports Competition/Cultural competitions are held according to the dates mentioned in the academic calendar of the institution. There is an Academic Calendar which may be produced whenever asked for.

5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

- The college has its Sports and Physical Health Cell which observes “College Week” of 7 days. Many games and sports activities are available to students. They are –
- 1. Volley Ball, Badminton, different types of races, Musical Chair, Long Jump, High Jump, Kabadi, Kho-Kho, Relay-race etc.
- 2. Indoor games :- Different types of indoor games are held like Table Tennis, Carrom, etc. Many students participate and win the prizes.

Cultural Activities :-

Cultural activities are organized by the Cultural Cell during College Week, Freshers’ Social and certain special ceremonies related to certain special occasions.

The different Cultural Activities are :-

1. Music competition, Song (various), Recitation, Ex-tempore Speech, Debate, Essay writing, Dance (various) etc.

Extra Curricular Activities :-

The students of the college perform extra-curricular activities under the N.S.S. programme, maintained by the convenor of the N.S.S.

Miss Nibedita Saikia got the second position in Bihu Dance in the Republic Day, Cultural Function at Sankardev Nagar (Subdivision) in 2012.

A Bihu Dance team by the Cultural Cell occupied the first position in the Independence Day celebrations of 2011 in Sankardev Nagar (Sub Division).

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- There is no provision of collecting feedback from the outgoing graduates.

5.3.4 How does the college involve and encourage students to publish materials like

catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- The institution is actively involved in engaging the students to publish specially the Wall Magazines and College Magazine etc.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

- The institution has a Students' Body named Lanka Mahavidyalaya Students' Association. The members of the Association for different posts are selected through the election. (The process is based on the constitution of the Students' Association). After election the newly elected body is formed and for their activities the funds are allocated by the college authority. The Students' Association comprises President, Vice-president, General Secretary, Assistant General Secretary, Cultural and Literary secretary, Assistant Literary Secretary, Games and Sports Secretary, Assistant Games and Sports Secretary, Boys' Common Room Secretary, Girls' Common Room Secretary and Class Representatives for each class(H.S 1st Year, H.S 2nd Year, T.D.C 1st Year, T.D.C 2nd Year and T.D.C 3rd Year.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

- Grievance and Redressal Cell is constituted for the purpose of election to the Students Association.
Students also represent in the "Freshers' Social Observation Committee", "Swaraswati Puja Committee", etc.
- The Cell consists of one chairman, one convenor, two members and two student members – one male and one female.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

Any other relevant information regarding student's support and progression which the college would like to include.

- The institution maintains good relations with the Alumni and former faculty of the institution through invitation to the various programmes of the college. There is an Alumni Cell since the inception of the IQAC, with a chairman/convenor and some members. Now there is an Alumni Association consisting of the following members- President/Lanka Mahavidyalaya, Executive President – Sri Narayan Debnath, Principal, Lanka Junior College, Vice President – Iftikhar Hussain.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

- Vision : To be an academia 'of first choice' and to provide an academic atmosphere to students that will change the world for better transformation of lives at whatever level of human endeavour they are involved in. To equip the students with meaningful education and make them fit to face the real life situations in future.
- Mission : The missions are –
 - a) To impart higher education in the disciplines of Arts & Commerce .
 - b) To help students to bring out the best in them so that they can make use of their training in real life situations.
 - c) To create confident, dedicated, honest and upright individuals who become an asset to the society.
 - d) To equip them with education for a meaningful future life and to prepare them for career opportunities.
 - e) To provide the students space to freely express and develop views that help them to respond to the changes in the society.
 - f) To instill in them the spirit of humanistic value.
 - g) To develop their spirit of patriotism, dedication and service.
 - h) To provide accessibility of higher education to women.
 - i) To remove the educational backwardness of the area.
 - j) To inculcate scientific temperament among the rural masses.
 - k) To recognize the challenges of an interdependent and competitive world and the need for our students to adopt and excel in it.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

- Under the guidelines of the UGC and Gauhati University, the institution generally implements its policy, particularly relating to admission, internal/external examinations, construction etc.

6.1.3 What is the involvement of the leadership in ensuring :

- the policy statements and action plans for fulfillment of the stated mission
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

The policy statements and action plans for fulfillment of the stated mission are ensured in the following way.

- The leadership involves all the stakeholders in making strategies for action plans. For example -
- Every department has the freedom to chalk out plans to organize its Co-curricular activities like - Debate, Departmental Seminars and Talks.
- The action plan of the department also originates from the concerned department through departmental meetings with the faculties and students.
- Whenever a new course is to be started for which no department exists in the college, the proposal comes through the authority, G.B. and teachers to the concerned University for permission.

In this way, involvement of all teachers in making the policy is ensured.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The following procedures are adopted by the Institution :-

- The policy and plans of the institution are discussed in the departmental meetings with all faculty members.
- The details of the activities to be organized, course coverage and performance of students in academics and various activities are discussed periodically and necessary amendments are made, if necessary.

- The management decides the fee structure on the recommendations of the Governing Body of the college.
 - The policy of sanctioning long leave is regulated by the management.
- 6.1.5 Give details of the academic leadership provided to the faculty by the top management?**
- The highest administrative hierarchy in the college is the Governing Body. There is little direct interaction of the Governing Body with the faculty members and the staff of the college.

6.1.6 How does the college groom leadership at various levels?

* The students have the freedom to elect the members of the Students' Union. They have the freedom to organize and manage different programmes of the college.

Similarly there are also the convenors of different cells who act as a link between the students and the college administration in each activity.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- The college has a healthy culture of democratizing the decision-making process. Every department has a Prof-in-charge (H.O.D) to co-ordinate its activities for a period of 3 years. The appointment of H.O.D. is made by rotation in order of seniority. The functioning of the college (organization of admission, examination, extra-curricular activities and sports etc is done through different committees constituted by college authority with a convenor in each committee. The convenor is given full freedom to plan the activities and events within the budget allocated to them by the authority.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

- The college promotes a culture of participatory management at all levels. In the highest decision-making body i.e. the Governing Body, there are two nominees from the teachers of the college, two representatives from the Gauhati University, one lady member from the locality, one representative from the non-teaching staff, local M.L.A. is a guest member and Principal is the secretary of the Governing Body.

- There is representation of teachers in the Planning Board of the college construction Committee, Library Committee to run the administration smoothly.
- All important decisions pertaining to students' admission, organization of students' activities, time-table, purchase of different items in the library and laboratory etc. are taken by the college authority through different committees.
- Appointment of canteen contractor is done through a Canteen Committee comprising of teachers. The management normally accepts the recommendations of the Canteen Committee.
- Academic development of the college is managed by the college authority with the help of teachers.
- The Construction Committee chalks out plans for the new campus and its development with the help of teachers.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

- Though the college is quality conscious but a formal quality policy does not exist in documented form.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

- Yes, the college has a Perspective Plan of development. The most important aspects which have been included in plan are promotion of research culture and greater involvement of teachers in the extension activities. Accordingly, there is a Research and Development Cell to inspire the teachers about research work and extension cell is constituted to perform extension services in the society. A language society is in the process of development.

6.2.3 Describe the internal organizational structure and decision making processes.

- The G.B. with the office of the principal and different committees and sub-committees performs the decision making processes of the institution.

Decision in matters of organizing admission, sports, extra-curricular activities, college time table, allocation of extra-curricular work of teachers are made by the college authority. The activities are performed according to the supervision and

control of the Governing Body. The processes and duties of the Governing Body are made as per G.U. norms. The decisions regarding institution, supervision or abolition of teaching and non-teaching posts is taken by the G.B.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**

The quality improvement strategy of the college involves creation of ICT facility with the chalk and talk method to improve teaching/learning process.

- **Research & Development**

The Research and Development Cell encourages the faculty to attend/organize Seminars/Conferences and Workshops. They are also encouraged to submit proposals for projects (both major/minor) to various funding agencies.

- **Community engagement**

Community engagement is done through the N.S.S. and industry interaction is done through Career Guidance and Placement Cell.

- **Human resource management**

- The college appoints contractual teaching/non-teaching staff and they are compensated by the college authority as per contract of job set by the institution.

- **Industry interaction**

- The Career Guidance and Placement Cell maintains student-industry interaction from time to time by arranging seminars/workshops and talks.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The reports of the Governing Body relate to the following agenda:-

- Vacant posts in a few departments to be filled up as early as possible.
- Purchases to be made by the college authority.
- Yearly audit report of the college.
- Results of the students.
- Various activities organized by the college as per reports submitted by different convenors or departments.

- The Governing Body after due deliberation takes decisions on various issues.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- The Governing Body allows autonomy to the staff members for taking initiatives in improving the efficiency of institutional processes.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

* The G.B. of the college holds meetings regularly and most of the resolutions are implemented. The G.B. Resolutions which are kept in the Principal's office may be provided whenever asked for.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

- The Gauhati University does not allow autonomous status to any institution.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

- The college follows an open door policy. The Principal is accessible to the stakeholders. The principal also keeps interacting with the staff in the Staff Room and with the students in their classrooms quite frequently. Whenever, there are some undercurrents, the issues are discussed and resolved before they become grievances. Still a Grievance Redressal Cell is formed for resolving individual grievances. But fortunately there have been no serious grievances of individuals in the last five years. Various grievances of the students regarding facilities provided in the college were addressed to.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

* There are two Court cases filed against the college :-

- 1) Md. Fakhrul Islam versus Lanka Mahavidyalaya.
 - 2) Mrs. Suparna Nandy Kar versus Lanka Mahavidyalaya.
- Details may be provided when asked for.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

- The institution does not possess any formal mechanism of taking feedback from the students. However, feedback of the students is taken through manual system (through questionnaire) which is supplied to the students and they submit these to the Feedback Box accordingly.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- The institution takes the following steps to enhance the skill development of its teaching and non-teaching staff.
- Allows the permanent faculty members to attend orientation and refresher courses as and when due.
- Encourages the permanent as well as temporary teachers to attend short - term training programme in specialized areas.
- Provides financial support through University Grants Commission/Govt. of Assam and Gauhati University for attending National, International Seminars/Conferences/Workshops etc.
- Reimburses out-station travel allowance and registration charges for attending UGC recognized conferences.
- Provides the non-teaching staff for various computer training/finance/administration, skill enhancement programmes organized by Gauhati University/Assam Government.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- The institution sends the various employees from the office for training to G.U. and the ones organized by the Government of Assam. Job training for student management system and other software skill is also provided as and when needed.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate

and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The performance appraisal Proforma has been designed for getting information on the following activities.
 - 1) Teaching and related academic activities.
 - 2) Upgrading knowledge/or skills including research activities.
 - 3) Extension work/community services.
 - 4) Contribution to administrative work and co-curricular activities.
 - 5) Participation in examination and evaluation process.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

- No Proforma is maintained but at the end of every month the H.O.D of each faculty prepares the self appraisal report and submits it to the authority. Continuation of the services of the Contractual Teaching/Non-teaching and their respective salaries are finally placed before the G.B. through the Principal/Secretary which takes the final decision.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

- The institution has certain welfare schemes for its faculty and non-teaching staff members like Staff Co-operative Society, Housing allowance and Medical allowances etc.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

- The recruitment of faculty members is governed as per Government norms. Whenever a vacancy arises, it is advertised in the state dailies and interviews are conducted by a selection committee as per the norms of the U.G.C. Ad-hoc appointments are made on contract basis.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

*

* Decisions related to financial matters are taken and monitored by Governing

Body by forming various committees like Planning Board, Construction Committee, Purchase Committee, Pond Committee, Library Committee, Canteen Committee, different Cells of the IQAC, different committees and Sub-committees formed for different occasions etc.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- The internal auditor of the college is being appointed by G.B. and external audit is being done by the Govt. of Assam. Audit reports are maintained by the Principal's office.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

* The college being 100% funded institution of the Govt. of Assam gets its grants from UGC and Govt. of Assam. The plan development grants of the UGC under 2 (f) and 12 (b) are also available.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

- College has received funds from U.G.C. under Merged Scheme and has utilized the same
Details of efforts made by the institution in securing additional funding and its utilization

6.5 Internal Quality Assurance System (IQAS)

Yes

6.5.1 Internal Quality Assurance Cell (IQAC)

- The Internal Quality Assurance Cell has been formed in January 2013 with one external member in it. The composition of the committee is as follows :
 - 1) Prof. Ismail Ali (i/c), Chairperson.
 - 2) Dr. Seema Dutta Roy (Co-ordinator)
 - 3) Prof. Dimbeswar Kalita(Member).
 - 4) Prof. Manik Chakraborty(Member).
 - 5) Prof. Indra Mohan Hazarika(Member).
 - 6) Prof. Anuradha Chaudhuri(Member).
 - 7) Dr. Amarjit Singh Bhui (Invitee Member).
 - 8) Mr. S. Dev Biswas (External member)

- 9) Md. Abdul Mannan (External Member)
The functioning of the committee has been going on since 2007.
Names of various Cells under IQAC :-

1. Alumni Cell :-

Chairperson - Principal of the college, Md. Ismail Ali (i/c)

Name of the convenor - Prof. Md. Iftikhar Hussain

Members :-

Prof. Ashok Kumar Nandy.
Prof. Guna Kanta Singh
Prof. Ram Krishna Paul
Prof. Dambarudhar Bhattacharyya
Prof. Kamaleswar Kalita.
Prof. Hitler Singh
Mr. Himangshu Dey (Accountant)

2. Women's Cell

Chairperson - Md. Ismail Ali (Principal i/c),
Convenor - Prof. Urmila Devi.

Members :-

Prof. Bijoy Laxmi Paul,
Prof. Susmita Chakraborty,
Prof. Suparna Nath,
Prof. Kakali Chakraborty,
Prof. Manjula Boro Barua,
Prof. Suparna Nandy Kar,
Prof. Nahim Mazumdar,
Prof. Preeti Rekha Sarma,
Prof. Sathi Dey,
Prof. Puspa Kalita,
Prof. Ruma Esh,
Prof. Purnima Bora,
Prof. Nargis Akther,
Prof. Avineeta Sikidar,
Mrs. Swapna Dey,
Mrs. Anjumoni Sarma,
Mrs. Basana Paul,
Mrs. Dipika Shome,
Mrs. Bhadreswari Bardoloi,
Miss. Binata Paul,

Miss. Afsana Begum,
Miss. Sushma Das.

3. Beautification Cell :-

Chairperson – Md. Ismail Ali (Principal i/c)
Convenor – Prof. Nahim Mazumdar

Members :-

Prof. Urmila Devi,
Prof. Kakali Chakraborty,
Prof. Sirajul Islam,
Prof. Ram Krishna Paul,
Prof. Avineeta Sikidar,
Prof. Moloy Das,
Mr. Ambika Haloi,
Sri. Digambar Das.

4. Girls Common Room Cell :-

Chairperson – Md. Ismail Ali (Principal i/c)
Convenor – Prof. Manjula Boro Barua.

Members –

Prof. Bijaya Laxmi Paul,
Prof. Suparna Nath,
Prof. Suparna Nandy Kar,
Prof. Nahim Mazumdar,
Mrs. Swapna Dey,
Mrs. Dipika Shome.

5. Discipline Maintenance Cell :-

Chairperson – Md. Ismail Ali (Principal i/c)
Convenor – Prof. Baidya Nath Paul.

Members –

Prof. Guneswar Saikia,
Prof. Urmila Devi,
Prof. Dambarudhar Bhattacharyya,
Prof. Moloy Das,
Prof. Iftikhar Hussain,
Prof. Nahim Mazumdar,
Prof. Lukendra Kakati.

6. Sports and Physical Health Cell :-

Chairperson – Md. Ismail Ali (Principal i/c)
Convenor – Prof. Baidya Nath Paul

Members –
Prof. Pratap Chandra Hatimuriah,
Prof. Kahu Ram Nath,
Mr. Ambika Haloi,
Prof. Iftikhar Hussain,
Prof. Nahim Mazumdar,
Sri. Mridul Chandra Das.

7. Boys' Common Room Cell :-

Chairperson – Md. Ismail Ali (Principal i/c)
Convenor – Prof. Fakhrul Islam

Members –
Prof. Pratap Chandra Hatimuriah,
Prof. Jiten Buragohain,
Prof. Anil Kumar Saikia,
Prof. Lukendra Kakati,
Prof. Paritosh Sarkar,
Prof. Moloy Das.

8. Career Guidance Cell :-

Chairperson – Md. Ismail Ali (Principal i/c)
Convenor – Prof. Lukendra Kakati.

Members –
Prof. Partha Sarathi Kar,
Prof. Dambarudhar Bhattacharyya,
Prof. Amal Bhowmick,
Prof. Anil Kumar Saikia,
Prof. Mukul Borthakur,
Prof. Thabungjaw Meetei,
Prof. Paritosh Sarkar.

9. Students Aid Fund :-

Chairperson – Md. Ismail Ali (Principal i/c)
Convenor – Prof. Suparna Nath.

Members :-
Prof. Sambhu Ram Sarmah,

Prof. Mantosh Roy,
Prof. Amal Bhowmick,
Prof. Guna Kanta Singh,
Prof. Hitler Singh.

10. Research and Development Cell :-

Chairperson – Md. Ismail Ali (Principal i/c)
Convenor – Prof. Anil Kumar Saikia

Members :-
Prof. Suparna Nath,
Prof. Guneswar Saikia,
Prof. Sirajul Islam,
Prof. Iftikhar Hussain,
Prof. Narayan Sarma,
Prof. Suparna Nandy Kar.

11. Cultural Development Committee :-

Chairperson – Md. Ismail Ali (Principal i/c)
Convenor – Prof. Kehu Ram Nath

Members –
Prof. Susmita Chakraborty,
Prof. Kakali Chakraborty,
Prof. Mantosh Roy,
Prof. Kamaleswar Kalita,
Mrs. Anjumoni Sarma.

12. Grievance Redressal Cell :-

Chairperson – Md. Ismail Ali (Principal i/c)
Convenor – Prof. Amal Bhowmick

Members –
Prof. Masud Ahmed Choudhury,
Prof. Pratap Chandra Hatimuriah,
Prof. Sambhu Ram Sarmah,
Prof. Partha Sarathi Kar,
Prof. Guneswar Saikia,
Prof. Kehu Ram Nath.

13. Extension Education Cell :-

Chairperson – Md. Ismail Ali (Principal i/c)
Convenor – Prof. Ram Krishna Paul

Members –
Prof. Ashok Kumar Nandy,
Prof. Fakhrul Islam,
Prof. Sambhu Ram Sarmah,
Prof. Dambarudhar Bhattacharyya,
Prof. Kamaleswar Kalita,
Prof. Mukul Borthakur,
Mr. Ambika Haloi.

Sub Committees :-

1. Committee for the Sexual Harassment of Women at Work place –

Prof. Susmita Chakraborty (Chairman & Convenor), Prof. Urmila Devi (Member), Prof. Nahim Mazumdar(Member), Prof. Anuradha Chaudhuri (Member), Mrs. Swapna Dey(Member).

2. Red-Ribbon Club Committee :-

Prof. Partha Sarathi Kar (Convenor), Prof. Ram Krishna Paul (member), Prof. Lukendra Kakati (member), Prof. Anil Kumar Saikia (member).

3. Grievance Redressal Committee (Temporary) :-

Chairperson – Md. Ismail Ali (Principal i/c)

Convenor – Dr. Guneswar Saikia (Convenor)

Members :-

Prof. Urmila Devi,
Prof. Nahim Majumdar,
Prof. Anil Kumar Saikia.

The following Sub-committees were formed for the smooth functioning of the IQAC

1. Finance Committee :-

Prof. Baidya Nath Paul,
Prof. Manik Chakraborty,
Mr. Himangshu Dey,
Mr. Nagendra Das.

2. Result Analysis Committee :

Dr. Guneswar Saikia,
Prof. Dimbeswar Kalita,
Prof. Manik Chakraborty,

Prof. Dambaru Dhar Bhattacharyya,
Prof. Suparna Nath,
Prof. Mr. Ashok Kr.Roy,
Mr. Koushik Ranjan Deb.

3. General Administration :-

Prof. Dr. Amarjit Sing Bhui,
Dr. Sirajul Islam,
Prof. Amal Bhowmick,
Md. Ahmed Hussain Laskar,
Mrs. Swapna Dey.

4. Library Committee :-

Prof. Anil Kumar Saikia,
Prof. Dambaru Dhar Bhattacharyya,
Prof. Ashok Kumar Nandy,
Mr. Ambika Haloi,
Mrs. Basana Paul.

5. Students' Feedback Committee :-

Prof. Kakali Chakraborty,
Prof. Nahim Mazumdar,
Prof. Anuradha Chaudhuri.

a. **Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

- Yes, the IQAC has been working since its inception for the quality enhancement of the institution by creating different cells and contributing in institutionalizing the quality assurance process. Another career-oriented programme was also organised by the Career Guidance Cell of the IQAC on 6.09.2014

b. **How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?**

* One primary Health Check-up Programme of staff/students has been undertaken and implemented on 18th November 2014.

c. **Does the IQAC have external members on its committee?
If so, mention any significant contribution made by them.**

- Yes, two members :- Md. Abdul Mannan (Prof. Gauhati University),

Sri. Subrata Deb Biswas (Retired Government official).

The external members have been giving full co-operation and support in the activities of the IQAC.

d. How do students and alumni contribute to the effective functioning of the IQAC?

- The students and the Alumni Association are actively contributing to the effective functioning of the IQAC. The Alumni Association has decided to construct the college gate.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

- The IQAC cordially communicates with all the staff of the college and also engages them in different cells.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

- The institution has structured management software system for keeping records of Academic and Administrative activities.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

- The institution does not possess any such mechanism for training to its staff for effective implementation of the quality assurance procedures.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

- Yes, the institution performs.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- Since the aims and objectives of the institution are in consonance with the national policy of education, there is no difference between the internal quality assurance mechanism vis-a vis the external quality assurance agencies/regulatory bodies. etc.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- The teaching- learning process is reviewed periodically through departmental meetings and innovations regarding teaching-learning methods are adopted through amendments as per requirement.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- The quality assurance policies, mechanisms and outcomes are communicated to various internal and external stakeholders through college prospectus, local T.V. channels and college website.

Any other relevant information regarding Governance, Leadership and Management which the college would like to include.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

- No formal Green Audit of the campus and facilities is conducted.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

The institution has not taken any initiative regarding the making of eco-friendly campus.

* Energy conservation

- No step regarding energy conservation has been adopted yet now.

* Use of renewable energy

- No such policy has been taken regarding use of renewable energy.

* Water harvesting

- There is no system of Water Harvesting in the institution .

* Check dam construction

- No such policy of check dam construction is there.

- * Efforts for Carbon neutrality
 - Heavy plantation is done in the campus at the initiative of the college authority. Plants and trees in the campus automatically make carbon neutral.
- * Plantation
 - Being a rural institution importance has been given on the plantation of trees. There is a big pond which is also a major source of income for the institution is surrounded by big trees and plants.
- * Hazardous waste management
 - Efforts are made to buy the new equipments in exchange policy so as to avoid generation of e-waste. Further the Planning Board of the college is also thinking about making the provision of solar energy for lighting the institution particularly the toilets whenever the supply of electricity is not available.
- * e-waste management
 - Efforts are made to buy the new equipments in exchange policy so as to avoid generation of e-waste.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- The details of innovations which have created a positive impact on the functioning of the institution are :
 - 1) Transparency in admission, administration and governance.
 - 2) Open door policy which prevents accumulation of resentment and anger, leading to a grievance free campus.
 - 3) The college functions in a family spirit which is manifested in the celebration of various festivals etc.
 - 4) Appreciation of the achievements of the faculty members by the Governing Body.
 - 5) Provision of regular up-gradation of the staff in computer skills.
 - 6) Financial support to students is provided in terms of money and books etc. from the Students' Aid Fund.
 - 7) Participatory decision-making process is adopted by faculty, non-teaching staff and students at different levels.
 - 8) Creating endowments for scholarships/prizes to the students.

- 9) Freedom to students for organizing activities.
- 10) Students' admission is done purely on merit basis without any donation system.
- 11) Appointment of teachers purely on merit basis.
- 12) Informing the parents from time to time about students' performances.
- 13) Organizing picnic and study tours periodically to provide the students' exposure to the real world on cohesion amongst the participants.
- 14) College provides opportunity to the students to interact with the Alumni. The Alumni provides the necessary benchmarks for excellence and acts as a Reference Group.
- 15) Provision of Mentorship where each mentor monitors the strength and weakness of the students.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

- We define practice as the habitual performance of an activity. Practices are adopted with a view to setting up traditions, establishing institutional identity and accomplishing institutional objectives effectively and efficiently. Good practices emerge out of institutional interaction and engagement with internal and external stakeholders as well as the society in larger context. Practices defined as institutional habits have to undergo a painful process of adoption and sustainability. These entail commitment of physical, financial, psychological and emotional resources.

As an institution, we have attempted to develop capability for initiating new practices as well as changing the existing ones. The two best practices taken up are.

- 1) Process of innovation in student evaluation :-

In the three year undergraduate programme, sessional examinations are held as per University Guidelines. The marks secured by students in the sessional examinations are sent to the University which are added in their final examination organized by the University. Our college since inception has been following the practice of continuous evaluation through home assignments, class tests which are held from time to time to judge the

students about their capability of writing. So, the first case in best practice that we present here relates to the enhancement of the practice of continuous evaluation.

- 2) The second best practice is Mentorship Programme through which each student is monitored by the mentor according to his/her capability and accordingly suggestions are forwarded.

Framework for the practice of continuous evaluation :-

- 1) Examination System.
- 2) Best learning process through mastering the pattern.
- 3) Emphasis on learning rather than on examination alone.
- 4) Development of learner-centric evaluation methodology.
- 5) Development of soft skills besides examination writing skills.
- 6) Introduction of the system of penalties for the students abstaining from continuous evaluation.
- 7) Organization of students' presentation- oral as well as multi-media.
- 8) Creating writing capability among the students through Wall Magazines and College Magazine.
- 9) Dramatic improvement in pass percentage and the proportion of first division.
- 10) Motivating the students for best result by giving awards to the best performers in the examinations.
- 11) The process of realizing our aspirations in future is underway.

Goal :

The goal of continuous evaluation is to even out learning and de-stress the learner from the necessity of putting all the stakes on just one examination. Continuous contribution of learning has motivating impact too on the learner. Further to this, if evaluation methods are innovative and participative, the process can lead to a host of functional consequences for the learner. For example, evaluation based on oral presentations and use of ICT technology facilitates their development of the learner's soft skills of communication and presentation which is taking (ICT) place in our college.

The Context :

The new century witnessed a paradigm shift in the expectation of the students. What they needed was not just a degree or diploma, but accumulation of personal 'KASH', i.e. knowledge, attitudes, skills and habit. The University education instructs the stakeholders as to how to face technical and management

education through Guwahati University/ Career Counseling Cell and other privately managed institutions.

Strength :

- Dedicated and hardworking Faculty.
- Co-operation among faculty members.
- Research-oriented young faculty.

Weakness :

- Student Intake from comparatively lower academic performers.
- Shortage of space.

Opportunities :

- Introduction of the major courses expanded the horizon of the departments.
- Induction of new younger faculty with new vision may increase the research input of the Departments.
- Introduction of technologically advanced teaching aids in class rooms may enhance learning due to increased visual impact.

Challenges :

- To create self learners.
- To make each student interested in the subject.
- To help each student in indentifying his/her hidden talent and re-search his/her potential.
- To motivate the students to become good human beings.

Evaluative Report of the Department of Economics

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Economics**
2. Year of Establishment : 1979
3. Names of Programmes / Courses offered (√UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
4. Names of Interdisciplinary courses and the departments/units involved

Participation in Commerce Stream.

5. Annual/ semester/choice based credit system (programme wise)

Semester System.

6. Participation of the department in the courses offered by other departments

Participation in Environmental Studies

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

NIL

8. Details of courses/programmes discontinued (if any) with reasons

NIL

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	05	05

Asst. Professors	01	01
------------------	----	----

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Md. Mashud Ahmed Choudhury	M.A.	Associate Professor	Banking	32 years	NIL
Sri.DimbeswarKalita (H.O.D)	M.A.	Associate Professor	Banking	26 years	NIL
Sri. Ramkrishna Paul	M.A.	Associate Professor	Demography	26 years	NIL
Sri. Dambaru Dhar Bhattacharya	M.A.	Associate Professor	Econometrics	23 years	NIL
Md. Iftikhar Hussain	M.A. MBA	Associate Professor	International Economics	21 years	NIL
Sri. Anil Kumar Saikia	M.A., M.Phil	Assistant Professor	Econometrics	15 years	NIL

11. List of senior visiting faculty : NIL

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :-
No Temporary faculty

13. Student -Teacher Ratio (programme wise)

$$2011-12 = 426/6 = 71$$

$$2012-13 = 560/6 = 93$$

$$2013 - 14 = 577/6 = 96$$

$$2014 - 15 = 653/6 = 109$$

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
No separate staff for the department.

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
06, M.Phil - 01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL
18. Research Centre /facility recognized by the University : NIL
19. Publications:
List Enclosed (Annexure – I Prof. Iftikhar Hussain)
(Annexure – II, Prof. Anil Kumar Saikia)
- * a) Publication per faculty
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For e.g: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) :NIL
 - * Monographs: NIL
 - * Chapter in Books: NIL
 - * Books Edited: NIL
 - * Books with ISBN/ISSN numbers with details of publishers:
Prof Anil Kumar Saikia :- 04 (Chapters/research papers in books and journals) (978-81-7213-124-1, 978-93- 81694-22-0, 978-81-202-8866-6, 978-81-7213-124-1, 81-202-8865-6) .
 - * Citation Index: NIL
 - * SNIP: NIL
 - * SJR: NIL
 - * Impact factor: NIL
 - * h-index: NIL
20. Areas of consultancy and income generated : NIL
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards.... NIL
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme
NIL
 - b) Percentage of students placed for projects in organizations outside the institution

i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students
NIL
24. List of eminent academicians and scientists / visitors to the department
NIL
25. Seminars/ Conferences/Workshops organized & the source of funding
 - a) National
 - b) International
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Year	General Course				
2010	22	16	-	-	72.72
2011	22	22	-	-	100
2012	19	16	-	-	84.2
2013	54	47	-	-	87.03
2014	29	28		-	96.55
Major Course					
2010	05	03	-	-	60
2011	07	02	-	-	28.57
2012	07	05	-	-	71.42
2013	08	05	-	-	62.5
2014	09	09	-	-	100

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
U.G.	All	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: NIL

29. Student progression

Student progression	Against % enrolled
UG to PG (2014)	44.4
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed	-
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities a) Library – **Yes, there is a library in the Department with 120 books.**

b) Internet facilities for Staff & Students : **NIL**

c) Class rooms with ICT facility - **NIL**

d) Laboratories - **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

NIL (No external experts are invited)

33. Teaching methods adopted to improve student learning

Internal Examinations are taken. Conduct of Seminar and Group discussion etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
35. SWOC analysis of the department and Future plans

Strength :

There are 05 Associate Professors and 01 Assistant Prof. in the Department of Economics. They are expert in different fields of Economics, Such as, Banking, Demography, Econometrics, International Economics etc. One of the teachers has submitted his Ph. D. Thesis and another one is doing his research work for Ph. D and has already obtained M.Phil Degree.

Weakenes :

Most of the students are rural-based. Now-a-days, knowledge of Advance Mathematics is essential for the study of Economics. But majority of our students does not have advance mathematics in their secondary level. So we cannot get the expected results.

Opportunities :-

Our students are getting job opportunity in different fields. Specially, those who had become graduates with major course in Economics are getting more opportunities regarding their employment.

Challenges :

It has become very essential to create a competitive environment particularly in the field of Economics without which survival is not possible. Since good result reflects the bright prospect of the Department, it also becomes a challenge for us.

Future Plan :-

We are planning to introduce Post-graduate course in the Department of Economics in near future so that the students get the opportunity of higher study in the same campus.

**Annexure –I
Publications**

i) ISBN/ISSN Publications-

Sl. No.	Name of the article	Name of the book/Journal	Year	Publisher	
1	Human rights education in India: a need of the	Assam College Teachers' Association	2010-2011	Assam College Teachers'	ISSN 2229-693X,

	hour			Association	Vol. XXXIV
2	Egalitarian Philosophy and the songs of Dr. Bhupen Hazarika	Chetanar Sandhan	2012	Principal, Dhing College, Dhing, Assam	ISBN 978-81-202-8864-5
3	Role of micro finance and self help groups(SHG) in women empowerment in India	Micro Finance Through SHG-A mechanism for poverty alleviation	2012	Nagaon GNDG Commerce College	ISBN 978-93-81694-33-6
4	Role of self-help-groups(SHG) and microfinance in women empowerment in Assam	Economic empowerment of women in the Northeast region- Issues and Challenges	2012	Economic Planning Forum: Borbhag College	ISBN 978-81-910812-3-7
5	Career in economics: a brief analysis	Career & Job in Focus	2012	Career Guidance & Counselling Cell, Haji Anfar Ali College, Doboka	ISBN 978-93-82569-01-5
6	Arms struggle of ULFA and peace process: march towards a new dawn	Dimoru	2012	Hojai-Dima Hasao Zone, ACTA	ISBN 978-93-81694-22-0
7	A study on improvement in rural livelihoods through dairy farming in Assam- a case study of greater Lanka	Dimoru	2012	Hojai-Dima Hasao Zone, ACTA	ISBN 978-93-81694-22-0
8	Study of ecotourism: A Special Reference to Assam	Indian Journal of Applied Research	Volume : 3 /Issue : 9 /Sept 2013	Indian Journal of Applied Research, Gujarat	ISSN 2249-555X Vol.-3, Issue-9

9	Sustainable livelihood in rural areas: the study of ecotourism activities in Kaziranga National Park	Sustainable: Ecology, Economy & Ethics	2013	McGrow Hill Education(India) Private Limited, New Delhi	ISBN 13:978-1-25-905869-1
10	Incorporation of environmental education in teacher education curriculum	Quality concerns in teachers education programme: Challenges and opportunities	2013	Dr. Homeswar Das Bajali Teachers' Training College, Patancharkuci	ISBN 978-81-927429-6-0
11	Liberalisation and multinationals: evidence from India	Dimoru	2014	Hojai-Dima Hasao Zone, ACTA	ISBN 978-81-923589-7-0

Annexure –II
Publications

1. Paul Robeson- A Versatile Genius in Rangmahala Jeuti(an annual college magazine) in 2009, editor being Jyotismoy Das.
2. Treatment of Gender Question in Bina Barua's Jivanar Batat published in an edited book entitled 'Brinchi Kumar Baruah Adhayan', a proceeding volume published by Organising Committee, UGC Sponsored National Seminar, Dr. B.K.B. College, Puranigudam, Nagaon in 2010.
3. Education:A Way to Women Empowerment published in an edited book 'Women Empowerment: The Present and the Way Forward by D.R. College, Golaghat in 2010.
4. Two Assamese Poems entitled 'Ubhatani' and 'Happy Birthday to You' in a Collection of poems 'Ejak Xabdar Baroxun' published by the department of Assamese, in 2011.
5. Impact of Globalization on the State Domestic Product in the States of North Eastern Region of India in 'Globalization- Its impact on the Cultural Milieu of North-East India published by Khagarijan College, Nagaon. ISBN No : 81-202-8865-6-978-81-202-8866-5 in 2012.
6. Paddy Economy of Agricultural Development Officer (ADO) Circle in Dimaru published by Hojai-Dima Hasao Zone of ACTA in 2012 ISBN No : 978-93-81694-22-0-2012
7. An ISBN publication in a souvenir entitled 'Samonnoy' published by Srimanta Sankardev Krishti Bikash Kendra, Sankar Dev Nagar, Hojai in 2012.
8. Dr. Bhupen Hazarika: A Fountainhead of Inspiration for Suffering Humanity in Sahajatri published by Natun Sahitya Parishad, Lanka Branch in 2013.
9. Social Accountability in Jayanta Hazarika's songs in 'Dimaru' published by Hojai-Dima Hasao Zone of ACTA in 2014.

10. MGNREGA and its progress in Assam in Rangmahala Jeuti, an annual publication by Students' Association, 2014.

Evaluative Report of the Department of Political Science

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Political Science**
2. Year of Establishment : **1979**
3. Names of Programmes / Courses offered (√UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise)
6. Participation of the department in the courses offered by other departments
 - **Participation in Environment Studies.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	03	03
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Seema Dutta Roy	M.A. Ph. D	Associate Professor	Public Administration.	31 Yrs	NIL
Mrs. Kakali Chakraborty(H.O.D)	M.A. B.Ed.	Associate Professor	Public Administration.	26 Yrs	NIL
Dr. Amarjit Singh Bhui	M.A. Ph. D	Associate Professor	International Relations.	24 Yrs	NIL
Mrs. Suparna Nandy Kar	M.A. M. Phil	Assistant Professor	Public Administration.	17 Yrs	NIL

11. List of senior visiting faculty : **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**
13. Student -Teacher Ratio (programme wise)
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **No support staff for the Department.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. - **04, M. Phil - 01, Ph. D - 02**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : : **NIL**
18. Research Centre /facility recognized by the University
19. Publications:

:Dr. Seema Dutta Roy – A Research Paper Published in the National Seminar held in Khagarijan College on Ethnicity in the NE region.

- A Research Paper published in the National Seminar held in R.G Barua College Guwahati on Political Empowerment of women.
- A Research article published in the National Seminar held in Dimaru, an annual Magazine published by ACTA, Hojai Dima-Hasao Zone.
- A Research Paper Published in the National Seminar held in Dhing College,

Nagaon on Human Rights of women.

- A Research Paper Published in the NEHA Conference (North Eastern History Association) held in the Khagarijan College on Health Status of Women.
- A Research Paper Published in the National Seminar held in the Department of Bengali, Gauhati University.
- A Research Paper Published in the National Seminar held in Lanka Mahavidyalaya on Violence Against Women in Assam.
- A Research Paper Published in the National Seminar held in D.R. College, Golaghat, Assam on Empowerment of Women in Education.
- Self-composed poem was published in the book "E Jak Sabdor Barasun" (a collection of modern poems).
- An Article published in the local magazine published by "Ramakrishna Misson" Lanka branch on Swami Vivekananda.
- Articles related to many social issues published in the "Rangmahala Jeuti", an annual magazine published by Lanka Mahavidyalaya 2010-11, 2011-12, 2012-13.

* a) Publication per faculty

* Number of papers published in peer reviewed journals (national / international) by faculty and students: NIL

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) :NIL

* Monographs: NIL

* Chapter in Books: 02

* Books Edited: NIL

* Books with ISBN/ISSN numbers with details of publishers:
Research paper published in Dimoru. ISBN - 978-93-81694-22-0.

* Citation Index: NIL

* SNIP: NIL

* SJR: NIL

* Impact factor: NIL

* h-index: NIL

20. Areas of consultancy and income generated : NIL

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards: NIL.
22. Student projects : **Projects in Environmental studies.**
- a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **NIL**
23. Awards / Recognitions received by faculty and students : **NIL**
24. List of eminent academicians and scientists / visitors to the department : **NIL**
25. Seminars ✓ / Conferences/Workshops organized & the source of funding a)
- National :ICSSR sponsored National **Seminar on Violence against Women in the NE region.**
- b) International
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2008	289	200	102	98	69.20%
2009	275	210	108	102	76.36%
2010	291	206	99	107	70.94%
2011	278	200	97	103	71.94%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	All (100%)	NIL	NIL

Many students are progressed but the actual data is not available.

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **NIL**
29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library : **Yes, there is a library in the Department with 120 books.**
- b) Internet facilities for Staff & Students **NIL**
- c) Class rooms with ICT facility : **NIL**
- d) Laboratories : **NIL**
31. Number of students receiving financial assistance from college, university, government or other agencies : **No accurate figure is available but students receive financial assistance from the College, State Govt. and Central Govt.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **NIL (No external experts are invited)**
33. Teaching methods adopted to improve student learning

Traditional method of Class room teaching is followed. Besides, the department is arranging internal examinations, Seminars and Group discussions etc to improve students' learning system.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Extension activities are done through Extension Activity Cell.**

35. SWOC analysis of the department and Future plans

Strength :

There are 04 numbers of teachers of whom 03 are Associate Professors, 01 is an Assistant Professor.

The Departmental library and the College Library have Major books.

- Dedicated and hardworking faculty.
- Preparation of teaching plan in all semester classes.
- Close co-operation among faculty members.
- Research oriented Faculty.
- Teacher provides academic guidance through Cluster Guidance system.
- Students' monitoring is done by the faculty members through Home Assignments/ Class tests etc.

Weakness :-

- Shortage of teaching staff.
- Shortage of latest technology for class-room teaching.

Opportunity :

- Introduction of the Major Course in the subject expanded the horizon of the department.
- Provision of remedial coaching not only to academically poor students but extended to SC/ST students too.
- Number of students in the department both in Major and General Course is increasing day by day as the faculty is the pioneer in the area.
- The department has been enriched with its teachers as two of the four teachers are Ph. D holders.
- Opening of M.A. in Political Science has great opportunity for the subject in this remote area.

Challenge :

- To create self learners.
- To make each student get interested in the subject.
- To help each student in identifying his/her hidden talent and potentiality.
- To motivate the students to become good human beings.
- To inspire the students to think and work for the nation.

Evaluative Report of the Department of Nepali

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Nepali**
2. Year of Establishment : **1979**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :- **H.S. and U.G.**
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise) :

Semester System

6. Participation of the department in the courses offered by other departments : **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **Not so far.**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	NIL	01 (Contractual)

Contractual Teacher = 1 who is also the H.O.D. of the Department.

- 1) Prof. Sabita Pathak(H.O.D).

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Sabita Pathak (contractual)	M.A.	Assistant	Nepali Drama	1 Yr 8 months	NIL

11. List of senior visiting faculty : **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **100%**
13. Student -Teacher Ratio (programme wise) : **1:24**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **NIL**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. - **01 P.G.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : : **NIL**
18. Research Centre /facility recognized by the University
19. Publications: **NIL**

* a) Publication per faculty

* Number of papers published in peer reviewed journals (national / international) by faculty and students : **NIL**

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) **NIL**

* Monographs : **NIL**

- * Chapter in Books : **NIL**
- * Books Edited : **NIL**
- * Books with ISBN/ISSN numbers with details of publishers : **NIL**
- * Citation Index : **NIL**
- * SNIP : **NIL**
- * SJR : **NIL**
- * Impact factor : **NIL**
- * h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in : **NIL**

a) National committees b) International Committees c) Editorial Boards.

22. Student projects : **NIL**

a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists / visitors to the department : **1. NIL**

25. Seminars ✓ / Conferences/Workshops organized & the source of funding

a) National : **NIL**

b) International : **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2009	83	11	7	4	100%
2010	87	10	5	5	100%

2011	99	8	3	5	100%
2012	83	10	2	8	100%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	All (100%)	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library : NIL

b) Internet facilities for Staff & Students NIL

c) Class rooms with ICT facility : NIL

d) Laboratories : NIL

31. Number of students receiving financial assistance from college, university,

government or other agencies

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : NIL
33. Teaching methods adopted to improve student learning : **Traditional Methods / Class room teaching. Further the department is arranging tests, special lectures, delivering notes etc.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
Involved in all the activities of the college whenever asked for.
35. SWOC analysis of the department and Future plans

Strength :

- 1) **That Nepali language and literature is taught in the college is a major strength which has been recognized by NAAC peer team in their 2005 visit as well. It is catering to the needs of a huge Nepali Community of the area.**

Opportunity :

- **Our students are getting good opportunities to take their own language (Nepali M.I.L) which in turn opens up the door for jobs like teachers and lecturers in different schools and colleges. In this way they will learn their own mother language parallelly with other languages like Assamese and English.**

Weakness :-

Most of the students opting Nepali MIL come from the poor section of the society.

Over confidence in their own language is another weakness of the students.

The department of Nepali established in 1997 does not have any regular teacher till today and it is also the weakness of the Department.

Challenge :

Students of Nepali department have been suffering since 1997 due to the scarcity of regular teacher and unless and until a sanctioned teacher is posted here, the department will be closed shortly. This is the great challenge before the Nepali Department.

Evaluative Report of the Department of Bengali

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Bengali**
2. Year of Establishment : **1979**
3. Names of Programmes / Courses offered (√UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ √semester/choice based credit system (programme wise)
6. Participation of the department in the courses offered by other departments
 - **Participation in Environmental Studies.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	04	02
Asst. Professors	NIL	02 (Contractual)

Contractual Teachers = 02

- 1) Ruma Esh
- 2) Sathi Dey
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Bijaya Laxmi Paul	M.A. M. Phil	Associate Professor	Literature	35 Yrs	NIL
Mrs. Nahim Maiumdar(H O D)	M.A.	Associate Professor	Language	19 Yrs	NIL
Mrs. Sathi Dey(Contractual)	M.A	Assistant Professor	Literature	08 Yrs	NIL
Miss. Ruma Esh(Contractual)	M.A	Assistant Professor	Literature	02 Yrs	NIL

11. List of senior visiting faculty : **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**
13. Student -Teacher Ratio (programme wise) : **H.S. - 35:1**
B.A. - 53:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **No support staff for the Department.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. - **04, M. Phil - 01.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : : **NIL**
18. Research Centre /facility recognized by the University: **NIL**
19. Publications:

* a) Publication per faculty

Mrs. Sathi Dey :-

1. **Bangla Sahitye Musolmaner Obodan. Topic - Bangla Sahitye Musolman Kabi O Kabya. "Saona" Ed-Kumar Bishnu Dey. ISSN - 0976-9676
4th April 2013 20th. Lumding Assam.**
2. **Publication: Hiren Bhattachajya's Poetry and Life. "Sapna" 10th Oct. 2013.**
3. **Publication : Probandha Nibandho.**

Topic : Bhagavata Anubade Sankardeva and Pitambar : Akti Samikha.

Edited by Kumar Bishnu Dey.

ISBN No - 978-81-924027-3-4. 30th April 2014.

* Number of papers published in peer reviewed journals (national / international) by faculty and students

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**

* Monographs: **NIL**

* Chapter in Books: **NIL**

* Books Edited: **NIL**

* Books with ISBN/ISSN numbers with details of publishers: **NIL**

* Citation Index: **NIL**

* SNIP: **NIL**

* SJR: **NIL**

* Impact factor: **NIL**

* h-index: **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in : **NIL**

- a) National committees b) International Committees c) Editorial Boards....: **NIL**
22. Student projects : **NIL**
- a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **NIL**
23. Awards / Recognitions received by faculty and students : **NIL**
24. List of eminent academicians and scientists / visitors to the department : **1.**
Dr. Prahalad Roy Asst. Professor. Department Education Vinaya Bhavan, Visva - Bharati
25. Seminars ✓ / Conferences/Workshops organized & the source of funding
- a) National : **NIL**
- b) International : **NIL**
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2008	83	83	40	43	76%
2009	87	87	43	44	81%
2010	99	99	41	58	80%
2011	83	83	37	46	100%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	All (100%)	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

Many students are progressed but actual data is not available

30. Details of Infrastructural facilities

- a) Library : **The departmental library contains many valuable books.**
- b) Internet facilities for Staff & Students **NIL**
- c) Class rooms with ICT facility : **NIL**
- d) Laboratories : **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies: **Students are getting financial assistance from college, State Govt. and Central Govt.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts. **Topic - "Bangla Bhasa Bibartaner Itihash" Lectures delivered by Dr: Prahalad Roy.**

33. Teaching methods adopted to improve student learning : **Class room teaching. Further the department has arranged lecturers, talks etc.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **By Extension Activity Cell.**

35. SWOC analysis of the department and Future plans

Strength :-

Our college is a rural college. The inter-relation is very good among the teaching and non-teaching staff. Due to the rural location, we have limited opportunities. The result of our department is although not excellent, yet satisfactory to a great extent. Large number of our students has got jobs in various government / private undertakings. The departmental library has 100 books and a number of journals and periodicals.

Weakness :-

Our college suffers from sufficient infrastructure facilities. Modern techniques of teaching are not applied rather traditional techniques are applied for imparting education to the students. Sufficient number of computers are also not available. Two posts of the teachers are lying vacant since long. Two contractual teachers have been appointed.

Opportunities:-

New techniques of teaching if made available to our department, the result will be further improved. The available departmental library is used by both teachers and students.

Challenge :-

In the LPG period new institution is growing up with sophisticated modern teaching techniques. They are causing challenges to our institution. The authorities are required to provide such modern teaching appliances to meet such challenges. At the same time most of the students are coming for higher education from very remotest area and are very poor, which causes challenges for the growth of higher education.

Evaluative Report of the Department of Hindi

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Hindi**
2. Year of Establishment : **1979**
3. Names of Programmes / Courses offered (√UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **PG -03 , Ph.D - 01.**
4. Names of Interdisciplinary courses and the departments/units involved
5. Annual/ √semester/choice based credit system (programme wise)
6. Participation of the department in the courses offered by other departments
 - **Participation in Environment studies.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	02	02

Asst. Professors	02	02 (Contractual)
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10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Guneswar Saikia(HOD)	M.A. Ph.D	Associate Professor	NIL	29 Yrs	NIL
Mr. Sambhu Ram Sarma	M.A.	Associate Professor	NIL	30 Yrs	NIL
Mr. Hitler Singh (contractual)	M.A, B.ED, SLET	Assistant Professor	NIL	5 Yrs	NIL
Mr. Kiran Kalita (contractual)	M.A	Assistant Professor	NIL	1 Year	NIL

11. List of senior visiting faculty : **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**
13. Student -Teacher Ratio (programme wise) :
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **No support staff for the Department.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. - **04, M. Ph.D - 01.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : : **NIL**
18. Research Centre /facility recognized by the University: : **NIL**
19. Publications:

* a) Publication per faculty

1. **Mr. Guneswar Saikia :- 07**

2. **Hitler Singh:- 01**

- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- Monographs: **NIL**
- Chapter in Books: **NIL**
- Books Edited: **NIL**
- Books with ISBN/ISSN numbers with details of publishers: **NIL**
- Citation Index: **NIL**
- SNIP: **NIL**
- SJR: **NIL**
- Impact factor: **NIL**
- h-index: **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members : **NIL**

a) National committees b) International Committees c) Editorial Boards.... **NIL**

22. Student projects : **NIL**

a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : **NIL**

23. Awards / Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists / visitors to the department : **NIL**

25. Seminars ✓ / Conferences/Workshops organized & the source of

funding

a) National : : **NIL**

b) International : : **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2010-11	72	72	30	42	100%
2011-12	50	50	34	16	100%
2012-13	32	32	18	14	100%
2013-14	51	51	31	20	100%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	All (100%)	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	

Employed	
- Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities
 - a) Library **NIL**
 - b) Internet facilities for Staff & Students **NIL**
 - c) Class rooms with ICT facility : **NIL**
 - d) Laboratories : **NIL**
31. Number of students receiving financial assistance from college, university, government or other agencies: **Students are getting financial assistance from college, State Govt. and Central Govt.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts. **NIL**
33. Teaching methods adopted to improve student learning: **Class room teaching, further the department is arranging lecturers, seminars etc.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Done by the Extension Education cell.**
35. SWOC analysis of the department and Future plans

Strength :-

- There are 04 number of teachers of whom 02 are Associate Professors, 02 are Assistant Professors.
- Department offered the course of Major, MIL, Elective Hindi (Commerce) & good result of the students at the state level is the major strength of the college.
- **Dedicated and hardworking faculty.**
- **Faculty members co-operate with one another.**
- **Research oriented Faculty.**
- **Teacher provides academic guidance through Cluster Guidance system.**
- **Student's monitoring is done by the faculty members through Home Assignments/ Class tests etc.**

Opportunity :-

- **Provision of remedial coaching to all needy and weak students.**

- Opening of M.A in Hindi will definitely broaden the horizon of the department as well as the college.

Weakness :-

- Shortage of teaching staff.
- Shortage of latest technology for class-room teaching.
- Students come from so far like Kheroni, Mailo, Jenkha etc.
- Books are not available in market.

Challenge :

- To make each student get interested in the subject.
- To help the students in identifying their hidden talents and realize their potentiality.
- To motivate the students to become good human beings.
- To inspire the students to think and work for the nation.

Evaluative Report of the Department of English

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **English**
2. Year of Establishment : **1979**
3. Names of Programmes / Courses offered (√UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- H.S. and U.G
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise) – **Semester System**
6. Participation of the department in the courses offered by other departments
 - **Involved in Environment studies.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	04	04
Asst. Professors	00	01(contractual)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Md. Fakhru Islam (H. O. D)	M.A.	Associate Professor	Modern European Drama	29 Yrs	NIL
Mr . Ashok Kumar Nandy	M.A.	Associate Professor	Literary Criticism	32 Yrs	NIL
Mr. Partha Sarathi Kar	M.A. M. Phil	Associate Professor	Modern Novel	29 Yrs	NIL
Mrs. Anuradha Chaudhuri	M.A. M. Phil NET	Associate Professor	English Language/ Victorian Novels	15 Yrs	NIL
Miss. Purnima Bora	M.A.(Contractual)	Assistant Professor	Linguistics	2 years	NIL

11. List of senior visiting faculty : **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **1 temporary faculty - weekly 14% of the total classes is taken by the temporary faculty.**
13. Student -Teacher Ratio (programme wise): **125:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **NIL**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
P.G.-All, M. Phil - 02, Ph. D -NIL
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **1 - UGC sponsored M.R.P. by Ashok Kumar Nandy (Going on).**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : : **NIL.**

18. Research Centre /facility recognized by the University: **NIL**

19. Publications:

* a) Publication per faculty -

Md. Fakhru Islam :05
Mr. Ashok Kumar Nandy :20
Mr. Parth Sarathi Kar :10
Mrs. Anuradha Chaudhuri :15
Miss. Purnima Bora :02

□ Number of papers published in peer reviewed journals (national / international) by faculty and students : **NIL**

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) :**NIL**

* Monographs : **NIL**

* Chapter in Books : **NIL**

* Books Edited :**NIL**

* Books with ISBN/ISSN numbers with details of publishers

Md. Fakhru Islam : 01 ISBN and 01 ISSN

Mr. Ashok Kumar Nandy :02 ISBN and 01 ISSN

Mr. Parth Sarathi Kar :

Mrs. Anuradha Chiudhury : 04 (Chapters/research papers in books and journals) (978-81-7213-124-1, 978-93- 81694-22-0, 978-81- 923589-7-0, 978-81-9235889-9-4)

Miss. Purnima Bora : 01

* Citation Index: **NIL**

* SNIP: **NIL**

* SJR: **NIL**

* Impact factor: **NIL**

* h-index: **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in :

a) National committees b) International Committees c) Editorial Board.
Editorial Board - All the faculty members (sanctioned)

22. Student projects :
- a) Percentage of students who have done in-house projects including inter departmental/programme : :NIL
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
23. Awards / Recognitions received by faculty and students : NIL
24. List of eminent academicians and scientists / visitors to the department : **Present Director of Higher Education Mr. Phanindra Kr. Jidung inaugurated the National Seminar organized by the Department of English. Moreover, many renowned academicians visited the department and the college as well like Dr Gobinda Prasad Sarma, Dr. Sibasish Biswas, Dr. Madan Sarma, Dr.Banibrata Mahanta and Dr. Parth Sarathi Misra and some other faculty members from different colleges who were invited as Resource Persons in departmental seminars. Remarkable among them is recent Sahitya Akademi Award Winner Prof. Arupa Patangia Kalita.**
25. Seminars / Conferences/Workshops organized & the source of funding
- a) National - **1 UGC sponsored National Seminar in 2011 and 1 Regional -level Workshop in 2010.**
- b) International : NIL
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG 2008(Major)		06	3	3	2011(82%)
UG 2009(Major)		11	2	9	2012 (10%)
UG 2010(Major)		12	8	4	2013(89%)
UG 2011(Major)		26	14	12	2014(50%)

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	99%	1%	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **NIL**
29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

Many students progress from UG to PG and a few students pursue M.phil and Ph.D as well . Proper data is not available.

30. Details of Infrastructural facilities a) Library : **Yes, there is a library in the Department with more than 200 books and 100 issues of various journals.**
- b) Internet facilities for Staff & Students **NIL**
- c) Class rooms with ICT facility : **NIL**
- d) Laboratories : **NIL**
31. Number of students receiving financial assistance from college, university, government or other agencies : **Records are there in the office.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts **Departmental seminars, talks, lectures and**

workshops are organized.

33. Teaching methods adopted to improve student learning

:Traditional method of class room teaching is applied. Further, the department is organizing seminars, workshops, group discussions etc. Innovative teaching methods are resorted to by each and every faculty of the department from time to time.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities :
Done from time to time.

35. SWOC analysis of the department and Future plans

Strength :-

1. Four Associate Professors looking after the needs of students in both General and Major courses of students.
2. Has a strong departmental library.
3. Most of the faculties are doing Ph.D and other research works, presenting papers in seminars and continuously publishing articles in various little magazines.
4. Quite efficient and responsible faculty.

Opportunity :-

1. Department puts forward its help to the K.K. Handique study center of the institution in distant mode of learning.
2. The department manages the classes of IDOL students in Degree 1st and 2nd semesters.
3. The department offers Alternative English classes to B.A. 1st semester, 2nd semester , 3rd semester and 4th semester.

Weakness :-

1. More teachers in the Department would have maintained the teacher- student ratio in a better way.
2. More infrastructural facilities are required.
3. More staff is required.
4. Availability of books particularly of the Major Courses is rather poor.

Challenge :-

1. Syllabus of Degree General classes is not up to the mark. There is scope of the enlargement and emphasis of the course.
2. A large number of enrollment in Degree 1st semester.
3. University must be more thoughtful about the subject of English with regard to the syllabi and the books as well.

Evaluative Report of the Department of Assamese

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Assamese**
2. Year of Establishment : **1979**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved:
Participation in commerce stream.
5. Annual/ semester/choice based credit system (programme wise) : **Semester System**
6. Participation of the department in the courses offered by other departments:
Participation
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	04	03

Asst. Professors	00	02(contractual)
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10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Urmila Devi(H.O.D)	M.A. M. Phil	Associate Professor	Language	29 Yrs	NIL
Mrs. Manjula Boro Baruah	M.A.	Associate Professor	Literature	27Yrs	NIL
Sri Indra Mohan Hazarika	M.A. NET.	Associate Professor	Language	21 Yrs	NIL
Miss Puspa Kalita (contractual)	M.A.	Assistant Professor	Literature	03Yrs	NIL
Mrs. Rashmi Rekha Bora (contractual)	M.A.	Assistant Professor	Literature	1 Year	NIL

11. List of senior visiting faculty :**NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : No temporary faculty.
13. Student -Teacher Ratio (programme wise) :**132 : 01**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :**NIL**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:
PG:05, M.Phil : 01.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :**NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received :**NIL**
18. Research Centre /facility recognized by the University :**NIL**
19. Publications:

* a) Publication per faculty :

1. Mr. Indra Mohan Hazarika

1. A set of self-composed Assamese Modern poems was published at the College Magazine **RONGMAHALA JEUTI** in the **Session of 2010-11**.
2. A set of different **Seminar Abstracts** was published at **DEOBORIA BULLETINE** published from Lanka in the year of **2010**.
3. A Modern Assamese poem was published at **SHIR BHOKSONG** – a Souvenir of **KARBI ANGLONG AUTONOMOUS COUNCIL** in **2010**.
4. A Modern Assamese poem was published at **ANUBHAV-ANUSANG**; a collection of poems supplement to the **ASSAM COLLEGE TEACHERS' ASSOCIATION JOURNAL**, **vol.xxxii** in **2010**.
5. A Research article was published at **ASSAM COLLEGE TEACHERS' ASSOCIATION JOURNAL**, **vol.xxxiii** in **2009-2010**.
(ISSN 2229 – 693X)
6. A Research Paper (abstract) was published at the **ABSTRACT** of National Seminar, **organized by Chilarai College, Dhubri, in 2010**.
7. A Research Paper (abstract) was published at the **ABSTRACT OF PAPERS** of State Seminar, **organized by Moirabari College, Morigaon, in 2010**.
8. A **Research Article** was published at **DIMORU**; Annual Magazine of Hojai-North Cachar Zone (now Hojai-Dima Hasao) of Assam College Teachers' Association(ACTA) in **2011**.
9. A **Research Papers' abstract** was published as the **ABSTRACT OF PAPERS** of **UGC Sponsored National Seminar**, organized by **Assamese Department of Lanka Mahavidyalaya, Lanka, in 2011**.
10. A **Research Article** was published at **GANA ADHIKAR**; **Daily Newspaper** of Assamese, released from **Guwahati-38** in the vol.16. No.95. Wednesday, 29 June, **2011**.
11. Two **Self-composed Assamese poem** was published at **Ejak Xabdar Baroxun (a collection of Assamese Modern Poems)**, **Published** by the Department of Assamese, Lanka Mahavidyalaya in **2011**.
12. A **Self-composed poem** was published at **DIMORU**; Annual Publication of Hojai- Dima Hasao Zone of Assam College Teachers' Association(ACTA) in **2012**.
(ISBN: 978-93-81694-22-0)
13. A Seminar Paper was Published at **Globalisation : Its Impact on Cultural Milieu of North East India** (National Seminar Edited Book) Published by Khagarijan College, Nagaon, Assam in **2012**.
(ISBN: 81-202-8865-6
978-81-202-8866-5)
14. A seminar paper was published at **"Loka Sanskriti Subash"** (National Seminar edited Book) published by Chilaray college, Dhubri, **2012**
ISBN -13-978-81-910859-8-3

1. Manjula Boro Baruah

- A self composed Assamese poem was published in the annual college magazine in 2010-11.
- A self composed Assamese poem was published in the annual college magazine in 2011-12.
- A self composed Assamese poem was published in the annual college magazine in 2013-14.
- A self composed Assamese poem was published at Dimoru, in the annual publication of the Hojai- Dima-Hasao Zone of ACT in 2011.
- A self composed Assamese poem was published at Dimoru, in the annual publication of the Hojai- Dima-Hasao Zone of ACT in 2012.
- Two self composed Assamese poem was published “Ejak Xabdor Barasun” edited by the department of Assamese in 2011.

* Number of papers published in peer reviewed journals (national / international) by faculty and students

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**

* Monographs: **NIL**

* Chapter in Books: **NIL**

* Books Edited: **Department published a collection of Assamese modern poems in the title of the EJAK XABDAR BAROXUN.**

* Books with ISBN/ISSN numbers with details of publishers :

* Citation Index: **NIL**

* SNIP: **NIL**

* SJR: **NIL**

* Impact factor: **NIL**

* h-index: **NIL**

20. Areas of consultancy and income generated :**NIL**

21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards.... : **03 Faculty members acted as members of Editorial Board of college magazine.**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme :**NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **NIL**
23. Awards / Recognitions received by faculty and students: **NIL**
24. List of eminent academicians and scientists / visitors to the department: **NIL**
25. Seminars/ Conferences/Workshops organized & the source of funding a)
- National : **2011- A National seminar organized by the Department, Sponsored by U.G.C.**
- b) International
26. Student profile programme/course wise: in the last four years
- a)

Class		2010-12		2011-12		2012-13		2013-14	
		Male	Female	Male	Female	Male	Female	Male	Female
B.A 1 st year/B.A 1 st sem.	Major	03	12	07	23	06	17	09	14
	General Mil	69	106	77	79	70	73	92	88
	Elective Assamese (ASL)	02	06	01	03	12	13	11	18

b)

Class	2009-2010		2010-11		2011-12	
	Male	Female	Male	Female	Male	Female

B.Com 1 st year	Functional MIL (FMIL)	11	01	15	01	-	-
B.Com 2 nd year	Functional MIL (FMIL)	-	-	-	-	08	01

C)

Academic session	Class / Course	Subject	Appeared	Passed	Above 60%
2013-14	B. A 6 th semester	Major	09	08	02
		Elective Assamese	01	01	-

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	ALL	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	

Employed	
- Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

Proper data is not available.

30. Details of Infrastructural facilities a) **Library : Yes, there is a library in the Department with 200 books.**
- b) Internet facilities for Staff & Students : **NIL**
- c) Class rooms with ICT : **NIL**
- facility d) Laboratories: **NIL**
31. Number of students receiving financial assistance from college, university, government or other agencies: **NIL**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **A National seminar organized by the Department, sponsored by UGC.**
33. Teaching methods adopted to improve student learning: **Class room teaching method and further the department is arranging internal Examinations, conducts seminars and group discussions etc.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **By Extension Activity Cell.**
35. SWOC analysis of the department and Future plans

Strength :-

The department has a Departmental library with 200 books including journals and periodicals and also has a Mini Cultural Museum.

The student strength of the department is increasing gradually in case of both Major and MIL courses.

Weakness :-

The department is running with three sanctioned Associated professors and two contractual Assistant professors. With regard to the students' strength, the department is very weak. The department needs two more sanctioned teachers immediately as the demand of the faculty is increasing day by day.

Opportunity :-

The teachers and the students use the departmental library whenever they need.

Challenges :-

Basically the college is situated in the rural area. Major students come from socio- economically backward families. So higher education may be challengeable for them.

Future plan :-

1. The department plans to introduce P.G. course in Assamese.
2. The department plans to enlarge the existing Mini Cultural Museum and collect different cultural elements from different communities.

Evaluative Report of the Department of Education

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Education**
2. Year of Establishment : **1979**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise) : **SEMESTER SYSTEM**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	00	00
Associate Professors	03	01
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Sirajul Islam(H.O.D)	M.A. Ph.D	Associate Professor	Value Education	23 years	2 Nos
Mr. Kamaleswar Kalita	M.A. M.Phil	Assistant Professor	Child Psychology	19 years	

Miss Nargis Akhter :M.A, Assistant Professor(Contractual)

Miss Avineeta Sikidar: M.A, M.Phil, Assistant Professor(Contractual)

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **NIL**
13. Student -Teacher Ratio (programme wise) :**H.S. 50:01, B.A 100:1.**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **1 (laboratory assistant)**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
: **M.Phil- 02, Ph.D-01.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre /facility recognized by the University: **Does not arise.**
19. Publications :
- * a) Publication per faculty
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences

Directory, EBSCO host, etc.)

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards: **NIL**

22. Student projects

- a) Percentage of students who have done in-house projects including inter -departmental programme: **NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **NIL**

23. Awards / Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists / visitors to the department: **NIL**

25. Seminars/ Conferences/Workshops organized & the source of funding : **NIL**

- a) National
- b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **Two numbers one - JRE/SLET and one - NET.**

29. Student progression

Student progression	Against % enrolled
UG to PG	More than 25 nos
PG to M.Phil.	3 nos
PG to Ph.D.	1no
Ph.D. to Post-Doctoral	NIL
Employed - Campus selection - Other than campus recruitment	Data is not available
Entrepreneurship/Self-employment	

Data is not available.

30. Details of Infrastructural facilities a) Library :**Yes**
 b) Internet facilities for Staff & Students : **NIL**
 c) Class rooms with ICT facility: **NIL**
 d) Laboratories : **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies : **Is not available.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **NIL**
33. Teaching methods adopted to improve student learning: **Traditional method**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
35. SWOC analysis of the department and Future plans

Proposals submitted for internet, ICT facilities and small -scale projects.

Evaluative Report of the Department of History

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **History**
2. Year of Establishment : **1979**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **Participations in Environmental Studies.**
5. Annual/ semester/choice based credit system (programme wise) : **SEMESTER SYSTEM**
6. Participation of the department in the courses offered by other departments: **Environmental studies.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	00	00

Associate Professors	02	01
Asst. Professors	02(Contractual)	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Suparna Nath(H.O.D)	M.A.	Associate Professor	History Group-A	29 years	
Guna Kanta Singha	M.A.	Assistant Professor(Contractual)	History	4 years	
Dr. Preeti Rekha Sarma	M.A., Ph.D	Assistant Professor(Contractual)	History Group-A	5 years	
Loknath Gartola	M.A.	Assistant ProfessorContractual)	History	1 year	

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **NIL**
13. Student -Teacher Ratio (programme wise) : **57:01 in 2014-15, 47:1 in 2013-14.**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **PG- 04, Ph.D-01.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre /facility recognized by the University: **NIL**
19. Publications :**NIL**

- * a) Publication per faculty
- * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) :**NIL**
 - * Monographs : **NIL**
 - * Chapter in Books :**NIL**
 - * Books Edited :**NIL**
 - * Books with ISBN/ISSN numbers with details of publishers : **NIL**
 - * Citation Index:**NIL**
 - * SNIP:**NIL**
 - * SJR:**NIL**
 - * Impact factor:**NIL**
 - * h-index:**NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....: **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **NIL**

23. Awards / Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists / visitors to the department: **NIL**

25. Seminars/ Conferences/Workshops organized & the source of funding

: **NIL** a) National

b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2008	175	110	68	42	62.85%
2009	164	112	66	0946	68.29%
2010	181	116	72	44	64.08%
2011	189	133	89	44	70.37%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
U.G	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL

Employed	
- Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library :**A Departmental library is there with many valuable books.**
- b) Internet facilities for Staff & Students : **NIL**
- c) Class rooms with ICT facility: **NIL**
- d) Laboratories : **NIL**
31. Number of students receiving financial assistance from college, university, government or other agencies **Students get financial assistance from the college/ State Govt./ Central Govt.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Seminar is organized with external expert Dr. Indrajit Bezbaruah.**
33. Teaching methods adopted to improve student learning: **(Traditional methods) Further it is improved through Unit tests, Class tests, Seminars and Group discussions.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Extension activities are done by the Extension Cell.**
35. SWOC analysis of the department and Future plans
- Weakness-**
- **The Department is running with one sanctioned Associate professor and three contractual Assistant Professors. Naturally the department is very weak. The Department needs two more sanctioned teachers immediately as the demand of the faculty is increasing day by day.**
 - **Shortage of latest technology for class room teaching.**
- Strength-**
- **The students' strength of the Department is increasing gradually in case of both major and general courses.**
 - **The result of the students is improving day by day.**
- Opportunity -**
- **Introduction of the Major course in the subject expanded the horizon of the Department.**
 - **The number of the students is increasing day by day as the faculty is the pioneer in the area.**

Challenges-

- To make each student get interested in the subject.
- To help the students in identifying their hidden talent and their potentiality.
- To motivate the students to become good human beings, good citizens and work for the nation.

Evaluative Report of the Department of Philosophy

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Philosophy**
2. Year of Establishment : **1979**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise) : **SEMESTER SYSTEM**
6. Participation of the department in the courses offered by other departments: **Participation in Environmental studies.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	00	00
Associate Professors	02	02
Asst. Professors	01	01(no-sanctioned)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Pratap Chandra Hatamuria	M.A.	Associate Professor	Religion	33 Years	
Mrs. Susmita Purkayastha Chakarborty (H.O.D)	M.A.	Associate Professor	Logic	30 years	
Mr. Mukul Borthakur	M.A., LLb	Assistant Professor	Logic	15 years	

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **NIL**
13. Student -Teacher Ratio (programme wise) : **H.S. - 90:1 and Degree - 100:1.**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :**PG - 03**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre /facility recognized by the University: **NIL**
19. Publications
- * a) Publication per faculty :**NIL**
 - * Number of papers published in peer reviewed journals (national /

international) by faculty and students:**NIL**

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) :**NIL**
- * Monographs:**NIL**
- * Chapter in Books:**NIL**
- * Books Edited:**NIL**
- * Books with ISBN/ISSN numbers with details of publishers:**NIL**
- * Citation Index:**NIL**
- * SNIP:**NIL**
- * SJR:**NIL**
- * Impact factor:**NIL**
- * h-index:**NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards: **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **NIL**

23. Awards / Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists / visitors to the department: **NIL**

25. Seminars/ Conferences/√Workshops organized & the source of funding a) National:**NIL**

b) International

26. Student profile programme/course wise:

Name of the	Applications		Enrolled	
-------------	--------------	--	----------	--

Course/programme (refer question no. 4)	received	Selected	*M	*F	Pass percentage
2008	98	69	38	31	70.40%
2009	102	75	44	31	73.52%
2010	131	96	59	37	73.28%
2011	144	109	72	37	75.69%
2012	160	142	98	44	88.75%
2013	188	168	105	63	89.36%
2014	202	174	116	58	86.13%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
U.G	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	

30. Details of Infrastructural facilities a) Library :**Yes , there is a departmental library with reference books.**
 - b) Internet facilities for Staff & Students : **NIL**
 - c) Class rooms with ICT facility: **NIL**
 - d) Laboratories : **NIL**
31. Number of students receiving financial assistance from college, university, government or other agencies : **Yes, through the College / Govt./UGC.**
32. Details on student enrichment programmes (special lectures workshops /seminar) with external experts :**NIL**
33. Teaching methods adopted to improve student learning: **Internal examinations are taken, group discussions and workshops are conducted.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Extension activities cell.**
35. SWOC analysis of the department and Future plans

Strength-

- **There are 03 number of teaching staff. Among them two Associate Professors, 01 as an Assistant Professor. Only general course on philosophy is studied in the department.**
- **Teachers are hard working and helpful to the students.**
- **Teaching plan and programme are prepared in the beginning of the session.**
- **Teachers provide guidance in academic,sports and cultural activities to the students.**
- **Students' monitoring is done by the faculty members through home assignments on the topic related to the course/class test etc.**

Evaluative Report of the Department of Manipuri

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Manipuri**
2. Year of Establishment : **1997**
3. Names of Programmes / Courses offered (√UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved :
Participates in Environmental studies.
5. Annual/ semester/choice based credit system (programme wise) :
Semester System
6. Participation of the department in the courses offered by other departments
:**Environmental Studies**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. K. Thabungjaw Meetei(H.O.D)	M.A	Assistant Professor	Manipuri	17	Nil

11. List of senior visiting faculty : **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**
13. Student -Teacher Ratio (programme wise) : **18 : 01**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **NIL**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **01 PG**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **NIL**
18. Research Centre /facility recognized by the University : **NIL**
19. Publications:
- * a) Publication per faculty: **NIL**
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students: **NIL**
 - * Number of publications listed in International Database (For

Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) :NIL

- * Monographs:NIL
- * Chapter in Books:NIL
- * Books Edited:NIL
- * Books with ISBN/ISSN numbers with details of publishers:NIL
- * Citation Index:NIL
- * SNIP:NIL
- * SJR:NIL
- * Impact factor:NIL
- * h-index:NIL

20. Areas of consultancy and income generated:NIL

21. Faculty as members in

a) National committees b) International Committees c) Editorial Board.

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : NIL

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : NIL

23. Awards / Recognitions received by faculty and students : NIL

24. List of eminent academicians and scientists / visitors to the department : NIL

25. Seminars/ Conferences/Workshops organized & the source of funding

:NIL a) National

b) International

26. Student profile programme/course wise:

Name of the	Applications		Enrolled	
-------------	--------------	--	----------	--

Course/programme (refer question no. 4)	received	Selected	*M	*F	Pass percentage
2011	08	08	2	6	100%
2012	07	07	2	5	100%
2013	03	03	0	3	100%
2014	03	03	1	2	100%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities
 - a) Library : **NIL**
 - b) Internet facilities for Staff & Students : **NIL**
 - c) Class rooms with ICT facility
 - d) Laboratories : **NIL**
31. Number of students receiving financial assistance from college, university, government or other agencies : **The students received financial assistance from the College, Govt. and UGC.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **NIL**
33. Teaching methods adopted to improve student learning: **Internal Examinations are taken, group discussions and home assignments.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Extension Activity Cell.**
35. SWOC analysis of the department and Future plans:

The department is running with one sanctioned teacher and there is no other teacher. Naturally the department is very weak. The department needs one more teacher immediately as the demand of the faculty is increasing day by day. Shortage of latest teaching for class room teaching but the students' results are very good. In every class 90% students improve in their academic career.

Evaluative Report of the Department of Mathematics

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **MATHEMATICS**
2. Year of Establishment : **1979**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved :

BA/ B.COM

5. Annual/ semester/choice based credit system (programme wise) :
SEMESTER SYSTEM
6. Participation of the department in the courses offered by other departments:
Yes, Environmental Science.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	00	00
Associate Professors	01	01
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Jiten Buragohain(H. O.D)	M.sc	Associate Professor	Relativity	25 years
Lukendra Kakati	M.sc, M.Phil, PGDCA	Assistant Professor (Sr.Grade)	Fluid dynamics, Relativity, Fuzzy	16 years	

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise)

by temporary faculty: **NIL**

13. Student -Teacher Ratio (programme wise) : **HS:- 40:01 ; BA/ B.COM: - 50: 1.**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
: **PG- 01 & M.Phil- 01**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre /facility recognized by the University: **NIL**
19. Publications:
 - * a) Publication per faculty : **Lukendra Kakati - 04**
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students **Lukendra Kakati - 02 International and 01 national.**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **02.**
 - * Monographs: **NIL**
 - * Chapter in Books: **NIL**
 - * Books Edited: **NIL**
 - * Books with ISBN/ISSN numbers with details of publishers: **NIL**
 - * Citation Index: **NIL**
 - * SNIP: **NIL**
 - * SJR: **NIL**
 - * Impact factor
 - * h-index
20. Areas of consultancy and income generated ;Nil
21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards.... : Nil.
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme: **90%**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **NIL**
23. Awards / Recognitions received by faculty and students: **NIL**
24. List of eminent academicians and scientists / visitors to the department: **NIL**
25. Seminars/ Conferences/Workshops organized & the source of funding : **NIL.** (a) National . (b) International
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.COM 2008	34	34	23	11	86%
B.COM 2009	51	51	42	09	78%
B.COM 2010	71	71	66	05	65%
B.COM 2011	96	96	79	17	85%
B.A. 2011	01	01	01	00	100%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.COM 2010	100%	NIL	NIL
B.COM 2011	100%	NIL	NIL
B.COM 2012	100%	NIL	NIL

B.COM 2013	100%	NIL	NIL
BA/B.COM 2014	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : - Nil.

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library :**The college has a central library and Mathematics department has small collection of around 50 books.**

b) Internet facilities for Staff & Students

c) Class rooms with ICT facility

d) Laboratories

31. Number of students receiving financial assistance from college, university, government or other agencies : **NIL**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:**NIL**

33. Teaching methods adopted to improve student learning:**Class room Teaching.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

35. SWOC analysis of the department and Future plans

Evaluative Report of the Department of Commerce

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **COMMERCE**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **UG (Commerce General / Management / Accountancy)**
5. Annual/ semester/choice based credit system (programme wise) : **SEMESTER SYSTEM**
6. Participation of the department in the courses offered by other departments: **Yes, Environmental Studies.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	00	00

Associate Professors	01	01
Asst. Professors	02	01 (Contractual)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Amal Bhowmick(H.O.D)	M.Com	Associate Professor	Commercial law	22 years	
Narayan Sarmah	M.Com LLb	Assistant Professor	Accountancy	19 years	
Sanjay Dutta	MCA	Assistant Professor(Contractual)	Computer	05 Years	

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **NIL**
13. Student -Teacher Ratio (programme wise) : **HS 38:01, B.COM 100:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **1 non-sanctioned (contractual) technical staff.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre /facility recognized by the University: **NIL**
19. Publications:
- * a) Publication per faculty : **1 national and 2 local**

- * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) :**NIL**
 - * Monographs:**NIL**
 - * Chapter in Books:**NIL**
 - * Books Edited:**NIL**
 - * Books with ISBN/ISSN numbers with details of publishers:**NIL**
 - * Citation Index:**NIL**
 - * SNIP:**NIL**
 - * SJR:**NIL**
 - * Impact factor:**NIL**
 - * h-index:**NIL**
- 20. Areas of consultancy and income generated
- 21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards....:**NIL**
- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme√
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- 23. Awards / Recognitions received by faculty and students
- 24. List of eminent academicians and scientists / visitors to the department:**NIL**
- 25. Seminars/ Conferences/Workshops organized & the source of funding
 - a) National:**NIL**
 - b) International
- 26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.COM 2007					
B.COM 2008	34	34	23	11	86%
B.COM 2009	51	51	42	09	78%
B.COM 2010	71	71	66	05	65%
B.COM 2011	96	96	79	17	85%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.COM 2010	100%	NIL	NIL
B.COM 2011	100%	NIL	NIL
B.COM 2012	100%	NIL	NIL
B.COM 2013	100%	NIL	NIL
B.COM 2014	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library :**The college has a central library and department has small collection of books.**
 - b) Internet facilities for Staff & Students :**It is centrally provided.**
 - c) Class rooms with ICT facility
 - d) Laboratories:**NIL**
31. Number of students receiving financial assistance from college, university, government or other agencies : **Economically backward students are getting assistance.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
33. Teaching methods adopted to improve student learning: **Traditional.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
35. SWOC analysis of the department and Future plans.

Evaluative Report of the Department of Accountancy (Commerce)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Accountancy (Commerce)**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **UG (Commerce / Management / Accountancy)**
5. Annual/ semester/choice based credit system (programme wise) : **SEMESTER SYSTEM**
6. Participation of the department in the courses offered by other departments: **Yes, ENS.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	00	00

Associate Professors	02	02
Asst. Professors	02	01 (Non- Sanctioned)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Baidya Nath(H.O.D)	M.Com	Associate Professor	Accountancy & Taxation	23 years	
Mr. Kehu Ram Nath	M.Com	Associate Professor	Accountancy	20 years	
Mr. Narayan Sarmah	M.Com , LLb, SLET	Assistant Professor	Accountancy & Taxation	18 Years	
Mr.Paritosh Sarkar	M.Com	Assistant Professor	Accountancy & Taxation	16 year	

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **NIL**
13. Student -Teacher Ratio (programme wise) : **HS 26:01, B.COM 75:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **1 non- sanctioned (contractual) technical staff.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.: **PG - 04**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre /facility recognized by the University: **NIL**
19. Publications: **:10**
- * a) Publication per faculty
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) :**NIL**
- * Monographs:**NIL**
- * Chapter in Books:**NIL**
- * Books Edited:**NIL**
- * Books with ISBN/ISSN numbers with details of publishers:**NIL**
- * Citation Index:**NIL**
- * SNIP:**NIL**
- * SJR:**NIL**
- * Impact factor:**NIL**
- * h-index:**NIL**

20. Areas of consultancy and income generated:**NIL**

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards.....:**NIL**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **72%**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students:**NIL**

24. List of eminent academicians and scientists / visitors to the department:**NIL**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National:**NIL**
- b) International

26. Student profile programme/course wise:

Name of the	Applications		Enrolled	
-------------	--------------	--	----------	--

Course/programme (refer question no. 4)	received	Selected	*M	*F	Pass percentage
B.COM 2007					
B.COM 2008	34	17	23	11	86%
B.COM 2009	51	41	42	09	78%
B.COM 2010	71	62	66	05	65%
B.COM 2011	96	54	79	17	85%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.COM 2007	100%	NIL	NIL
B.COM 2008	100%	NIL	NIL
B.COM 2009	100%	NIL	NIL
B.COM 2010	100%	NIL	NIL
B.COM 2011	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library :The college is having a central

library and we have got a small department library.

b) Internet facilities for Staff & Students :**It is centrally provided.**

c) Class rooms with ICT facility

d) Laboratories

31. Number of students receiving financial assistance from college, university, government or other agencies : **It has become a regular culture of the department to help financially to the students belonging to economically backward classes.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
33. Teaching methods adopted to improve student learning: **Traditional**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
35. SWOC analysis of the department and Future plans.

Evaluative Report of the Department of Management

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Management (commerce)**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **UG (Commerce General / Management / Accountancy)**
5. Annual/ semester/choice based credit system (programme wise) : **SEMESTER SYSTEM**
6. Participation of the department in the courses offered by other departments: **Yes, Ens**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	00	00
Associate Professors	02	02

Asst. Professors	01	01 (Non- Sanctioned)
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10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualifications	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Manik Chakraborty(H. O.D)	M.Com	Associate Professor	Management	24 years	
Mr. Mantosh Roy	M.Com	Associate Professor	Management	23 years	
Mr. Moloy Das	M.Com	Assistant Professor	Management	16 Years	

11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **NIL**
13. Student -Teacher Ratio (programme wise) : **HS 38:01, B.COM 100:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **1 non sanctioned (contractual) technical staff.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **PG -03**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre /facility recognized by the University: **NIL**
19. Publications:
- * a) Publication per faculty : **1 national and 2 local.**
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International

Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) :NIL

- * Monographs:NIL
- * Chapter in Books:NIL
- * Books Edited:NIL
- * Books with ISBN/ISSN numbers with details of publishers:NIL
- * Citation Index:NIL
- * SNIP:NIL
- * SJR:NIL
- * Impact factor:NIL
- * h-index:NIL

20. Areas of consultancy and income generated
21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards....:NIL
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme : 72%
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
23. Awards / Recognitions received by faculty and students:NIL
24. List of eminent academicians and scientists / visitors to the department:NIL
25. Seminars/ Conferences/Workshops organized & the source of funding
 - a) National
 - b) International
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.COM 2007					

B.COM 2008	34	34	23	11	86%
B.COM 2009	51	51	42	09	78%
B.COM 2010	71	71	66	05	65%
B.COM 2011	96	96	79	17	85%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.COM 2010	100%	NIL	NIL
B.COM 2011	100%	NIL	NIL
B.COM 2012	100%	NIL	NIL
B.COM 2013	100%	NIL	NIL
B.COM 2014	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library :**The college has a central library and we have a small collection of departmental books.**

b) Internet facilities for Staff & Students :**It is centrally provided.**

- c) Class rooms with ICT facility
- d) Laboratories
- 31. Number of students receiving financial assistance from college, university, government or other agencies : **It has become a regular culture of the department to help students financially to those who are from economically backward classes.**
- 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:**NIL**
- 33. Teaching methods adopted to improve student learning: **Traditional**
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **It is done by Extension Activity Cell.**
- 35. SWOC analysis of the department and Future plans

Post-Accreditation Initiatives

Following are the Post-accreditation initiatives taken by the college

1. A few faculty members have already completed research activities and a few more are doing the same. Some departments of the college have organized subject-related seminars and workshops.
2. A few faculty members are provided financial assistance by the UGC for their minor projects etc.
3. The Quality Assurance Cell was formed after the first accreditation.
4. A Certificate Course in Computer has been introduced.
5. A Language Society has been formed with an objective to create a Language Laboratory.
6. The Alumni Cell has formed the Alumni Association which has been working steadily for the progress of the institution.
7. The college authority has been always encouraging the teachers to attend Seminars/Workshops/Conferences etc.
8. The infrastructure facilities for games and sports have been improved specially with the improvement of play ground within the campus.
9. The College Management has already completed the construction of hostel for girl students.
10. Computerization of library is on the verge of completion.
11. The office work is entirely computerized.
12. The Career Guidance and Placement Cell has been formed to look after the career-related matter.
13. Suggestion box is available within the college campus.

Annexure-I (Certificate of recognition of Gauhati University)



GAUHATI UNIVERSITY

Tele : 0361 - 2570 415 (Office)
Fax : 91-0361-2700 311
Gopinath Bardolei Nagar
GUWAHATI - 781 014
Assam : India

No. GU/AFF/14/ 2796
From : **Dr. S.K. Nath**, M.A., Ph.D., B.Ed,
Registrar.
Gauhati University

Date : 08.07.14

TO WHOM IT MAY CONCERN

Received
08/07/14

This is to certify that Lanka Mahavidyalaya, Lanka, Dist.-Nagaon, Assam is affiliated to the **Gauhati University** since 1984-85 and recognized by the **University Grants Commission** and the following Courses are taught in the said College as per approval.

Sl. No.	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
1.	Three years B.A. General Course English, MIL-Assamese, MIL-Hindi, Economics, Political Science, History, Education and Mathematics	Permanent		
2.	Three years B.A. General Course in MIL-Manipuri, MIL-Nepali, Elective (Assamese, Bengali), Philosophy	Temporary		2013-14
3.	Three years B.A. Major Course in History, Education, Assamese, Economics, Hindi, Political Science	Temporary		2013-14
4.	Three years B.Com. General Course	Temporary		2013-14
5.	Three years B.Com. Major Course in Accountancy, Management	Temporary		2013-14
6.	Three years B.Com. General Course in Entrepreneurship	Permitted		2013-14
7.	Three years General Course in BCA Course	Permitted		2013-14
8.	Three years B.A. Major Course in English, Bengali	Permitted		2013-14

[Signature]
Registrar,
Gauhati University
9.7.14

Lm-2/28/pt
09/07/14
[Signature]

Annexure -II (Certificate of UGC : 2(f) & 12(B))

UNIVERSITY GRANTS COMMISSION
B.H. DUR SIKH ZAKI MARG
NEW DELHI.

F.No.8-42/93 (COP-1)

February, 95

The Director,
Planning & Development,
Gauhati University,
Guwahati - 781 014
Assam.

22 FEB 1995


Subj:- List of Colleges prepared under Section 2(f) of the
UGC Act, 1956-inclusion of New Colleges.

Sir,

I am directed to refer to the College letter No. JMS/3 '94/
39/712-13 dated 3.11.1994 on the above subject and to say that the
name of the following college has been included in the above list
under Non-Govt. Colleges teaching upto Bachelor's Degree :-

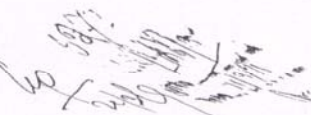
<u>Name of the College</u>	<u>Year of Estt.</u>	<u>Remarks</u>
Lanka Mahavidyalaya, Rangmahal, P.O. Lanka, Distt. Nagaon, Assam Pin-782 446 (SHRI ANJANESHU ROY)	1979	The College is eligible to receive central assistance in terms of the rules framed under Section 12(B) of the UGC Act, 1956.

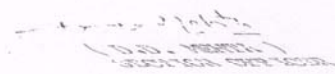
Yours faithfully,


(R.L. SONLHI)
UNDER SECRETARY

Copy forwarded to:-

1. The Principal, Lanka Mahavidyalaya, Rangmahal, P.O. Lanka,
Distt. Nagaon-782 446 (Assam).
2. The Secretary, Govt. of India, Ministry of Human Resource
Development, Deptt. of Education, E-14 Section, New Delhi.
3. All Officers/Sections in the UGC Office.
4. S.O. PD-III, CE-IV Section, UGC, New Delhi.
5. Computer Cell.
6. Guard file.







राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विरवविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the*

*Banka Mahavidyalaya
Banka, Dist. Nagaon, affiliated to Gauhati University, Assam as
Accredited
at the B level.*

Date: February 28, 2005



M. S. D.
Director

- This certification is valid for a period of five years with effect from February 28, 2005
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C grade, 65-70-C grade, 70-75- B grade, 75-80- B grade, 80-85-B grade, 85-90- A grade, 90-95-A grade, 95-100-A grade (upper limits exclusive)

Quality Profile

Name of the Institution : Lanka Mahavidyalaya
Place : Lanka, Dist. Nagaon, Assam

Criterion	Criterion Score (Ci)	Weightage (Wi)	Criterion X Weightage (Ci x Wi)
I. Curricular Aspects	80	10	800
II. Teaching-learning and Evaluation	75	40	3000
III. Research, Consultancy and Extension	55	05	275
IV. Infrastructure and Learning Resources	75	15	1125
V. Student Support and Progression	60	10	600
VI. Organisation and Management	65	10	650
VII. Healthy Practices	65	10	650
		100	$\Sigma C_i W_i = 7100$

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{7100}{100} = 71.00$$

Urav
Director

EC/35/193

Report of the Peer team

REPORT OF THE PEER TEAM ON
INSTITUTIONAL ACCREDITATION OF
LANKA MAHAVIDYALAYA
LANKA-782 446, NAGAON DISTRICT, ASSAM

SECTION I : INTRODUCTION

Lanka Mahavidyalaya, located at Lanka, situated in the southern part of the district of Nagaon, Assam, is an affiliated college of Gauhati University. Established in July 1979, it is presently a grant-in-aid college. The campus area is 17 acres. The College offers only undergraduate programmes in the faculties of Arts and Commerce. No Science courses are offered. The College also offers higher secondary course (10+2 level). A self-financing course in Computer Application has just been started as Diploma Programme from the session of 2003-2004. Earlier to setting of this College, the students of the surrounding areas could not pursue higher education due to financial constraints, since there was no institution at collegiate level within a distance of about 25 km. of Lanka. The educational scenario has changed with the setting of this College. The College has been recognised under Section 2f and Section 12b by the University Grants Commission in 1995. From the initial students' strength of 130 in the year 1979, the present students strength is of the order of 520. There are 40 permanent teachers, 7 temporary teachers and 4 part-time teachers, constituting a total of 51 teaching staff, the supporting staff number being 23. The unit cost of education including salary was Rs.16,259 and the same excluding salary component was Rs.2,616 during the year 2002-2003. The temporal plan of academic work is annual system. The supporting services available in the College include Central Library, sports facilities and canteen. The principal goals and objectives of the college as stated in the prospectus are as follows:

- (a) To impart higher education in the discipline of Arts & Commerce;
- (b) To help students to bring out the best in them, so that they can make use of their training in real life situations;
- (c) To equip them with education for a meaningful future life and to prepare them for career opportunities;

- (d) To instil in them the spirit of humanistic values;
- (e) To develop their spirit of patriotism, dedication and service;
- (f) To provide accessibility of higher education to women;
- (g) To remove the educational backwardness of the area;
- (h) To inculcate scientific temperament among the rural masses.

The College volunteered to be assessed and accredited by submitting a Self Study Report to the National Assessment and Accreditation Council (NAAC), Bangalore. In response to this request, the NAAC constituted a Peer Team consisting of Prof. M.C. Das, Former Vice-Chancellor, Sambalpur University, Orissa, as Chairman; Prof. V.Balamohandas, Department of Commerce and Management Studies, Andhra University, Visakhapatnam, Andhra Pradesh, as Member Co-ordinator; and Dr. (Mrs.) M.P.R. Lyngdoh, Principal, Shillong College, Shillong, Meghalaya as another Member. The Co-ordinating Officer from NAAC is Dr.K.N Madhusudanar Pillai, Academic Consultant, NAAC, Bangalore. In the last minute, Prof. M.C. Das expressed his inability due to sudden illness. The NAAC requested Professor V. Balamohandas to be the Chairman-cum-coordinator. The Peer Team visited the College for two days i.e., 11th and 12th of January, 2005.

The Peer Team carefully perused and analysed the Self Study Report sent by the institution. During the institutional visit, the Peer Team went through all the relevant supportive documents and papers submitted. The Peer Team visited all the academic departments and various facilities such as library, sports and games facilities, canteen, etc. The Peer Team also had extensive inter-active sessions with the Principal, faculty, the students, the non-teaching staff, parents, alumni and functionaries of the various associations and extension activity groups. The Peer Team has verified all the data, which throw light on the strengths, performance and achievements of different departments in its endeavour to make an overall assessment of the college on the basis of seven criteria identified by the NAAC.

SECTION II : CRITERION-WISE REPORT

CRITERION 1: CURRICULAR ASPECTS

As an affiliated college of Gauhati University, the college follows the course structure and the syllabi prescribed by the University for all its courses. The College cannot exercise any flexibility in terms of curricular aspects. The college offers 3-year degree courses leading to the Degree of B.A., with both general and major combinations and also B.Com in both general and major courses. The course structure in B.A and B.Com., has just been revised by the Gauhati University and the revised course structure has been introduced with the session of 2003-2004. As such, the students in the I year are imparted course structure in the new revised course while the students in II and III year B.A and B.Com. follow the old course structure and the syllabi. A self-financing course on computer education at diploma level has been introduced from the session of 2003-2004 only in association with C-DAC with very limited number of students. Since the College comes under the affiliating system, it does not enjoy freedom to introduce changes and innovations such as modular curricula. The teaching community, thanks to the NAAC Self Study Report preparation, states that they have realised that the college is currently offering only traditional subjects and it is time that they have to think of going in for offering relevant and need based vocational courses in the years to come at least as diploma courses.

CRITERION 2 : TEACHING, LEARNING AND EVALUATION

Lanka Mahavidyalaya caters to the needs of mostly the local area. The students are admitted into the courses on the basis of their academic record at the qualifying examination. Some departments hold a test after admission to assess the capabilities of the students. The educationally disadvantaged category of students are given bridge/remedial courses. Tutorial classes on English grammar and composition are also offered. However, there is no particular programme of special academic counselling for encouraging the advanced learners. The teachers are required to make a teaching plan and implementing the same. The instruction in different subjects is imparted through unitised schedules and unit tests are conducted

periodically. The teaching method is mostly traditional in the form of lecture method but occasionally supplemented by tutorials, question-answer sessions, seminars, audio-visual aids, assignments, etc.

The students are provided with the prospectus with all the required information. The number of working days of the college during the year 2002-2003 was 251. The number of teaching days were 227. Almost all classes are engaged by the full-time faculty. The recruitment of the teachers is done as per the guidelines of the State Government and the UGC. The college has the freedom to make adhoc/temporary appointments of teachers for a period not exceeding 45 days at a stretch as a rule. The salary of the permanent teachers and the supporting staff are paid by the Government. The temporary teachers are paid from the college funds. Students' feedback on their campus experience is periodically collected orally. There is no systematised collection of students' feedback. The participation of teachers in seminars/conferences/workshops is not significant. Six teachers participated in such programmes at the national level during the last two years. Self-appraisal method for teachers has been introduced from the current academic session only. Almost all the teachers are actively attending the orientation/refresher course as per the norms of the UGC and the State Government. The Department of English and the Department of Economics have organised two seminars each during 2002 and 2003.

CRITERION 3 : RESEARCH, CONSULTANCY AND EXTENSION

Out of the total 51 teachers, three possess Ph.d degree and eight teachers possess M.Phil degree. Since the college is not offering any PG courses, research does not seem to be a significant activity of the college as of today. Even in terms of publications, only two teachers are active by way of publishing papers and books. The faculty members have a potential for research but that needs to be exploited. No consultancy service is undertaken by any of the faculty. In respect of the extension services, a teacher is designated for extension services as additional charge. A few programmes of awareness for health and hygiene and prevention of A.I.D.S., etc., have been organised. The College has just initiated a plan by having a tie-up with a couple of NGOs for the purpose. There is no NCC Wing in the College.

CRITERION 4 : INFRASTRUCTURE AND LEARNING RESOURCES

The College is located in an area of 17 acres. However, a major part of the land (10 acres) is occupied by a large water pond. The college buildings are located around the pond. There are various species of trees around the pond which makes the college campus good looking and pollution-free. The total built up area is at present 22, 950 sfl. The College does not have adequate resources of its own to meet the needs of augmenting the infrastructure. The Government does not provide funds for maintenance of the infrastructure. The College mainly depends upon the establishment fees collected from the students, resources generated from the fish pond and occasionally grants from local M.L.A/MP funds. However, the College has a master plan for various infrastructure facilities but much of it is to be translated into reality. The library consists of 8,812 volumes and 2,475 titles. Twelve journals and six newspapers are subscribed. The total number of working days of the library during the year 2002-2003 was 274. The library has a xerox machine. The central library works for six hours during 10.00 A.M. to 4.00 P.M. There are four computers (1 Pentium 2 processor, and 1 Pentium 3 processor and 2 Pentium 4 Processor and two printers - 1 HP Inkjet and 1 HP Laser Jet). Excepting these, no other department has any computer of its own. Services of government doctors are sought as and when the necessity arises but there is no systematised health check-up or other medical facilities for the students. The sports facilities are reasonably good with infrastructural facilities for Volley Ball and Badminton. The College has a link up with Lanka Sports Association in respect of Foot-ball, cricket, track and field events. The participation of students in sports is not encouraging. As of today, there is no hostel either for boys or girls. Hostel building for girls is under construction. The college has been granted Rs. 10 lakhs under the Buniyad Scheme by the Government of Assam. An amount of Rs one lakh was also sanctioned from the M.L.A funds. The college proposes to have a building structure to house some class rooms, a spacious common room for girls, a canteen, etc.

CRITERION 5 : STUDENTS' SUPPORT AND PROGRESSION

The faculty put in their efforts for the progression and betterment of their students. About 92 per cent of the students appear for their final examinations. The drop out rate is

Assessment Report of Lanka Mahavidyalaya, Lanka - 782 446, Nagaon District, ASSAM

about 8 per cent. The average pass percentage of the students of the College varies in between 65 per cent and 70 per cent. However, students passing in First Class and with ranks is nil during the last two years. The College does not have any record of students' progression to employment. The alumni of the College occupy reasonably good positions in different fields in Assam. There were only three beneficiaries of scholarships under Other Backward Classes category during the last year. However, there were 97 students in the year before last year – 50 in Scheduled Caste category, 7 in Scheduled Tribe category and 40 in Other Backward Class category. There is no Employment Cell and there is no personal counselling worth the name. The College has taken initiative very recently to form Alumni Association. The recreational/leisure time facilities available to students include mostly games and sports and occasional cultural programmes. The College publishes its updated prospectus annually for information of the students.

CRITERION 6 : ORGANISATION AND MANAGEMENT

The overall administration of the College is taken care by a Governing Body constituted by the Government of Assam. The Principal of the College is the Secretary of the Governing Body. All administrative decisions of the Governing Body are subject to the approval of the Director of the Higher Education, Government of Assam. Various Bodies and Committees are constituted with the faculty to monitor the different academic activities of the College. The Principal is assisted by the Vice-Principal. The activities of the Students' Association are also looked after by teachers designated for the purpose. A Grievance Redressal Cell has just been started and as of today, no grievance has been received by the Cell. Systematised preparation of annual budget and allocation to different departments are yet to take place.

The College is yet to initiate professional development programmes for the non-teaching staff. The entire expenditure is from the government aid. A very nominal amount of Rs.12,500 has been generated by way of C-DAC computer courses. The accounts are audited by the statutory auditors.

CRITERION 7 : HEALTHY PRACTICES

Some of the healthy practices noted by the Peer Team are mentioned hereunder:

- * Protecting the large water pond surrounded by the trees, which is an asset and which gives a good look to the Institution.
- * Existence of the Lanka Mahavidyalaya Staff Cooperative Society offering loan facilities to the members of the teaching and non-teaching staff.
- * Existence of Lanka Mahavidyalaya Teachers' Unit's Distress Aid Fund.
- * Facility of the welfare fund of the Lanka Mahavidyalaya Staff Cooperative Society.
- * Organisation of functions like student fresher's social, annual college week, etc.

SECTION III : OVERALL ANALYSIS

The Peer Team had the benefit of going through the Self Study Report of the College before making on the spot visit. As such, the Peer Team had a fairly clear pre-visit image of the college. The Peer Team is happy that the College in its Self Study Report has expressed that they recognise their weaknesses through this experience and they want to put in much more efforts in their journey to improve the quality of collegiate education. The Peer Team would wish to make the following commendations even as it wishes to bring certain aspects to the attention of the college for further improvement by way of recommendations:

A. COMMENDATIONS

- Good interpersonal relationship among the teachers, non-teaching staff, students, alumni and parents.
- The personal rapport with the teaching staff and the parents of the wards.
- Students, both boys and girls are bright and have very good potential.
- The pleasant atmosphere with good vegetation which has been protected over a period of time.
- The clean and well maintained college campus.
- Micro Projects taken up in the Departments of Commerce, Politics and Public Administration and History.
- Existence of six language departments and good interaction among them.

B. RECOMMENDATIONS

Keeping in mind the future plan of the institution, the Peer Team suggests the following:

- The college may evolve a future short-term and long-term vision document with clear-cut objectives and strategies.
- Participation of the Faculty in research activity and in organising subject related seminars and workshops may be encouraged.
- The Faculty have to be encouraged to seek funding for their major and minor research projects from the UGC and other funding agencies.
- Quality Assurance Cell may be created immediately.
- Increased thrust in consultancy services and extension activities may be given.
- Certificate/Diploma courses such as Communicative English, Secretarial Practice, Basic Computer Education, Repair of home appliances, Fisheries, Horticulture, Floriculture, agri-related, etc., may be started.
- Language Laboratory for training the students for effective communication may be set up.
- Commerce Lab is to be set up with all practical orientation.
- All departments have to be provided with overhead projector.
- Centralised Media facility may be provided to the faculty to prepare audio-visual aids in the longrun.
- Linkage with the industries of the region may be established for practical exposure and training of the students.
- Group insurance scheme for the students may be implemented.
- Centre for competitive examinations may be started.
- Students' feedback on teaching and campus life be collected in a systematic way on Census basis.
- Parents' Association be formed immediately and also be registered. The recently started Alumni Association be also registered. Periodical meetings of the above associations are to be ensured for better interaction with alumni and parents.

(9) *NAAC for quality and excellence in higher education*

- The College may have an annual budget system. It has to allocate need base funds for all the departments in the annual budget.
- The management has to encourage teachers to attend seminars, symposia and conferences. One teacher – at least one seminar every year has to be the principle, with the concerned expenses met by the College.
- The infrastructure facilities for games and sports have to be improved.
- Efforts be made to impart value based education.
- Immediate steps be initiated for starting a NCC Unit and the Scouts and Guides Wing in the college.
- A central Computer Centre with all the modern computers has to be installed.
- The College management has to explore the possibility of starting Science courses in a phased manner.
- The college management has to hasten the construction of the hostel for girls students and initiate plans for a boys hostel also.
- The college library needs to be strengthened by acquiring more titles and journals. Book Bank facility in its true spirit has to be initiated. The library system be computerised as early as possible. The possibility of extending the timings of the library and keeping it open atleast for a few hours on sundays be explored.
- The office work may be computerised and all the office staff be trained in computer usage.
- Necessary career guidance mechanism be thought of for the benefit of the students.
- A suggestion box be made available in the college and be opened atleast once in fifteen days. Useful suggestions of the students and the faculty be implemented and also be acknowledged.
- The college needs to become more vibrant to generate enthusiasm among the faculty and the students.

The Peer Team is of the opinion that this exercise will be useful to the institution and shall go a long way to initiate the quality enhancing strategies towards its further growth and development.

Assessment Report of Lanka Mahavidyalaya, Lanka - 782 416, Nugaon District, ANSAM

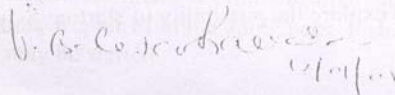
The Peer Team is of the opinion that this exercise will be useful to the institution and shall go a long way to initiate the quality enhancing strategies towards its further growth and development.

The Peer Team wishes to record its appreciation for the goodwill and cooperation extended to it by the Principal and his team of Lanka Mahavidyalaya, Lanka, during the visit. The Peer Team wishes the college all success in its future endeavours in pursuit of quality and excellence.

NAME AND SIGNATURE OF THE PEER TEAM MEMBERS

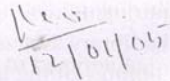
1. Name of the Chairman-cum-coordinator Prof.V.Balamohandas

Signature



2. Name of the Member Dr.(Mrs.)M.P.R.Lyngdoh


Signature



I agree to the observations and recommendations made by the Peer Team in this report.



January 12, 2005



Name and Signature of the
Head of the Institution
Md. ISMAIL ALI (IN-CHARGE)
Principal
Lanka Mahavidyalaya,
Lanka - 782 446, Nagaon Dist.,
Assam

Declaration by the Head of the Institution